

# DHBC

Dental Hygiene  
Board of California

**July 23, 2022, BOARD MEETING**  
**Embassy Suites – S. San Francisco**  
**Northrup Stanley Ballroom**  
**250 Gateway Boulevard**  
**South San Francisco, CA 94080**

**Meeting Materials**





Notice is hereby given that a public meeting of the Dental Hygiene Board of California (DHBC) will be held as follows:

### **DHBC MEETING AGENDA**

The DHBC welcomes and encourages public participation in its meetings. The public may take appropriate opportunities to comment on any issue before the Board at the time the item is heard.

Saturday, July 23, 2022  
Embassy Suites Hotel – South San Francisco  
Northrop Stanley Ballroom  
250 Gateway Boulevard  
South San Francisco, CA 94080

**9:00 am until Adjournment**

### **Members of the Board**

President – Dr. Carmen Dones, RDH Educator Member  
Vice President – Noel Kelsch, RDHAP Member  
Secretary – Denise Davis, Public Member  
RDH Member – Sonia “Pat” Hansen  
RDH Member – Nicolette Moultrie  
Public Health Dentist Member - Dr. Timothy Martinez  
Public Member – Susan Good  
Public Member – Sherman King  
Public Member – Erin Yee

**The DHBC welcomes and encourages public participation in its meetings.  
Please see public comment specifics at the end of this agenda.**

**The DHBC may act on any item listed on the agenda, unless listed as informational only. All times are approximate and subject to change. Agenda items may be taken out of order to accommodate speakers and to maintain a quorum. The meeting may be cancelled without notice.**

### **Agenda**

1. Roll Call & Establishment of Quorum.
2. Public Comment for Items Not on the Agenda.  
[The DHBC may not discuss or act on any matter raised during the Public Comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting (Government Code sections 11125 & 11125.7).]

3. President's Welcome and Report.
4. Update from the Department of Consumer Affairs (DCA) Executive Staff.
5. Discussion and Possible Action to Approve the March 19, 2022, Full Board WebEx Teleconference Meeting Minutes.
6. Executive Officer's Report on the Following:
  - a) Personnel
  - b) Budget
  - c) Administration – EO Activities and Sunset Review Report
  - d) Update on Exempt Position Request (EPR)
7. Discussion and Possible Action to Schedule Additional Board Meeting Date to Review Draft 2022 Sunset Review Report (Saturday, October 8, 2022).
8. Update from the Alternative Pathways to Licensure Taskforce.
9. Update from the Dental Board of California (DBC).
10. Discussion and Possible Action to Extend the Temporary Acceptance of the Manikin-Based Dental Hygiene Clinical Examinations Administered by CDCA/ADEX, WREB, and CRDTS through July 31, 2023.
11. Discussion and Possible Action on Request by Concord Career College - San Bernardino to Increase Enrollment.
12. Discussion and Possible Action on Request by Concord Career College - Garden Grove to Increase Enrollment.
13. Regulatory Update: Status of Dental Hygiene Board of California Regulatory Packages.
14. Discussion and Possible Action to Initiate a Rulemaking and Possibly Amend Title 16, California Code of Regulations (CCR) Section 1104.1: Process for Approval of a New RDH Educational Program.
15. Discussion and Possible Action to Amend 16 CCR Section 1104.3: Reviews, Site Visits, Citation and Fine, and Probationary Status for Dental Hygiene Educational Programs.
16. Discussion and Possible Action to Initiate a Rulemaking and Possibly Adopt Title 16, California Code of Regulations (CCR) Section 1114: Temporary Licensure.

**17. Update on the Following Legislation:**

- a) Assembly Bill (AB) 646 Low: Department of Consumer Affairs: boards: expunged convictions.
- b) AB 858 Jones-Sawyer: Employment: health information technology: clinical practice guidelines: worker rights.
- c) AB 1604 Holden: The Upward Mobility Act of 2022: boards and commissions: civil service: examinations: classifications
- d) AB 1636 Akilah Weber: Physician's and surgeon's certificate: registered sex offenders.
- e) AB 1662 Gipson: Licensing boards: disqualification from licensure: criminal conviction.
- f) AB 1733 Quirk: State bodies: Open meetings.
- g) AB 1982 Santiago: Telehealth: dental care.
- h) AB 2104 Flora: Professions and vocations.
- i) AB 2145 Davies: Dental services: skilled nursing facilities and intermediate care facilities/developmentally disabled.
- j) AB 2276 Carrillo: Dental assistants.
- k) AB 2600 Megan Dahle: State agencies: letters and notices: requirements.
- l) Senate Bill (SB) 189 Committee on Budget and Fiscal Review: State Government.
- m) SB 652 Bates: Dentistry: use of sedation: training.
- n) SB 889 Ochoa Bogh: Nurse anesthetists.
- o) SB 1031 Ochoa Bogh: Healing arts boards: inactive license fees.
- p) SB 1237 Newman: Licenses: military service.
- q) SB 1365 Jones: Licensing boards: procedures.
- r) SB 1443 Roth: The Department of Consumer Affairs.
- s) SB 1471 Archuleta: Dentistry: foreign dental schools.
- t) 2022 Tentative Legislative Calendar

**18. Education Update:**

- a) Dental Hygiene Educational Program Site Visit Update
  - i. Chabot College
  - ii. Southwestern College
  - iii. Concorde Career College – San Bernardino
  - iv. Concorde Career College – Garden Grove
- b) Dental Hygiene Educational Program Site Visit Schedule.

**19. Enforcement Update: Statistical Report.**

**20. Licensing, Continuing Education Audits and Examination Update: Statistical Reports.**

**21. Future Agenda Items.**

**<<Recess to Reconvene the Full Board for Closed Session>>**

## **22. Closed Session – Full Board**

*The Board may meet in Closed Session to deliberate on disciplinary matters pursuant to Government Code section 11126, subdivision (c)(3). If there is no closed session at this meeting, it will be announced.*

**<<Return to Open Session>>**

## **23. Adjournment.**

Public comments will be taken on the agenda items at the time the specified item is raised. Government Code section 11125.7 provides the opportunity for the public to address each agenda item during discussion or consideration by the Board prior to the Board taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the Board, but the Board President may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the Board to discuss items not on the agenda; however, the Board can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125, 11125.7(a)).

A person who needs a disability-related accommodation or modification in order to participate in the meeting may make a request by contacting the DHBC at 916-263-1978, via email at [dhbcinfo@dca.ca.gov](mailto:dhbcinfo@dca.ca.gov), or by sending a written request to 2005 Evergreen Street, Suite 1350, Sacramento, CA 95815. Providing your request at least five business days prior to the meeting will help to ensure availability of the requested accommodation.



<b>Member</b>	<b>Present</b>	<b>Absent</b>
Denise Davis		
Carmen Dones		
Susan Good		
Sonia "Pat" Hansen		
Noel Kelsch		
Sherman King		
Timothy Martinez		
Nicolette Moultrie		
Erin Yee		

Saturday, July 23, 2022

Dental Hygiene Board of California

Agenda Item 1

Roll Call & Establishment of Quorum

Board Secretary to call the Roll.



Saturday, July 23, 2022

Dental Hygiene Board of California

Agenda Item 2

Public Comment for Items Not on the Agenda.

[The Board may not discuss or act on any matter raised during the Public Comment section that is not included on this agenda, except whether to decide to place the matter on the agenda of a future meeting (Government Code Sections 11125 & 11125.7(a))]



Saturday, July 23, 2022

Dental Hygiene Board of California

Agenda Item 3

**President's Welcome and Report**



Saturday, July 23, 2022

Dental Hygiene Board of California

Agenda Item 4

Update from the Department of Consumer Affairs (DCA)  
Executive Staff

## Dental Hygiene Board of California Teleconference Meeting Minutes

**DRAFT**

**Saturday, March 19, 2022**

Pursuant to the provisions of Governor Gavin Newsom's Executive Order N-08-21, dated June 11, 2021, neither a public nor teleconference location was provided. Members of the public observed and participated by using the link that was provided in the agenda.

### **DHBC Members Present:**

President – Dr. Carmen Dones, Registered Dental Hygienist (RDH) Educator Member  
Secretary – Denise Davis, Public Member  
RDH Member – Nicolette Moultrie  
RDH Member – Evangeline Ward  
Public Health Dentist Member – Dr. Timothy Martinez  
Public Member – Susan Good  
Public Member – Garry Shay  
Public Member – Erin Yee

### **DHBC Member Absent:**

Vice President – Noel Kelsch, Registered Dental Hygienist in Alternative Practice (RDHAP) Member

### **DHBC Staff Present:**

Anthony Lum, Executive Officer  
Elizabeth Elias, Assistant Executive Officer  
Adina Pineschi-Petty, Doctor of Dental Surgery (DDS), Educational, Legislative, and Regulatory Specialist  
Albert Law, Special Investigator  
Michael Kanotz, Department of Consumer Affairs (DCA) Legal Counsel for the DHBC  
Danielle Rogers, DCA Regulatory Unit Legal Counsel for the DHBC

## **1. Roll Call and Establishment of a Quorum**

Dr. Carmen Dones, President of the Dental Hygiene Board of California (DHBC, Board), reviewed teleconference meeting guidelines and called the meeting to order at **9:00 a.m.** Secretary Denise Davis completed the roll call and a quorum was established with 8 members present. Board member Noel Kelsch was absent and excused. At 12:40 p.m. Denise Davis and Susan Good were excused from the meeting. The meeting continued with a quorum of 6 members present for the duration of the meeting.

## **2. Public Comment for Items Not on the Agenda.**

JoAnn Galliano, on behalf of the California Dental Hygienists' Association (CDHA), requested for the Board to take an opposition position on Assembly Bill 2276 authorizing

dental assistants to polish the coronal surfaces of teeth or apply pit and fissure sealants, under the direct supervision of a licensed dentist, when the dental assistant has completed specified training and provided evidence of the completion of that training to the Dental Board of California (DBC).

Paula Lee, on behalf of CDHA's Government Relations Counsel (GRC), requested for the Board to collect current and accurate workforce data on active practice of RDHAPs, along with RDHAP mobile and portable equipment use data.

### **3. President's Report (Informational Only).**

President Dr. Carmen Dones welcomed all in attendance and provided a report on her current activities. Dr. Dones reported she attended the DBC's February 11-12, 2022, meeting. She stated as Dr. Timothy Martinez, past Dental Hygiene Board of California (DHBC, Board) President, presented a thorough report on DHBC activities at their November 2021 meeting, she did not provide a DHBC report to the DBC at this meeting. She stated she will provide an updated report about DHBC activities at the DBC's next meeting.

Dr. Dones reported that on February 22, 2022, she participated in the Department of Consumer Affairs (DCA) President's Training where DCA executive staff provided information, served as a forum to share best practices, and heard from past Presidents about their experiences presiding over a Board. She stated this session was very informative, and she'd like to thank DCA for conducting the training.

Dr. Dones stated that on March 10, 2022, she co-hosted an Alternative Pathways to Licensure Taskforce meeting to ensure the issue continues to be addressed. She stated it was an extremely productive meeting and that there will be an update from the taskforce later in the meeting. Dr. Dones reported the taskforce has met five times and looked forward to further productive discussions to present a recommendation to the Licensing Committee and subsequently, the Board in the future.

Dr. Dones reported that she and Executive Officer (EO) Lum have met on a regular basis every other week. She stated that staff continue to complete the Board's work and today's teleconference meeting is needed to ensure projects are moving forward to meet upcoming deadlines. She stated that the proposed regulations placed on the agenda in the meeting are the most important items to be addressed so they can continue to move through the regulatory process. She stated that the current legislation placed on the agenda for this meeting is in the early stages, and that if the Board takes positions, it must ensure the version of the bill the position is based upon is correct prior to submitting the position letter to the author.

Dr. Dones reminded the Board that this is the Board's Sunset year, as the original Sunset date was delayed a year due to the pandemic. She stated that staff will be completing the draft report for the Board's review later this year and will probably require an additional

meeting sometime in September to review, and if needed, to revise the report for staff to finalize and present at the November 2022 meeting.

Dr. Dones stated that today's meeting may be the last conducted solely through Webex teleconference due to the pandemic, as the Governor's executive order to conduct public meetings through teleconference without having to notice each member's location expires on March 31, 2022, unless extended. She stated there is new legislation that was introduced in the current session (Assembly Bill 1733 by Assembly Member Quirk) addressing the modification of the Open Meetings Act that will be explained by staff later in the meeting. She indicated that since the bill is under consideration at this time and not yet approved, and with the teleconference executive order expiring this month, the Board is planning to conduct its July 2022 meeting in person, depending upon the environment pertaining to public gatherings.

Dr. Dones stated that with the state's decrease in Coronavirus Pandemic (COVID-19) infections, she wants everyone to be safe and to follow standard protocols wherever those in attendance go.

**Board member comment:** None.

**Public comment:** None.

#### **4. Update from the Department of Consumer Affairs (DCA) Executive Staff (Informational Only).**

Brianna Miller, representative from the Department of Consumer Affairs (DCA) Board and Relations Office, reported:

##### **1. Update on COVID-19 Safety Measures:**

DCA thanked Board members and staff who have continued to serve the public during the COVID-19 pandemic. As the pandemic moves into an endemic, new State public health guidance relaxed mandatory face coverings, however, masks are still strongly encouraged in indoor settings and stated that in some high-risk settings such as healthcare facilities, face coverings are required regardless of vaccination status. Local orders may be more restrictive to respond to local community conditions, and DCA requested for all to be aware of current guidelines and as a State representative, are all expected to adhere to State and Local orders while carrying out our duties.

##### **2. Remote Meetings:**

On January 5, 2022, Governor Newsome signed an executive order extending the Sunset date set in Assembly Bill (AB) 361 allowing boards and committees to meet remotely through March 31, 2022. On January 31, 2022, Assembly Member Quirk introduced new legislation in AB 1733 which would permanently allow boards and committees to meet remotely, while also providing virtual and physical options for members of the public to participate. If AB 1733 is passed by the Legislature and signed by the Governor, the changes would take place immediately.

### 3. Vaccination Verification for In-Person Meetings.

Boards should prepare to begin offering in-person meetings after March 31, 2022. Before attending any in-person board meeting, members must verify full vaccination status with DCA's Office of Human Resources or participate in COVID-19 testing prior to the meeting. If any of the Members have not done so, please submit the proof of vaccination, as their participation will assist DCA in planning for testing at future meetings.

### 4. DCA Headquarters (HQ) Building Changes

Beginning March 24, 2022, the DCA HQ Building 1 Hearing Room will be available for board meetings, as it was previously used for COVID-19 testing. DCA has reopened the HQ Building 1 Hearing Room to support upcoming in-person board meetings. Additionally, the HQ Building 1 and HQ Building 2 Hearing Rooms support hybrid meeting functionality and DCA continues to explore resources and how they may assist boards to support additional hybrid meeting locations in the future.

### 5. DCA Regulations Unit (Unit)

The DCA's Regulations Unit was created in 2020 to assist the regulatory needs of DCA's boards, bureaus, committees, and commissions, while also improving the quality of the regulations. Ms. Miller reported that prior to establishment of the Unit, boards and bureaus completed only 18 regulations in 2019. After the unit was established, DCA tripled the number of regulations completed in 2020 and 2021, and, unlike in prior years, no rejections were experienced by the Office of Administrative Law. The Unit, now in its third year, will continue to build on the successes of the first two years, and increase the pace with even more regulations to be completed this year. The Unit created additional management tools and will track all regulations from start to finish to ensure complete transparency within the process.

### 6. Enlightened Licensing Project

The workgroup was created in 2020 to utilize Subject Matter Experts (SMEs) within DCA to help individual boards and bureaus streamline their licensing processes more effective and efficient by utilizing best practices, information technology, and cost saving measures. The workgroup completed their review of the Board of Registered Nursing, and a report will be released this month. This report will provide recommendations which can be used by all boards and bureaus to improve their processes. After this work is complete, the workgroup will begin assisting another board or bureau with the same process.

### 7. DCA's Compliance and Equity Officer

Tonya Corcoran was assigned to serve as DCA's first Compliance and Equity Officer, effective March 2, 2022. This position will oversee SOLID Training and Planning Solutions, Organizational Improvement Office, Equal Employment Opportunity Office, and the Internal Audits Office. Bringing these offices together under Ms. Corcoran's experienced leadership will be a tremendous benefit, allowing DCA to better identify and

analyze emerging issues department wide and provide timely solutions for DCA's boards, bureaus, and divisions.

**8. Board Member Trainings**

A reminder to Board members that they are responsible for training and reporting requirements. The Fair Political Practices Commission's Form 700 is required by law to be filed each year before the April first deadline. Ms. Miller reported that the Board has fully complied with required filing requirements and thanked the Board for their efforts to meet this mandate.

**Board member comment:** None.

**Public comment:** None.

**5. Discussion and Possible Action to Approve the January 22, 2022, Full Board WebEx Teleconference Meeting Minutes.**

**Motion:** Nicolette Moultrie moved to approve the January 22, 2022, Full Board WebEx Teleconference Meeting Minutes with the amendment adding "due to technical difficulties" after "Agenda item 7" in Agenda Item 1 "Roll Call and Establishment of a Quorum".

**Second:** Garry Shay

**Member discussion:** Susan Good requested amendment adding "due to technical difficulties" after "Agenda item 7" in Agenda Item 1 "Roll Call and Establishment of a Quorum" regarding her attendance.

**Public comment:** None.

**Vote: Motion to approve the January 22, 2022, Full Board WebEx Teleconference Meeting Minutes. Passed 8:0:1.**

Name	Aye	Nay	Abstain/Absent
Denise Davis	X		
Carmen Dones	X		
Susan Good	X		
Noel Kelsch			X (Absent)
Timothy Martinez	X		
Nicolette Moultrie	X		
Garry Shay	X		
Evangeline Ward	X		

Name	Aye	Nay	Abstain/Absent
Erin Yee	X		

## 6. Executive Officer’s Report (Informational Only).

Executive Officer (EO) Anthony Lum reported on the following:

### a) Coronavirus Pandemic (COVID-19)

#### 1) Office Operations:

Staff continues to use a hybrid telework schedule where they rotate 3 days in the office and 2 teleworking days except for the Board’s receptionist, who’s required to be in the office every day to maintain the public counter. Additionally, to comply with the Governor’s mandate that all state employees be vaccinated or tested weekly, EO Lum updated the Board on DCA’s schedule and process for COVID-19 testing and policies for Board staff.

#### 2) Approved Waivers:

Pursuant to the Governor’s Executive Order N-39-20, during the State of Emergency, the Director of DCA may waive any statutory or regulatory professional licensing requirements pertaining to individuals licensed pursuant to Division 2 of the Business and Professions Code, including requirements related to the education, training, and experience necessary to obtain licensure. With COVID-19 cases decreasing, the administration’s intent is to wind down from the use of waivers that deferred licensing requirements and return to pre-pandemic processes and requirements.

#### a) Continuing Education (CE) Waivers:

Licensees who had a CE deficiency to renew their license at the time of expiration starting March 30, 2020, through September 30, 2021, have 6 months from the effective date of the waiver (DCA 21-175: signed July 26, 2021) to complete the deficient CE hours. The end date of this waiver was January 31, 2022, for those licensees to complete their deficient CE hours since the deadline wasn’t extended.

A second CE waiver (DCA 21-194) was signed on September 28, 2021, that provides an extension of the CE waiver specifically to individuals whose licenses expired between October 1 and October 31, 2021. The waiver deadline for those licensees to complete the deficient CE hours for their October 2021 expiration is March 31, 2022, which is six months from the signed date of the waiver. Any new CE hours used to credit the deficiency from the last license renewal are in addition to what is required for the next license renewal for their respective license.

#### b) CE Restriction Waiver for Dental Professionals:

On September 8, 2020, waiver number DCA 20-55 waived the limiting number of internet-based CE coursework for dental professionals to apply toward a license renewal. The law allows up to 50% to be completed online or recorded; however, during the pandemic, the waiver allowed licensees to complete all their CE requirements through online methods. This waiver was extended once but now will expire on March 31, 2022, and the CE requirements will return to pre-pandemic methods where a maximum of 50% of the CE hours can be completed through internet or web-based methods pursuant to CCR, title 16, section 1017, subdivisions (h)&(i) starting with April 2022 renewals.

#### c) Wet Laboratories for Prerequisite Biomedical Science Courses:

The currently approved Wet Laboratory waiver (DCA 21-186) that was implemented on July 13, 2020, due to the pandemic and extended several times, will end permanently as of March 31, 2022. Upon review of this section of law, the law requires a wet laboratory component be completed for the biomedical science prerequisite courses; however, it does not state the methodology that's required to complete it, so it can be done through a traditional wet laboratory on campus or through online methods with a kit. Many of the pre-dental hygiene students and educational programs alike have questions about this waiver ending, especially mid-term, but that the students will receive credit for the wet lab provided the educational institution accepts it.

All currently approved waivers and pandemic information can be reviewed through a link on DHBC's website homepage at [www.dhbc.ca.gov](http://www.dhbc.ca.gov) or the California Department of Public Health's website at [www.cdph.ca.gov](http://www.cdph.ca.gov).

### 3) Personnel:

The Board continues to pursue the hiring of staff and currently have two vacancies. There is one vacancy in enforcement and the second vacancy is an administration position. The Board recently advertised for both and will review the applications received shortly. Staff will work with DCA's Office of Human Resources through the hiring process to fill these positions.

The Board recently met with the DCA Budget Office, and they informed staff that the two Budget Change Proposals (BCPs) submitted by the Board last year were approved for two additional positions. The first BCP is to address the mandates from Senate Bill 534 which authorizes the Board to review and inspect RDHAP mobile dental hygiene clinics, mobile dental equipment, and stand-alone dental hygiene clinics to ensure they are compliant of the law. The second BCP is to address the Board's large continuing education (CE) audit workload. As the Board initiated a fulltime CE audit program, staff was anticipating a fairly large number of licensees to be out of compliance with CE requirements for license renewal. It was discovered that over 35% of licensees randomly selected for an audit were out of compliance, which in turn created an extensive workload that a single analyst is not able to

address. Therefore, the approval of a second CE auditor was submitted and approved to assist in decreasing the workload.

#### 4) Budget:

EO Lum provided the latest Budget Expenditure and Revenue Reports to the Board and reported the DHBC's current year budget along with a forecast of the anticipated amount to be spent for the rest of the year. He stated that the revenue amount will fluctuate throughout the year depending on the number of license renewals and applications the Board receives in a given month.

Additionally, EO Lum reported on the Board's Fund Condition (FC) which shows a point-in-time of how much the Board has in the Board's "savings account" by fiscal year. He stated that the FC is in the black, but that it is gradually decreasing due to the cost of doing business. He added that with additional revenue coming from the new fee increases approved last year and effective July 1, 2022, the FC is projected to maintain the fund for years without needing additional revenue.

#### 5) Administration:

Since the Board's January 22, 2022 meeting, EO Lum has participated in the following activities: several Executive level meetings with the DCA; attended the DBC's February and March 2022 meetings; participated in the recent Board President's training provided by DCA; reviewed draft regulatory language; completed many reports, risk assessment, and legislative impact reports for DCA, the Business, Consumer Services, and Housing Agency, and the Department of Finance; and continuing to oversee board operations.

Additionally, the Board's Sunset Review was postponed a year to January 1, 2024, pursuant to legislation (SB 607, Ch. 367, Statutes of 2021). In 2022, staff will be busy assembling the draft Sunset Review Report for the Board's review and approval. The Board will need to conduct an additional Board meeting in September to review and revise the draft report for finalization at the November meeting prior to submitting it to the Legislature December 1.

EO Lum provided the following 2022 Board Meeting Schedule:

- Saturday, July 23, 2022.
- Tentative: Saturday, September 24, 2022 (for Sunset Review Report)
- Saturday, November 19, 2022.

Many of these dates can change to two-day meetings if committees are needed to meet and the amount of business to be conducted. The locations and whether they'll be in-person are still to be determined, but if in-person meetings are scheduled, proof of vaccination for those individuals who haven't submitted it must be provided to DCA OHR prior to the meeting date to participate.

#### 6) Revision of License Renewal Survey:

A request was received from CDHA to add a couple of questions of “real time” information to the voluntary License Renewal Survey to capture RDHAP data regarding their location and whether they were currently practicing dental hygiene.

At a recent DCA executive meeting, it was announced that the License Renewal Surveys would be revised so the data reported to the state’s Health Care and Information Department [(HCAI), previously the Office of Statewide Health Planning and Development (OSHPD)] would be more consistent across all DCA boards. DCA informed EO Lum that the surveys could not be revised to incorporate individual program questions. However, the RDHAP and other licensee information that CDHA seeks is on EO Lum’s list to obtain in the future and to report that data to the Board on a regular basis. Once the Board creates reporting templates and a method to obtain this information, it will be available and reported at Board meetings.

#### 7) Update on Exemption Position Request (EPR).

At the November 20, 2021, Board meeting, the Board voted to submit an exempt position request (EPR) through the Department of Consumer Affairs to upgrade the executive officer’s exempt level and salary. EO Lum inquired with DCA OHR for an updated status to report to the Board, but at this time, there was no update provided other than the request was forwarded to the Business, Consumer Services and Housing Agency for review. He stated that he will continue to inquire with HR about the EPR request’s status and will update the Board as information is received.

**Member comment:** None.

**Public comment:** Paula Lee requested clarification regarding DHBC survey processes from EO Lum and he provided the requested clarification.

### 7. Update to the Full Board from the Alternative Pathways to Licensure Taskforce (Informational Only).

Dr. Carmen Dones reported that at the March 20, 2021, Board meeting, the Board voted to reconstitute the Alternative Pathways to Licensure Taskforce that had previously been assembled years before to research other pathways to licensure than the patient-based clinical examination. She stated that the taskforce is still in the beginning phases of researching the issue, as it’s a very complex task to replace the clinical examination.

Dr. Dones reported that the taskforce met four times in 2021 and once in 2022, and that the most recent meeting was held on March 10, 2022, to discuss alternative options and ideas for the clinical exam. She stated that some of the issues that were discussed included:

- Alternative methods to replace the patient-based clinical examination in the interest of consumer protection.
- Need to research other state’s legislation and laws to compare other jurisdictions to determine whether a clinical exam or other test was required.

- Determine whether any legislative changes to the current law need to occur prior to implementing the taskforce’s recommendation.
- Collaborate and communicate with the DCA Office of Professional Examination Services for information and possible guidance regarding the clinical exam.
- Research other DCA allied health professional licensing boards to determine their licensing methods without requiring a patient-based clinical examination. Currently, the Dental Board, Dental Hygiene Board, and Hearing Aid Dispensers are the only licensing boards identified using a patient-based clinical examination for licensure.

She added that the taskforce anticipates many more meetings to come prior to providing any recommendations to the Board’s Licensing Committee at a future meeting.

**Member comment:** Evangeline Ward questioned when the DHBC states they are one of a few licensing boards requiring a live patient exam, is the Board considering other licensing boards requirement of passing a live patient treatment process during schooling. EO Lum clarified that other licensing boards have extensive clinical rotations or live patient experiences while the prospective licensee is in school.

**Public comment:** Lisa Kamibayashi, Program Director of the West Los Angeles College (WLAC) Dental Hygiene Educational Program (DHEP) stated she supports permanent removal of a live patient clinical exam and suggested the Board consider requiring DHEPs to add a requirement or clinical competency for graduation to their program.

#### 8. Update from the Central Regional Dental Testing Services (CRDTS) Regarding Member State and Steering Committee Issues (Informational Only).

Kim Laudenslager, Director of Communications and Education for the Central Regional Dental Testing Services (CRDTS) updated the Board on Member State and Steering Committee issues.

Ms. Laudenslager reported she and EO Lum have been in communication for the past nine months. She updated the Board on current CRDTS makeup and meetings, and stated the Board is active on the Dental Hygiene Exam Review Committee (ERC) and the Steering Committees. She stated the Board needs to place new Board members on those committees as the current Board members are either off the Board (Dr. Michelle Hurlbutt) or soon to be off the Board (Nicolette Moultrie). Ms. Laudenslager requested the Board to update the California representation on the CRDTS committees as soon as feasible, and offered her assistance to the Board to accomplish this goal. She stated that for the ERC, it doesn’t necessarily need to be a board member, but a licensee representative.

**Member comment:** Nicolette Moultrie stated the ERC is an amazing group and stated that unfortunately she wasn’t able to participate as much as she would have liked. She added the ERC is an important group and as the Board is looking at alternative pathways to licensure, this group would provide an excellent opportunity for those researching that subject.

**Public comment:** None.

#### **9. Update from the ADEX/Western Regional Examination Board (WREB) (Informational Only).**

Kimber Cobb, Director of Dental Hygiene Examinations for Commission on Dental Competency Assessment/Western Regional Examining Board (CDCA-WREB) reported on August 3, 2021, CDCA and WREB merged and that the WREB examination will be offered in 2022. However, she reported that beginning in 2023, ADEX will be the only examination that will be offered by CDCA-WREB.

Ms. Cobb reported that ADEX examination provides consistent quality administration of dental hygiene licensure examinations throughout the country and that additional assessments can be developed upon request from the Board.

Ms. Cobb provided an overview of the examination construction and administration of the ADEX exams for the patient-based examination and the simulated patient examinations. Additionally, she reported the ADEX patient-based examinations are accepted by 47 states as well as that 40 states accept the ADEX simulated patient examinations with more states pending.

Additionally, Ms. Cobb provided an overview on the 2022 Dental Hygiene Computer Simulated Clinical Exam (CSCE) Objective Structured Clinical Evaluation (OSCE), along with pass rate statistics for patient-based examinations, simulated patient examinations, and the CSCE OSCE.

**Member comment:** Discussion took place regarding WREB and ADEX examinations offered by CDCA-WREB and representation by member states.

**Public comment:** None.

#### **10. Discussion and Possible Action to Extend the Temporary Acceptance of the Manikin-Based Dental Hygiene Clinical Examinations Administered by ADEX/WREB and CRDTS.**

EO Lum reported that at the August 29, 2020, Board meeting, the Board voted to temporarily accept the manikin-based clinical examinations administered by ADEX/WREB and CRDTS due to the COVID environment. He stated the temporary acceptance of this examination was extended twice (at the March 6, 2021, Board meeting and the July 17, 2021, Board meeting) to now expire on July 1, 2022.

EO Lum stated that due to the continued COVID-19 environment, continued hesitation for unnecessary large gatherings, and the fact that there are some ethical issues associated with the live patient-based clinical examinations like payment for patient participation, he stated that staff recommends for the Board to extend the deadline to temporarily accept the

alternative manikin-based dental hygiene clinical examination, in addition to the patient-based examination administered by ADEX/WREB and CRDTS, until December 31, 2022.

**Motion:** Nicolette Moultrie moved for the Board to extend the temporary acceptance of the alternative manikin-based clinical examinations administered by ADEX/WREB and CRDTS, as well as the patient-based examinations by the same exam administrators, until December 31, 2022, based upon the current COVID-19 environment.

**Second:** Garry Shay

**Member discussion:** Discussion took place regarding the extension of the temporary acceptance of manikin-based dental hygiene clinical examinations administered by ADEX/WREB and CRDTS.

**Public comment:**

Lisa Kamibayashi, WLAC DHEP Program Director, requested for the Board to extend the temporary acceptance of manikin-based dental hygiene clinical examinations until June 30, 2023, to allow for dental hygiene programs to plan for future student exam preparation.

Paula Lee, CDHA GRC Representative, stated in respect to permanent extension of acceptance of the manikin exams, she stated with DHEPs focusing on live patient experiences for one and one-half years, this would cover live-patient experiences and therefore, the manikin exam would be fair and allow for portability of exam for licensure.

Nancy Cheung, Chabot College DHEP Program Director, thanked the taskforce for exploring alternative pathways to licensure, and echoed Lisa Kamibayashi's comments.

**Vote: Motion for the Board to extend the temporary acceptance of the alternative manikin-based clinical examinations administered by ADEX/WREB and CRDTS, as well as the patient-based examinations by the same exam administrators, until December 31, 2022, based upon the current COVID-19 environment. Passed 8:0:1.**

Name	Aye	Nay	Abstain/Absent
Denise Davis	X		
Carmen Dones	X		
Susan Good	X		
Noel Kelsch			X Absent
Timothy Martinez	X		
Nicolette Moultrie	X		
Garry Shay	X		
Evangeline Ward	X		

Name	Aye	Nay	Abstain/Absent
Erin Yee	X		

**11. Update on the Annual Report from the Attorney General’s Office (Informational Only).**

Carl Sonne, Senior Assistant Attorney General of the Licensing Section of the Office of the Attorney General (AG), reported the Licensing Section is in charge of enforcement activities of the Board. Mr. Sonne provided a background on Business and Professions Code Section 312.2 and presented information on how data is collected in the Attorney General’s Annual Report on Accusations Prosecuted for Department of Consumer Affairs Client Agencies (January 1, 2022) provided to the Board.

Additionally, Mr. Sonne focused on accusation matters referred to the AG by the Board and complemented the Board on their robust system, along with their thoroughness and professionalism when presenting the Board’s cases.

**Member comment:** None.

**Public comment:** None.

**12. Regulatory Update: Status of Dental Hygiene Board of California Regulatory Packages (Informational Only).**

Dr. Adina Petty reported the current status as to DHBC proposed regulatory packages completed and in process for the Board. Additionally, she provided an overview of the regulatory process.

**Member discussion:** Discussion took place regarding the current status as to DHBC proposed regulatory packages completed and in process for the Board

**Public comment:** None.

**13. Discussion and Possible Action to Amend Title 16 (16), California Code of Regulations (CCR) Section 1104.1, Process for Approval of a New RDH Educational Program.**

Dr. Adina Petty reported that Senate Bill (SB) 534 (Jones, Chapter 491, Statutes of 2021) authorizes the Board to require a new educational program for registered dental hygienists in alternative practice (RDHAPs) or registered dental hygienists in extended functions (RDHEFs) to submit a feasibility study demonstrating a need for a new educational program and to apply for approval from the Board before seeking approval for initial accreditation from the Commission on Dental Accreditation or an equivalent body, as determined by the Board. She stated that staff drafted proposed amended language and

associated form in the attached documents to address the statutory requirements of SB 534.

Dr. Petty stated that staff recommends for the Board review the proposed amended language and associated form, determine whether additional information or language is required, complete the draft of the proposed regulatory language and associated form, and direct staff to initiate the rulemaking process

**Motion:** Nicolette Moultrie moved for the Board to approve the proposed amended language and associated form for section 1104.1 and direct staff to submit the language to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review, and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulation at Section 1104.1 as noticed.

**Second:** Garry Shay.

**Member discussion:** None.

**Public comment:** None.

**Vote: Motion for the Board to approve the proposed amended language and associated form for section 1104.1 and direct staff to submit the language to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review, and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulation at Section 1104.1 as noticed. Passed 8:0:1.**

Name	Aye	Nay	Abstain/Absent
Denise Davis	X		
Carmen Dones	X		
Susan Good	X		
Noel Kelsch			X Absent
Timothy Martinez	X		
Nicolette Moultrie	X		

Name	Aye	Nay	Abstain/Absent
Garry Shay	X		
Evangeline Ward	X		
Erin Yee	X		

**14. Discussion and Possible Action to Amend Title 16, Section 1115, Retired Licensure.**

Dr. Adina Petty reported that at the January 22, 2022, Full Board WebEx Teleconference (January teleconference), the Board approved proposed language and responses to the 45-day comment period for the implementation of California Code of Regulations (CCR), Title 16, Division 11 section 1115 regarding Retired Licensure (section 1115), and directed staff to take all steps necessary to complete the rulemaking process. This included sending out the modified text with these changes for an additional 15-day comment period, and authorizing the Executive Officer to make any non-substantive changes to the proposed regulation and adopt the proposed regulation as described in the modified text notice for section 1115.

Dr. Petty stated that during her review, Kimberly Kirchmeyer, Director of the Department of Consumer Affairs, suggested clarifications to the forms to prevent duplication and provide consistency among forms utilized by the Board. She stated that staff recommends for the Board to consider and approve the proposed modified forms and direct staff to take all steps necessary to complete the rulemaking process, including authorizing the Executive Officer to make any non-substantive changes to the proposed regulation, and adopt the proposed regulation at section 1115.

**Motion:** Evangeline Ward moved to approve the proposed modified forms for section 1115 and direct staff to take all steps necessary to complete the rulemaking process, authorize the Executive Officer to make any non-substantive changes to the proposed regulation, and adopt the proposed regulation as described in the modified text notice for section 1115.

**Second:** Garry Shay.

**Member discussion:** Discussion took place regarding the proposed modified forms for section 1115, Retired Licensure.

**Public comment:** None.

**Vote:** Motion for the Board to approve the proposed modified forms for section 1115 and direct staff to take all steps necessary to complete the rulemaking process, authorize the Executive Officer to make any non-substantive changes to the proposed regulation, and adopt the proposed regulation as described in the modified text notice for section 1115. Passed 7:1:1.

Name	Aye	Nay	Abstain/Absent
Denise Davis	X		
Carmen Dones	X		
Susan Good	X		
Noel Kelsch			X Absent
Timothy Martinez	X		
Nicolette Moultrie		X	
Garry Shay	X		
Evangeline Ward	X		
Erin Yee	X		

#### 15. Discussion and Possible Action to Amend Title 16, Section 1138.1, Unprofessional Conduct.

Dr. Adina Petty reported that on November 21, 2020, the Board discussed, amended, and voted unanimously to approve proposed regulatory package: California Code of Regulations (CCR) Title 16 (16), section 1138.1, Unprofessional Conduct.

She stated that on January 26, 2022, the Board received comments from the Office of Administrative Law (OAL) on the Board's proposed regulations for 16 CCR section 1138.1, which necessitated substantive changes that require the Board's approval. Dr. Petty reported that on January 27, 2022, the Board withdrew proposed section 1138.1 from OAL review, and prepared a modified text and an Addendum to the Initial Statement of Reasons (ISOR) for a 15-day comment period, which includes amendments proposed by OAL. The modified text and Addendum to ISOR was noticed to stakeholders on February 23, 2022, with a comment period to end on March 11, 2022. She stated that staff requests for the Board to consider and approve the substantive amendments as proposed by OAL for section 1138.1 to allow section 1138.1 to move forward in the regulatory process.

**Motion:** Nicolette Moultrie moved for the Board direct staff to submit the text to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to continue the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 15-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at Section 1138.1 as noticed.

**Second:** Susan Good.

**Member discussion:** None.

**Public comment:** None.

**Vote:** Motion for the Board to direct staff to submit the text to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to continue the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 15-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at Section 1138.1 as noticed. Passed 8:0:1.

Name	Aye	Nay	Abstain/Absent
Denise Davis	X		
Carmen Dones	X		
Susan Good	X		
Noel Kelsch			X Absent
Timothy Martinez	X		
Nicolette Moultrie	X		
Garry Shay	X		
Evangeline Ward	X		
Erin Yee	X		

**16. Update on Current Legislation.**

Dr. Adina Petty reported the proposed legislative packages currently in progress of concern for the Board which included:

Legislation	DHBC Position as of 3.19.22
Assembly Bill (AB) 646 (Low): Department of Consumer Affairs: boards: expunged convictions.	Watch.
AB 858 (Jones-Sawyer): Employment: health information technology: clinical practice guidelines: worker rights.	Watch.
AB 1604 (Holden): The Upward Mobility Act of 2022: boards and commissions: civil service: examinations: classifications.	Watch.

Legislation	DHBC Position as of 3.19.22
AB 1662 (Gipson): Licensing boards: disqualification from licensure: criminal conviction.	Oppose.
AB 1733 (Quirk): State bodies: Open meetings.	Support.
AB 1982 (Santiago): Telehealth: dental care.	Watch.
AB 2104 (Flora): Professions and vocations.	Oppose.
AB 2145 (Davies): Dental services: skilled nursing facilities and intermediate care facilities/developmentally disabled.	Support.
AB 2600 (Megan Dahle): State agencies: letters and notices: requirements.	Watch.
Senate Bill (SB) 652 (Bates): Dentistry: use of sedation: training.	Watch.
SB 889 (Ochoa Bogh): Nurse anesthetists.	Watch.
SB 1031 (Ochoa Bogh): Healing arts boards: inactive license fees.	Oppose.
SB 1237 (Newman): Licenses: military service.	Watch.
SB 1365 (Jones): Licensing boards: procedures.	Oppose.
SB 1443 (Roth): The Department of Consumer Affairs.	Watch.
SB 1471 (Archuleta): Dentistry: foreign dental schools.	Watch.

**Motion:** Garry Shay moved for the Board to approve the Board's positions as recommended by staff.

**Second:** Nicolette Moultrie.

**Member discussion:** Discussion took place regarding the Board's positions on AB 646, AB 858, AB 1604, AB 1662, AB 1773, AB 1982, AB 2104, AB 2145, AB 2600, SB 652, SB 889, SB 1031, SB 1237, SB 1365, SB 1443, and SB 1471.

**Public comment:** None.

**Vote: Motion for the Board to approve the Board’s positions as recommended by staff. Passed 6:0:3.**

<b>Name</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain/Absent</b>
<b>Denise Davis</b>			X Absent
<b>Carmen Dones</b>	X		
<b>Susan Good</b>			X Absent
<b>Noel Kelsch</b>			X Absent
<b>Timothy Martinez</b>	X		
<b>Nicolette Moultrie</b>	X		
<b>Garry Shay</b>	X		
<b>Evangeline Ward</b>	X		
<b>Erin Yee</b>	X		

**17. Education Update.**

Dr. Adina Petty reported the current status of Dental Hygiene Educational Program (DHEP) compliance at Concorde Career College – San Diego, Chabot College, Southwestern College, Oxnard College, and Concorde Career College – Garden Grove. Additionally, she provided the Board the current Site Visit schedule for upcoming program reviews.

**Member discussion:** None.

**Public comment:** Nancy Cheung, Chabot College DHEP Director, thanked Board staff for being supportive and making the Board’s site visit at her school seamless.

**18. Enforcement Update: Statistical Report (Informational Only).**

Assistant Executive Officer (AEO) Elizabeth Elias reported the Enforcement Unit has one vacant position, an Enforcement Analyst, and stated management is working on the recruitment at this time. She stated Enforcement staff are on an office-centric telework schedule, which requires them to be in the office 3 days a week and telework 2 days a week. AEO Elias indicated that since COVID-19 began, staff have been flexible and have adapted to new business processes that have been established. She stated staff use new technology such as Microsoft Teams and WebEx for meetings, training, and communication. She reported that in addition, new processes have been established to transmit files and other documents in a secure method to expert witnesses and the Attorney General’s Office.

AEO Elias reported management routinely assigns training courses for continued staff development, and that recently, all enforcement staff completed the Skilled Enhancement

Training (SET) instructed by the DCA's SOLID Unit. She stated SET is an 8-week (1 day/week) program where staff learn about collaboration, communication, customer engagement, digital fluency, diversity & inclusion, innovative mindset, resilience, and interpersonal skills.

AEO Elias reported that as time allows, enforcement staff continue to work on several major projects including revising disciplinary guidelines, updates to desk manuals, and creating content for an enforcement section to the Board's website. She stated that recently, staff finalized identifying additional BreEZe codes that will help with monitoring cases and workload and stated the updates should be within in the next BreEZe release.

AEO Elias provided detailed statistics regarding complaints received and investigations performed by the DHBC. Additionally, she indicated DCA established a transparent set of measurements to track the department's effectiveness at managing the consumer complaint process. Enforcement Performance Measures (EPMs) which are updated each quarter, can be found online, and provided the link to the information ([https://www.dca.ca.gov/data/enforcement\\_performance.shtml](https://www.dca.ca.gov/data/enforcement_performance.shtml)).

**Member discussion:** None.

**Public comment:** None.

## **19. Licensing, Continuing Education Audits and Examination Update: Statistical Reports (Informational Only).**

### **a. Licensing Update**

AEO Elizabeth Elias reported the Licensing Unit is fully staffed and that beginning in Fiscal Year (FY) 2021/2022, DCA began reporting Licensing Performance Measures (LPM) data on a quarterly basis for all active DCA entities. LPM data is interactive and includes data for complete, incomplete and renewal application types. She stated that LPM data can be found by clicking on the Quarterly Licensing Data button on the Board's website [www.dhbc.ca.gov](http://www.dhbc.ca.gov).

### **b. Continuing Education Update**

AEO Elias reported that the Board is on track to surpass the number of audits completed in FY 2020/21. In FY 2021/22 the Board initiated 474 Continuing Education (CE) audits. She stated the Board continues to see similar trends in the pass and fail rate. She stated the Board receives many reasons for failure to comply with the CE Audit (e.g., licensees reporting they misplaced, destroyed, or lost their records). AEO Elias stated staff would like to remind licensees that pursuant to Title 16 CCR section 1017(m), licensees shall retain for a period of three renewal cycles (6 years) the certificates of course completion issued to them and shall forward to them to the Board only upon request by the Board for an audit. She stated a licensee who fails to retain a certification should contact the CE provider and obtain a duplicate certification.

AEO Elias reported that failed audits are broken into two categories, no response and insufficient CEUs. Of those with insufficient CEUs, she stated 60% failed to complete at least one mandatory CEU and 18% submitted a certificate with an invalid provider. She stated the reasons for the invalid provider may have been due to an expired permit, not being approved to teach a mandatory CE course, or may have had an invalid Dental Board of California CE provider number.

AEO Elias reported that the Board's Enforcement Unit is working through a backlog of failed audits and issuing citation and fines with or without an order of abatement to address the CE deficiencies. She stated that for failed CE audits, the Board issued citations in varying amounts ranging from \$500 - \$1,500 depending on the egregiousness of the failed audit. AEO Elias stated that when issuing a citation, the Board considers many factors including, but not limited to: 1) How many CEUs is the licensee deficient; 2) The licensee's reason for failing the audit; and 3) If the licensee completed mandatory CEUs in Infection Control, Dental Practice Act, and Basic Life Support. Additionally, as with any citation that is issued, the Board uses Title 16, CCR section 1140 "Criteria to be Considered" when issuing a citation.

AEO Elias stated that the CE section of the Board's website ([www.dhbc.ca.gov](http://www.dhbc.ca.gov)) has been revised and that the updates will be available to the public by the end of the month.

**Member discussion:** Evangeline Ward thanked staff for the clear and detailed way the statistics were presented for Agenda Items 18 and 19 in comparison to how they were reported in the past.

**Public comment:** None.

## 20. Future Agenda Items.

1. Dr. Martinez: Regarding patients that are special needs, wanted to know if the Board can discuss the ways the Board can help facilitate care to this population and collaboration among the dental care providers.
2. President Dones:
  - a. ADEX and WREB present a fiscal analysis and data comparison of manikin vs. live patient examinations.
  - b. Discussion on permanent acceptance of manikin clinical exams.
  - c. An additional Board meeting addressing the Board's position on AB 2276.
3. JoAnn Galliano supported President Dones's request for the Board to conduct an additional meeting to address the Board's position on AB 2276 prior to the July 2022 Board meeting.
4. Norina Del Rosario (requested the Board to consider changing the supervision requirements over soft tissue curettage, local anesthesia, and nitrous oxide-oxygen analgesia from direct supervision from a licensed dentist to general supervision.

**21. Closed Session – None.**

**22. Adjournment**

Meeting was adjourned at **1:32 p.m.**

DRAFT



Saturday, July 23, 2022

Dental Hygiene Board of California

Agenda Item 6

**Executive Officer's Report on the Following:**

- a) COVID-19
- b) Personnel
- c) Budget
- d) Administration
- e) Update on Exempt Position Request (EPR)

Department of Consumer Affairs

Expenditure Projection Report

Dental Hygiene Board of California  
 Reporting Structure(s): 11111100 Support  
 Fiscal Month: 11  
 Fiscal Year: 2021 - 2022  
 Run Date: 06/13/2022

PERSONAL SERVICES

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
<b>5100 PERMANENT POSITIONS</b>		<b>\$755,000</b>	<b>\$600,690</b>	<b>\$0</b>	<b>\$600,690</b>	<b>\$666,286</b>	<b>\$873,000</b>	<b>\$63,638</b>	<b>\$718,986</b>	<b>\$0</b>	<b>\$718,986</b>	<b>\$786,420</b>	<b>\$86,580</b>		<b>\$797,569</b>	<b>\$784,349</b>	
5100000000	Earnings - Perm Civil Svc Empl	\$673,000	\$514,748	\$0	\$514,748	\$572,247	\$791,000	\$54,301	\$620,039	\$0	\$620,039	\$678,372	\$112,628	Roster	\$689,300	\$676,406	
5105000000	Earnings-Exempt/Statutory Empl	\$82,000	\$85,942	\$0	\$85,942	\$94,039	\$82,000	\$9,337	\$98,947	\$0	\$98,947	\$108,048	-\$26,048	Roster	\$108,269	\$107,942	

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
<b>5100 TEMPORARY POSITIONS</b>		<b>\$59,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$59,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$59,000</b>		<b>\$0</b>	<b>\$0</b>	
5100150004	Temp Help (907)	\$57,000	\$0	\$0	\$0	\$0	\$57,000	\$0	\$0	\$0	\$0	\$0	\$57,000		\$0	\$0	
5100150005	Exam Proctor (915)	\$2,000	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$0	\$0	\$0	\$2,000		\$0	\$0	

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
<b>5105-5108 PER DIEM, OVERTIME, &amp; LUMP SUM</b>		<b>\$24,000</b>	<b>\$3,100</b>	<b>\$0</b>	<b>\$3,100</b>	<b>\$3,300</b>	<b>\$24,000</b>	<b>\$400</b>	<b>\$3,700</b>	<b>\$0</b>	<b>\$3,700</b>	<b>\$4,600</b>	<b>\$19,500</b>		<b>\$3,613</b>	<b>\$4,036</b>	
5105100001	Bd/Commission Mbrs (901, 920)	\$0	\$0	\$0	\$0	\$0	\$0	\$400	\$400	\$0	\$400	\$500	-\$500	Roster	\$0	\$436	
5105100002	Committee Mbrs 904,911,931,961	\$24,000	\$3,100	\$0	\$3,100	\$3,300	\$24,000	\$0	\$3,300	\$0	\$3,300	\$4,000	\$20,000	Roster	\$3,513	\$3,600	

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
<b>5150 STAFF BENEFITS</b>		<b>\$422,000</b>	<b>\$307,791</b>	<b>\$0</b>	<b>\$307,791</b>	<b>\$342,434</b>	<b>\$465,000</b>	<b>\$29,140</b>	<b>\$347,504</b>	<b>\$0</b>	<b>\$347,504</b>	<b>\$380,097</b>	<b>\$84,903</b>		<b>\$386,849</b>	<b>\$379,096</b>	
5150200000	Flex Elect Contributions	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	
5150100000	Admin Fee-PT/Seasonal/Temp Emp	\$0	\$5	\$0	\$5	\$5	\$0	\$0	\$0	\$0	\$0	\$0	\$0		\$0	\$0	
5150150000	Dental Insurance	\$3,000	\$3,785	\$0	\$3,785	\$4,134	\$3,000	\$258	\$2,797	\$0	\$2,797	\$3,000	\$3,000		\$3,055	\$3,052	
5150250000	Employee Assistance PGM Fee	\$0	\$197	\$0	\$197	\$241	\$0	\$23	\$223	\$0	\$223	\$0	\$0		\$273	\$243	
5150350000	Health Insurance	\$120,000	\$47,428	\$0	\$47,428	\$57,798	\$122,000	\$4,573	\$52,439	\$0	\$52,439	\$122,000	\$63,892		\$63,892	\$57,206	
5150400000	Life Insurance	\$0	\$164	\$0	\$164	\$194	\$0	\$20	\$220	\$0	\$220	\$0	\$0		\$247	\$240	
5150450000	Medicare Taxation	\$6,000	\$8,526	\$0	\$8,526	\$9,457	\$8,000	\$881	\$9,946	\$0	\$9,946	\$8,000	\$8,000		\$11,032	\$10,851	
5150500000	OASDI	\$48,000	\$34,520	\$0	\$34,520	\$38,161	\$54,000	\$3,353	\$38,188	\$0	\$38,188	\$54,000	\$54,000		\$42,217	\$41,660	
5150600000	Retirement - General	\$184,000	\$165,668	\$0	\$165,668	\$217,000	\$16,933	\$195,388	\$0	\$195,388	\$217,000	\$217,000	\$213,151		\$215,462	\$213,151	
5150750000	Vision Care	\$1,000	\$711	\$0	\$711	\$777	\$1,000	\$58	\$645	\$0	\$645	\$1,000	\$1,000		\$705	\$704	
5150800000	Workers' Compensation	\$16,000	\$47	\$0	\$47	\$47	\$16,000	\$49	\$49	\$0	\$49	\$16,000	\$16,000		\$49	\$53	
5150800004	SCIF Allocation Cost	\$0	\$11,664	\$0	\$11,664	\$11,120	\$0	\$0	\$14,208	\$0	\$14,208	\$0	\$0		\$13,545	\$15,500	
5150820000	Other Post-Employment Benefits	\$26,000	\$18,600	\$0	\$18,600	\$20,613	\$26,000	\$2,043	\$23,203	\$0	\$23,203	\$26,000	\$26,000		\$25,714	\$25,312	
5150900000	Staff Benefits - Other	\$18,000	\$16,476	\$0	\$16,476	\$17,221	\$18,000	\$949	\$10,197	\$0	\$10,197	\$380,097	-\$362,097	Formula	\$10,658	\$11,124	
<b>PERSONAL SERVICES</b>		<b>\$1,260,000</b>	<b>\$911,582</b>	<b>\$0</b>	<b>\$911,582</b>	<b>\$1,012,021</b>	<b>\$1,421,000</b>	<b>\$93,178</b>	<b>\$1,070,191</b>	<b>\$0</b>	<b>\$1,070,191</b>	<b>\$1,171,017</b>	<b>\$249,983</b>		<b>\$1,187,930</b>	<b>\$1,167,481</b>	

OPERATING EXPENSES & EQUIPMENT

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
<b>5301 GENERAL EXPENSE</b>		<b>\$28,000</b>	<b>\$17,360</b>	<b>\$1,314</b>	<b>\$18,673</b>	<b>\$19,719</b>	<b>\$28,000</b>	<b>\$252</b>	<b>\$4,312</b>	<b>\$1,545</b>	<b>\$5,857</b>	<b>\$6,994</b>	<b>\$21,006</b>		<b>\$5,551</b>	<b>\$6,389</b>	
5301100000	Clerical & Nonprofessional Svc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$106	\$0	\$106	\$0	-\$106	YTD	\$0	\$116	
5301100001	Transcription Services	\$0	\$42	\$0	\$42	\$42	\$0	\$0	\$0	\$0	\$0	\$42	-\$42	PY FM13	\$0	\$0	
5301100002	Admin OH-Other State Agencies	\$0	\$16	\$0	\$16	\$16	\$0	\$0	\$141	\$0	\$141	\$154	-\$154	SL	\$141	\$154	
5301100003	Fingerprint Reports	\$3,000	\$760	\$0	\$760	\$809	\$3,000	\$147	\$392	\$0	\$392	\$809	\$2,191	PY FM13	\$407	\$428	
5301350000	Freight and Drayage	\$0	\$13,489	\$861	\$14,350	\$14,350	\$0	\$0	\$411	\$589	\$1,000	\$1,000	-\$1,000	YTD + Encumbrance includes FedEx 411	\$1,000	\$1,091	
5301400000	Goods - Other	\$17,000	\$1,207	\$0	\$1,207	\$1,207	\$17,000	\$0	\$0	\$630	\$630	\$1,207	\$15,793	PY FM13	\$630	\$688	
5301450000	Library Pur excl UCCSUC/Oth E	\$0	\$89	\$0	\$89	\$89	\$0	\$0	\$0	\$0	\$0	\$89	-\$89	YTD + Encumbrance includes Walker Office Supplies \$2,317	\$3,362	\$2,527	
5301700000	Office Supplies - Misc	\$8,000	\$1,757	\$452	\$2,210	\$3,207	\$8,000	\$0	\$2,317	\$0	\$2,317	\$2,317	\$5,683	YTD + Encumbrance includes Dept of HR \$10 and Retx Inc \$935	\$0	\$1,386	
5301900000	Subscriptions	\$0	\$0	\$0	\$0	\$0	\$0	\$105	\$945	\$325	\$1,270	\$1,270	-\$1,270		\$0	\$1,386	

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
<b>5302 PRINTING</b>		<b>\$13,000</b>	<b>\$12,793</b>	<b>\$20,682</b>	<b>\$33,475</b>	<b>\$33,475</b>	<b>\$13,000</b>	<b>\$914</b>	<b>\$14,869</b>	<b>\$8,647</b>	<b>\$23,516</b>	<b>\$23,535</b>	<b>-\$10,535</b>		<b>\$23,516</b>	<b>\$25,654</b>	
5302300000	Office Copiers - Maintenance	\$0	\$1,977	\$3,699	\$5,676	\$5,676	\$0	\$247	\$1,953	\$1,370	\$3,323	\$3,323	-\$3,323	YTD + Encumbrance includes Smite \$1,953	\$3,323	\$3,625	
5302700000	Pamphlets, Leaflets, Brochures	\$0	\$10,770	\$16,984	\$27,754	\$27,754	\$0	\$667	\$12,706	\$7,277	\$19,983	\$19,983	-\$19,983	YTD + Encumbrance includes Capitol Enquiry \$90, LA Sheriff Dept \$25, Lexipneis \$1,272, Metro Mailing Service \$11,319, Sac County Court \$42, and El Dorado Court \$168	\$19,983	\$21,800	
5302700001	Allocated Copy Costs-Copy Cntr	\$0	\$46	\$0	\$46	\$46	\$0	\$0	\$210	\$0	\$210	\$229	-\$229	SL	\$210	\$229	
5302900000	Printing - Other	\$13,000	\$0	\$0	\$0	\$0	\$13,000	\$0	\$0	\$0	\$0	\$0	\$13,000		\$0	\$0	

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
<b>5304 COMMUNICATIONS</b>		<b>\$9,000</b>	<b>\$4,831</b>	<b>\$66</b>	<b>\$4,897</b>	<b>\$5,596</b>	<b>\$9,000</b>	<b>\$709</b>	<b>\$4,098</b>	<b>\$0</b>	<b>\$4,098</b>	<b>\$4,917</b>	<b>\$4,083</b>		<b>\$4,779</b>	<b>\$4,917</b>	
5304100000	Cell Phones, PDAs, Pager Svcs	\$0	\$941	\$66	\$1,007	\$1,274	\$0	\$116	\$1,466	\$0	\$1,466	\$1,760	-\$1,760	SL	\$1,856	\$1,760	1
5304700000	Telephone Services	\$0	\$3,890	\$0	\$3,890	\$4,322	\$0	\$593	\$2,631	\$0	\$2,631	\$3,158	-\$3,158	SL	\$2,923	\$3,158	1
5304800000	Communications - Other	\$9,000	\$0	\$0	\$0	\$0	\$9,000	\$0	\$0	\$0	\$0	\$0	\$9,000		\$0	\$0	

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
<b>5306 POSTAGE</b>		<b>\$18,000</b>	<b>\$1,362</b>	<b>\$0</b>	<b>\$1,362</b>	<b>\$1,362</b>	<b>\$18,000</b>	<b>\$0</b>	<b>\$2,555</b>	<b>\$0</b>	<b>\$2,555</b>	<b>\$2,555</b>	<b>\$15,445</b>		<b>\$2,555</b>	<b>\$2,787</b>	
5306600003	DCA Postage Allo	\$0	\$1,362	\$0	\$1,362	\$1,362	\$0	\$0	\$2,555	\$0	\$2,555	\$2,555	-\$2,555	YTD	\$2,555	\$2,787	
5306700000	Postage - Other	\$18,000	\$0	\$0	\$0	\$0	\$18,000	\$0	\$0	\$0	\$0	\$0	\$18,000		\$0	\$0	

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
<b>5308 INSURANCE</b>		<b>\$0</b>	<b>\$25</b>	<b>\$0</b>	<b>\$25</b>	<b>\$176</b>	<b>\$0</b>	<b>\$23</b>	<b>\$23</b>	<b>\$0</b>	<b>\$23</b>	<b>\$176</b>	<b>-\$176</b>		<b>\$161</b>	<b>\$25</b>	
5308900000	Insurance - Other	\$0	\$25	\$0	\$25	\$176	\$0	\$23	\$23	\$0	\$23	\$176	-\$176	PY FM13	\$161	\$25	

Fiscal Code	Line Item	PY Budget	PY YTD	PY Encumbrance	PY YTD + Encumbrance	PY FM13	Budget	Current Month	YTD	Encumbrance	YTD + Encumbrance	Projections to Year End	Balance	Notes	Prior Year Ratio	Straight Line Ratio	Lag Month
<b>53202-204 IN STATE TRAVEL</b>		<b>\$14,000</b>	<b>\$552</b>	<b>\$0</b>	<b>\$552</b>	<b>\$640</b>	<b>\$14,000</b>	<b>\$0</b>	<b>\$1,648</b>	<b>\$0</b>	<b>\$1,648</b>	<b>\$8,798</b>	<b>\$5,202</b>		<b>\$457</b>	<b>\$1,797</b>	
5320220000	Travel-In State-Per Diem Lodg	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2								

5320490000	Travel - In State - Other	\$14,000	\$0	\$0	\$0	\$0	\$14,000	\$0	\$0	\$0	\$0	\$7,000	\$7,000	Board Estimate	\$0	\$0		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
5322	TRAINING	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$0	\$962	\$0	\$962	\$1,049	\$3,951		\$0	\$1,049		
5322400000	Training - Tuition & Registrat	\$5,000	\$0	\$0	\$0	\$0	\$5,000	\$0	\$962	\$0	\$962	\$1,049	\$3,951	SL	\$0	\$1,049		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
5324	FACILITIES	\$157,000	\$89,938	\$0	\$89,938	\$101,735	\$157,000	\$11,430	\$123,490	\$11,215	\$134,705	\$142,227	\$14,773		\$153,592	\$146,951		
5324100000	Facilities Maintenance Svcs	\$0	\$1,747	\$0	\$1,747	\$1,747	\$0	\$0	\$0	\$0	\$0	\$1,747	-\$1,747	PY FM13	\$0	\$0		
5324200000	Facilities Ops - Other (Svcs)	\$0	\$5,611	\$0	\$5,611	\$5,611	\$0	\$0	\$0	\$0	\$0	\$5,611	-\$5,611	PY FM13	\$0	\$0		
5324250000	Facilities Planning - Gen Svcs	\$0	\$1,675	\$0	\$1,675	\$2,534	\$0	\$215	\$1,793	\$0	\$1,793	\$1,955	-\$1,955	SL	\$2,712	\$1,955		
5324350000	Rents and Leases	\$133,000	\$0	\$0	\$0	\$0	\$133,000	\$0	\$0	\$0	\$0	\$0	\$133,000		\$0	\$0		
5324450000	Rent -Bldgs&Grounds(Non State)	\$24,000	\$80,904	\$0	\$80,904	\$91,841	\$24,000	\$11,215	\$121,698	\$11,215	\$132,912	\$132,912	-\$108,912	YTD + Encumbrance Monthly Rent \$10,937, January increase to \$11,215	\$150,880	\$144,995		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
5326	UTILITIES	\$1,000	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000		\$0	\$0		
5326900000	Utilities - Other	\$1,000	\$0	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$1,000		\$0	\$0		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
53402-53403	C/P SERVICES (INTERNAL)	\$74,000	\$206,268	\$0	\$206,268	\$234,376	\$74,000	\$18,237	\$142,699	\$0	\$142,699	\$186,089	-\$112,089		\$154,942	\$155,672		
5340290000	Health and Medical	\$0	\$78	\$0	\$78	\$78	\$0	\$85	\$85	\$0	\$85	\$85	-\$85	YTD	\$85	\$93		
5340310000	Legal - Attorney General	\$47,000	\$157,689	\$0	\$157,689	\$170,851	\$47,000	\$18,153	\$141,110	\$0	\$141,110	\$183,004	-\$136,004	AG Billing through May \$167,754	\$152,889	\$153,938		
5340320000	Office of Adminis Hearings	\$3,000	\$48,501	\$0	\$48,501	\$63,447	\$3,000	\$0	\$1,505	\$0	\$1,505	\$3,000	\$0	OAH Billing \$0 Recommend Budget includes DGS \$1,505	\$1,968	\$1,641		
5340330000	Consult & Prof Svcs-Interdept	\$24,000	\$0	\$0	\$0	\$0	\$24,000	\$0	\$0	\$0	\$0	\$0	\$24,000		\$0	\$0		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
53404-53405	C/P SERVICES (EXTERNAL)	\$241,000	\$31,232	\$12,289	\$43,521	\$47,321	\$215,000	\$3,739	\$33,255	\$15,397	\$48,652	\$56,722	-\$158,278		\$52,733	\$53,075		
5340420000	Administrative	\$187,000	\$100	\$482	\$582	\$582	\$187,000	\$265	\$1,816	\$2,234	\$4,050	\$4,050	\$182,950	YTD + Encumbrance includes AmEx \$1,810 and PSI Services \$6	\$4,050	\$4,418		
5340420001	Expert Examiners- Exam Process	\$25,000	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$265	\$265	\$265	\$24,735	YTD + Encumbrance	\$0	\$289		
5340420003	Subject Matter Experts	\$0	\$6,100	\$200	\$6,300	\$7,300	\$0	\$1,550	\$4,250	\$200	\$4,450	\$10,000	-\$10,000	Estimate	\$5,298	\$4,855		
5340420005	Credit Card Service Fee	\$0	\$19,652	\$4,348	\$24,000	\$26,000	\$0	\$1,924	\$19,417	\$5,583	\$25,000	\$25,000	-\$25,000	YTD + Encumbrance includes Elavon Inc \$19,417	\$27,083	\$27,273		
5340480000	Health and Medical	\$0	\$1,650	\$1,650	\$1,650	\$1,650	\$0	\$0	\$0	\$1,650	\$1,650	\$1,650	-\$1,650	YTD + Encumbrance First Hospital Laboratories	\$1,650	\$1,800		
5340540001	Evidence/Witness Fees	\$0	\$2,400	\$200	\$2,600	\$3,200	\$0	\$0	\$7,175	\$0	\$7,175	\$7,175	-\$7,175	YTD	\$8,831	\$7,827		
5340540003	Evidence	\$0	\$150	\$0	\$150	\$150	\$0	\$0	\$0	\$0	\$0	\$150	-\$150	PY FM13	\$0	\$0		
5340550000	Reim Exp -Nontaxable (Non Emp)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$241	\$0	\$241	\$241	-\$241	YTD	\$0	\$263		
5340580000	Consult & Prof Svcs Extern Oth	\$0	\$460	\$5,409	\$5,870	\$5,870	\$0	\$0	\$356	\$5,466	\$5,821	\$5,821	-\$5,821	YTD + Encumbrance Maximus	\$5,821	\$6,350		
5340580001	Court Reporter Svcs	\$29,000	\$2,370	\$0	\$2,370	\$2,370	\$3,000	\$0	\$0	\$0	\$0	\$2,370	\$630	PY FM13	\$0	\$0		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
5342	DEPARTMENT PRORATA	\$475,000	\$450,083	\$0	\$450,083	\$449,119	\$514,000	\$0	\$514,000	\$0	\$514,000	\$515,000	-\$1,000		\$512,966	\$560,727		
5342500050	Division of Investigation DOI	\$6,000	\$5,500	\$0	\$5,500	\$5,993	\$6,000	\$0	\$7,000	\$0	\$7,000	\$7,000	-\$1,000	YTD	\$7,627	\$7,636		
5342500055	Consumer Client Svcs Div CCSD	\$469,000	\$444,583	\$0	\$444,583	\$443,126	\$508,000	\$0	\$507,000	\$0	\$507,000	\$508,000	\$0	Budget	\$505,338	\$553,091		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
5342	DEPARTMENTAL SERVICES	\$30,000	\$67,124	\$0	\$67,124	\$67,505	\$30,000	\$134	\$33,560	\$0	\$33,560	\$34,075	-\$4,075		\$33,839	\$36,611		
5342500001	OPES Interagency Contracts	\$0	\$66,626	\$0	\$66,626	\$66,626	\$0	\$0	\$33,196	\$0	\$33,196	\$33,196	-\$33,196	YTD includes OPES Intra- Agency contract	\$33,196	\$36,214		
5342500090	Interagency Services	\$30,000	\$0	\$0	\$0	\$0	\$30,000	\$0	\$0	\$0	\$0	\$0	\$30,000		\$0	\$0		
5342600000	Departmental Services - Other	\$0	\$498	\$0	\$498	\$879	\$0	\$134	\$364	\$0	\$364	\$879	-\$879	PY FM13	\$643	\$397		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
5344	CONSOLIDATED DATA CENTERS	\$4,000	\$1	\$0	\$1	\$5,154	\$4,000	\$0	\$5,154	\$0	\$1	\$5,154	-\$1,154		\$5,562	\$1		
5344000000	Consolidated Data Centers	\$4,000	\$1	\$0	\$1	\$5,154	\$4,000	\$0	\$5,154	\$0	\$1	\$5,154	-\$1,154	PY FM13	\$5,562	\$1		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
5346	INFORMATION TECHNOLOGY	\$3,000	\$743	\$1,375	\$2,117	\$2,117	\$3,000	\$0	\$3,728	\$0	\$3,728	\$5,846	-\$2,846		\$4,067	\$4,067		
5346320000	IT Services - Hardware Maint	\$0	\$0	\$1,073	\$1,073	\$1,073	\$0	\$0	\$0	\$0	\$0	\$1,073	-\$1,073	PY FM13	\$0	\$0		
5346340000	IT Services - Software Maint	\$0	\$743	\$250	\$992	\$992	\$0	\$0	\$0	\$0	\$0	\$992	-\$992	PY FM13	\$0	\$0		
5346700000	IT Supplies (Paper, Toner, etc	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,728	\$0	\$3,728	\$3,728	-\$3,728	YTD includes Rasix Computer Center \$3,728	\$0	\$4,067		
5346800000	E-Waste Recycl & Disposal Fees	\$0	\$0	\$52	\$52	\$52	\$0	\$0	\$0	\$0	\$0	\$52	-\$52		\$0	\$0		
5346900000	Information Technology - Other	\$3,000	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$3,000		\$0	\$0		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
5362-5368	EQUIPMENT	\$14,000	\$433	\$31,577	\$32,011	\$32,011	\$3,000	\$0	-\$1,088	\$620	-\$468	\$11,855	-\$8,855		-\$468	-\$510		
5362250000	Furniture	\$0	\$0	\$974	\$974	\$974	\$0	\$0	\$0	\$620	\$974	\$0	-\$974	PY FM13	\$620	\$676		
5362315000	Safety And Maintenance Equip	\$14,000	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$0	\$0	\$3,000		\$0	\$0		
5368025000	Computers & Computer Equipment	\$0	\$0	\$29,306	\$29,306	\$29,306	\$0	\$0	-\$1,969	\$0	-\$1,969	\$10,000	-\$10,000	Estimate based on Board anticipating to purchase a TV and A/V unit	-\$1,969	-\$2,148		
5368930000	Software	\$0	\$433	\$1,298	\$1,731	\$1,731	\$0	\$0	\$881	\$0	\$881	\$881	-\$881	YTD	\$881	\$961		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
5390	OTHER ITEMS OF EXPENSE	\$8,000	\$0	\$0	\$0	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$8,000		\$0	\$0		
5390800000	Gasoline	\$8,000	\$0	\$0	\$0	\$0	\$8,000	\$0	\$0	\$0	\$0	\$0	\$8,000		\$0	\$0		
<b>Fiscal Code</b>	<b>Line Item</b>	<b>PY Budget</b>	<b>PY YTD</b>	<b>PY Encumbrance</b>	<b>PY YTD + Encumbrance</b>	<b>PY FM13</b>	<b>Budget</b>	<b>Current Month</b>	<b>YTD</b>	<b>Encumbrance</b>	<b>YTD + Encumbrance</b>	<b>Projections to Year End</b>	<b>Balance</b>	<b>Notes</b>	<b>Prior Year Ratio</b>	<b>Straight Line Ratio</b>	<b>Lag Month</b>	
54	SPECIAL ITEMS OF EXPENSE	\$0	\$0	\$0	\$0	\$1,005	\$0	\$660	\$1,340	\$0	\$1,340	\$1,340	-\$1,340	YTD	\$0	\$1,462		
5490000000	Other Special Items of Expense	\$0	\$0	\$0	\$0	\$1,005	\$0	\$660	\$1,340	\$0	\$1,340	\$1,340	-\$1,340		\$0	\$1,462		
<b>OPERATING EXPENSES &amp; EQUIPMENT</b>		<b>\$1,094,000</b>	<b>\$882,744</b>	<b>\$67,304</b>	<b>\$950,048</b>	<b>\$1,001,312</b>	<b>\$1,096,000</b>	<b>\$36,898</b>	<b>\$879,452</b>	<b>\$37,424</b>	<b>\$916,876</b>	<b>\$1,006,333</b>	<b>\$89,667</b>		<b>\$950,185</b> </			

Department of Consumer Affairs

Revenue Projection Report

Reporting Structure(s): 11111100 Support

Fiscal Month: 11

Fiscal Year: 2021 - 2022

Run Date: 06/13/2022

Revenue																		
Fiscal Code	Line Item	Budget	July	August	September	October	November	December	January	February	March	April	May	June	Year to Date	Projection To Year End	Balance	Comments
<b>Delinquent Fees</b>		<b>\$36,000</b>	<b>\$3,440</b>	<b>\$3,680</b>	<b>\$2,240</b>	<b>\$4,000</b>	<b>\$3,040</b>	<b>\$2,960</b>	<b>\$7,175</b>	<b>\$2,800</b>	<b>\$3,280</b>	<b>\$2,400</b>	<b>\$4,320</b>	<b>\$3,576</b>	<b>\$39,335</b>	<b>\$42,911</b>	<b>(\$6,911)</b>	
4121200089	3140 Delinq Ren Rdh	\$0	\$3,040	\$3,680	\$2,160	\$4,000	\$2,960	\$2,800	\$7,175	\$2,720	\$3,280	\$2,400	\$4,160	\$3,489	\$38,375	\$41,864		
4121200090	3140 Delinq Ren Rdhap	\$0	\$400	\$0	\$0	\$0	\$0	\$80	\$0	\$0	\$0	\$0	\$160	\$58	\$640	\$698		
4121200091	3140 Delinq Ren Rdhap	\$0	\$0	\$0	\$80	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7	\$80	\$87		
4121200092	3140 Delinq Ren Rdhap Fnp	\$0	\$0	\$0	\$0	\$0	\$80	\$80	\$0	\$80	\$0	\$0	\$0	\$22	\$240	\$262		
<b>Other Regulatory Fees</b>		<b>\$33,000</b>	<b>\$2,200</b>	<b>\$2,503</b>	<b>\$1,703</b>	<b>\$9,278</b>	<b>\$14,153</b>	<b>\$11,478</b>	<b>\$7,203</b>	<b>\$9,478</b>	<b>\$16,503</b>	<b>\$13,428</b>	<b>\$10,128</b>	<b>\$2,228</b>	<b>\$98,053</b>	<b>\$100,281</b>	<b>(\$67,281)</b>	
4129200133	3140 Duplicate License	\$0	\$1,500	\$2,025	\$1,225	\$1,250	\$1,425	\$1,100	\$925	\$1,000	\$1,375	\$1,050	\$1,100	\$318	\$13,975	\$14,293		Decreased in FM12 by 75%.
4129200310	3140 Citations & Fines	\$0	\$700	\$478	\$478	\$8,028	\$12,728	\$10,378	\$6,278	\$8,478	\$15,128	\$12,378	\$9,028	\$1,911	\$84,078	\$85,989		Decreased in FM12 by 75%.
<b>Other Regulatory License and Permits</b>		<b>\$167,000</b>	<b>\$30,395</b>	<b>\$25,145</b>	<b>\$14,900</b>	<b>\$11,440</b>	<b>\$13,130</b>	<b>\$15,815</b>	<b>\$13,020</b>	<b>\$8,650</b>	<b>\$8,558</b>	<b>\$14,130</b>	<b>\$11,254</b>	<b>\$22,729</b>	<b>\$166,437</b>	<b>\$189,166</b>	<b>(\$22,166)</b>	
4129400243	3140 License Fee Rdhap	\$0	\$1,250	\$1,250	\$1,500	\$1,810	\$500	\$1,750	\$2,250	\$1,000	\$2,250	\$2,000	\$1,250	\$2,292	\$16,810	\$19,102		Increased in FM12 by 50%.
4129400244	3140 Initial Lic Fee Rdhap Fnp	\$0	\$640	\$320	\$160	\$0	\$0	\$0	\$160	\$160	\$25	\$320	\$0	\$243	\$1,785	\$2,028		Increased in FM12 by 50%.
4129400245	3140 Initial Lic 1/2 Rdhap Fnp	\$0	\$160	\$0	\$0	\$0	\$0	\$0	\$160	\$80	(\$80)	\$80	\$0	\$55	\$400	\$455		Increased in FM12 by 50%.
4129400249	3140 App Fee Rdhap	\$0	\$500	\$500	\$600	\$800	\$200	\$700	\$900	\$400	\$900	\$800	\$500	\$927	\$6,800	\$7,727		Increased in FM12 by 50%.
4129400251	3140 App Fee Rdh	\$0	\$13,500	\$11,100	\$5,700	\$4,300	\$5,900	\$6,400	\$4,200	\$2,800	\$1,900	\$4,700	\$4,100	\$8,809	\$64,600	\$73,409		Increased in FM12 by 50%.
4129400257	3140 App Fee Rdh Original Lic	\$0	\$13,600	\$11,100	\$5,700	\$4,300	\$5,800	\$6,400	\$4,200	\$2,800	\$1,900	\$4,700	\$4,100	\$8,809	\$64,600	\$73,409		Increased in FM12 by 50%.
4129400524	Suspended Revenue	\$0	\$930	\$875	\$1,240	\$230	\$1,280	\$565	\$1,150	\$1,410	\$1,663	\$1,530	\$1,304	\$1,660	\$12,177	\$13,837		Increased in FM12 by 50%.
4129400525	Prior Year Revenue Adjustment	\$0	(\$185)	\$0	\$0	\$0	(\$550)	\$0	\$0	\$0	\$0	\$0	\$0	(\$67)	(\$735)	(\$802)		
<b>Other Revenue</b>		<b>\$29,000</b>	<b>\$0</b>	<b>\$125</b>	<b>\$675</b>	<b>\$1,608</b>	<b>\$200</b>	<b>\$0</b>	<b>\$1,388</b>	<b>\$0</b>	<b>\$25</b>	<b>\$1,693</b>	<b>\$0</b>	<b>\$519</b>	<b>\$5,714</b>	<b>\$6,234</b>	<b>\$22,766</b>	
4143500007	Misc Serv To Public Trans	\$0	\$0	\$0	\$0	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$18	\$200	\$218		
4163000000	Investment Income - Surplus Money Investments	\$0	\$0	\$0	\$0	\$1,317	\$0	\$0	\$1,188	\$0	\$0	\$1,568	\$0	\$370	\$4,073	\$4,444		
4171400001	Canceled Warrants Revenue	\$0	\$0	\$0	\$300	\$91	\$0	\$0	\$200	\$0	\$0	\$125	\$0	\$65	\$716	\$781		
4172500016	Misc Revenue	\$0	\$0	\$125	\$375	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$64	\$700	\$764		
4172500017	Dishonored Check Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25	\$0	\$0	\$2	\$25	\$27		
<b>Renewal Fees</b>		<b>\$1,602,000</b>	<b>\$136,960</b>	<b>\$139,840</b>	<b>\$146,280</b>	<b>\$174,400</b>	<b>\$244,800</b>	<b>\$118,880</b>	<b>\$160,800</b>	<b>\$118,720</b>	<b>\$139,040</b>	<b>\$103,687</b>	<b>\$86,880</b>	<b>\$36,267</b>	<b>\$1,570,287</b>	<b>\$1,606,554</b>	<b>(\$4,554)</b>	
4127400151	3140 Renewal Rdhap Fnp	\$0	\$960	\$1,120	\$160	\$640	\$1,120	\$800	\$1,120	\$480	\$320	\$647	\$1,120	\$772	\$8,487	\$9,258		
4127400155	3140 Renewal Rdh	\$0	\$130,720	\$132,800	\$139,880	\$167,680	\$234,240	\$113,440	\$153,920	\$114,080	\$134,080	\$98,880	\$83,040	\$34,154	\$1,502,760	\$1,536,914		Decreased in FM12 by 75%.
4127400156	3140 Renewal Rdhap	\$0	\$5,120	\$5,120	\$5,920	\$6,080	\$9,120	\$4,640	\$5,440	\$4,160	\$4,480	\$4,000	\$2,560	\$1,287	\$56,640	\$57,927		Decreased in FM12 by 75%.
4127400157	3140 Renewal Rdhef	\$0	\$160	\$800	\$320	\$0	\$320	\$0	\$320	\$0	\$160	\$160	\$160	\$55	\$2,400	\$2,455		Decreased in FM12 by 75%.
<b>Revenue</b>		<b>\$1,867,000</b>	<b>\$172,995</b>	<b>\$171,293</b>	<b>\$165,798</b>	<b>\$200,726</b>	<b>\$275,323</b>	<b>\$149,133</b>	<b>\$189,586</b>	<b>\$139,648</b>	<b>\$167,406</b>	<b>\$135,338</b>	<b>\$112,581</b>	<b>\$65,320</b>	<b>\$1,879,826</b>	<b>\$1,945,146</b>		

Reimbursements																		
Fiscal Code	Line Item	Budget	July	August	September	October	November	December	January	February	March	April	May	June	Year to Date	Projection To Year End	Balance	Comments
<b>Scheduled Reimbursements</b>		<b>\$0</b>	<b>\$0</b>	<b>\$49</b>	<b>\$0</b>	<b>\$49</b>	<b>\$98</b>	<b>\$0</b>	<b>\$0</b>	<b>\$49</b>	<b>\$0</b>	<b>\$147</b>	<b>\$0</b>	<b>\$36</b>	<b>\$392</b>	<b>\$428</b>		
4840000001	Fingerprint Reports	\$0	\$0	\$49	\$0	\$49	\$98	\$0	\$0	\$49	\$0	\$147	\$0	\$36	\$392	\$428		
<b>Unscheduled Reimbursements</b>		<b>\$0</b>	<b>\$1,005</b>	<b>\$2,025</b>	<b>\$1,455</b>	<b>\$2,140</b>	<b>\$2,343</b>	<b>\$1,551</b>	<b>\$3,312</b>	<b>\$2,124</b>	<b>\$5,046</b>	<b>\$1,251</b>	<b>\$2,268</b>	<b>\$2,229</b>	<b>\$24,519</b>	<b>\$26,748</b>		
4850000005	Us Probation Monitor	\$0	\$450	\$945	\$900	\$765	\$1,395	\$675	\$630	\$720	\$595	\$1,090	\$1,565	\$885	\$9,730	\$10,615		
4850000009	Us Cost Recovery	\$0	\$555	\$1,080	\$555	\$1,375	\$948	\$876	\$2,682	\$1,404	\$4,451	\$161	\$703	\$1,344	\$14,789	\$16,133		
<b>Reimbursements</b>		<b>\$0</b>	<b>\$1,005</b>	<b>\$2,074</b>	<b>\$1,455</b>	<b>\$2,189</b>	<b>\$2,441</b>	<b>\$1,551</b>	<b>\$3,312</b>	<b>\$2,173</b>	<b>\$5,046</b>	<b>\$1,398</b>	<b>\$2,268</b>	<b>\$2,265</b>	<b>\$24,911</b>	<b>\$27,175</b>		

**3140 - State Dental Hygiene Fund Analysis of Fund Condition**  
**(Dollars in Thousands)**

2022-23 Governor's Budget with 2021-22 FM11 Projections

	PY 2020-21	CY 2021-22	BY 2022-23	BY +1 2023-24	BY +2 2024-25
<b>BEGINNING BALANCE</b>	\$ 2,236	\$ 1,939	\$ 1,545	\$ 1,815	\$ 2,006
Prior Year Adjustment	\$ -52	\$ 0	\$ 0	\$ 0	\$ 0
Adjusted Beginning Balance	\$ 2,184	\$ 1,939	\$ 1,545	\$ 1,815	\$ 2,006
<b>REVENUES, TRANSFERS AND OTHER ADJUSTMENTS</b>					
Revenues					
4121200 - Delinquent fees	\$ 46	\$ 43	\$ 72	\$ 72	\$ 72
4127400 - Renewal fees	\$ 1,581	\$ 1,607	\$ 2,953	\$ 2,953	\$ 2,953
4129200 - Other regulatory fees	\$ 23	\$ 100	\$ 43	\$ 43	\$ 43
4129400 - Other regulatory licenses and permits	\$ 223	\$ 189	\$ 163	\$ 163	\$ 163
4163000 - Income from surplus money investments	\$ 12	\$ 4	\$ 25	\$ 30	\$ 31
4171400 - Escheat of unclaimed checks and warrants	\$ 1	\$ 1	\$ 0	\$ 0	\$ 0
4172500 - Miscellaneous revenues	\$ 1	\$ 1	\$ 20	\$ 20	\$ 20
Totals, Revenues	\$ 1,887	\$ 1,945	\$ 3,276	\$ 3,281	\$ 3,282
Totals, Transfers and Other Adjustments	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
<b>TOTALS, REVENUES, TRANSFERS AND OTHER ADJUSTMENTS</b>	\$ 1,887	\$ 1,945	\$ 3,276	\$ 3,281	\$ 3,282
<b>TOTAL RESOURCES</b>	\$ 4,071	\$ 3,884	\$ 4,821	\$ 5,096	\$ 5,288
Expenditures:					
1111 Department of Consumer Affairs Regulatory Boards, Bureaus, Divisions (State Operations)	\$ 1,990	\$ 2,150	\$ 2,799	\$ 2,883	\$ 2,969
9892 Supplemental Pension Payments (State Operations)	\$ 34	\$ 34	\$ 34	\$ 34	\$ 34
9900 Statewide General Administrative Expenditures (Pro Rata) (State Operations)	\$ 108	\$ 155	\$ 173	\$ 173	\$ 173
<b>TOTALS, EXPENDITURES AND EXPENDITURE ADJUSTMENTS</b>	\$ 2,132	\$ 2,339	\$ 3,006	\$ 3,090	\$ 3,176
<b>FUND BALANCE</b>					
Reserve for economic uncertainties	\$ 1,939	\$ 1,545	\$ 1,815	\$ 2,006	\$ 2,112
Months in Reserve	9.9	6.2	7.0	7.6	8.0

**NOTES:**

Assumes workload and revenue projections are realized in BY +1 and ongoing.  
 Expenditure growth projected at 3% beginning BY +1.  
 Expenditures General Salary 4.55% increase.



## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Anthony Lum Executive Officer
<b>SUBJECT</b>	<b>FULL 7: Discussion and Possible Action to Schedule Additional Board Meeting Date to Review Draft 2022 Sunset Review Report (Saturday, October 8, 2022).</b>

### **BACKGROUND**

Every four to five years, the Legislature conducts a review of selected state programs called Sunset Review. The Board was supposed to complete its sunset review in 2022 since its sunset date was January 1, 2023; however, with the extending effects of the pandemic, the Legislature extended the Board's sunset date a year until January 1, 2024. The process of preparing for sunset is for staff to create a draft report providing responses and data to answer questions provided by the Legislature. Once the draft is complete, it's presented to the Board for revision prior to finalization at a subsequent meeting, if necessary.

### **ACTION**

Staff requests the Board to consider an additional Board meeting date to review the draft 2022 Sunset Review Report and recommends Saturday, October 8, 2022, to ensure there's adequate time to complete the draft report.

### **RECOMMENDED MOTION**

Motion to conduct an additional Board meeting on Saturday, October 8, 2022, to review and revise the 2023 draft Sunset Review Report.



MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Anthony Lum Executive Officer
<b>SUBJECT</b>	<b>FULL 8: Update to the Full Board from the Alternative Pathways to Licensure Taskforce</b>

**BACKGROUND**

At the March 20, 2021, Board meeting, the Board voted to reconstitute the Alternative Pathways to Licensure Taskforce that had previously been assembled years before to research optional pathways to dental hygiene licensure than the patient-based clinical examination. The taskforce continues working to research the issue, as it's a very complex task to create alternative options to replace the clinical examination with respect to the law. They have met on the following days to discuss alternative options and ideas to bring forth recommendations to the Board at a future meeting:

Thursday, May 20, 2021

Friday, June 4, 2021

Friday, July 2, 2021

Thursday, March 10, 2022

Thursday, July 14, 2022

After multiple discussions and vetting several options, the taskforce is working on a recommendation for the Licensing Committee's consideration prior to presenting to the Board at a future meeting.

**No Action is Required. Informational Only.**



Saturday, July 23, 2022

Dental Hygiene Board of California

Agenda Item 9

Update from the Dental Board of California (DBC)



## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Anthony Lum Executive Officer
<b>SUBJECT</b>	<b>FULL 10: Discussion and Possible Action to Extend the Temporary Acceptance of the Alternative Manikin-Based Dental Hygiene Clinical Examinations Administered by CDCA/ADEX, WREB, and CRDTS through July 31, 2023.</b>

### BACKGROUND

At the August 29, 2020, Dental Hygiene Board of California (Board) meeting, the Board voted to temporarily accept the manikin-based clinical examinations administered by ADEX/WREB and CRDTS due to the Coronavirus Pandemic (COVID-19) environment. The temporary acceptance of this exam was extended three times at Board meetings (March 6, 2021, July 17, 2021, and March 19, 2022) and now is set to expire on December 31, 2022. Information received from dental hygiene programs administering the exams require advanced notice of exam acceptance to enable them to arrange and schedule it in the future for students. The manikin-based clinical exam is an alternative method to the acceptance of the in-person, patient-based clinical examinations administered by WREB and CRDTS.

### STAFF RECOMMENDATION:

Due to the continued COVID-19 environment, continued hesitation for unnecessary large gatherings, advanced notice to arrange and schedule the exam, and some ethical issues associated with the live patient-based clinical examinations like payment for patient participation, staff recommends extension of the deadline to temporarily accept the alternative manikin-based dental hygiene clinical examination until July 31, 2023.

### RECOMMENDED MOTION:

**Motion for the Board to extend the temporary acceptance of the alternative manikin-based clinical examinations administered by CDCA/ADEX/WREB and CRDTS until July 31, 2023.**



## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Adina A. Pineschi-Petty DDS Education, Legislative, and Regulatory Specialist
<b>SUBJECT</b>	<b>FULL 11: Discussion and Possible Action on Request by Concord Career College – San Bernardino to Increase Enrollment.</b>

### Background:

On April 2, 2021, Concorde Career College – San Bernardino Dental Hygiene Educational Program (CCC-SB) submitted a “Report of Major Changes” which included a narrative explanation and supporting documentation for the change. CCC-SB requested the Board to review and approve a permanent increase in the maximum enrollment capacity from 24 students to 32 students for the CCC-SB dental hygiene educational program beginning with the November 8, 2021, cohort start date.

CCC-SB stated: “In our metropolitan and surrounding areas, the need for registered dental hygienists has continued to increase and has been exacerbated by the COVID-19 pandemic. With the downsizing of existing programs and with many dental hygienists choosing not to return to the profession, the situation is likely to worsen.”

CCC-SB began construction in May 2021 to expand the clinical space. The campus increased the number of patient operatories from 12 to 16 and added an additional radiology unit in the dental hygiene clinic to accommodate the increased enrollment. The dental materials lab was expanded to 32 stations. Additionally, due to the increased enrollment, CCC-SB will add additional faculty and assignment hours in each lab and clinic session.

On July 17, 2021, the Board, based on 1105.3 (b)(2), approved the expansion of the program’s physical facilities for the Concorde Career College – San Bernardino Dental Hygiene Educational Program.

On June 28, 2022, Executive Officer Anthony Lum and Subject Matter Expert JoAnn Galliano completed a site visit of the program ensuring the completed expansion and sufficient supplies were present to support the enrollment expansion of CCC-SB.

### Staff Recommendation:

Staff recommends to the Board to consider and approve the permanent increase in the maximum enrollment capacity from 24 students to 32 students for the CCC-SB program.

**Pros:** If the Board approves the permanent increase in the maximum enrollment capacity from 24 students to 32 students for the CCC-SB program, the increase in dental hygienists would increase access to care to the metropolitan and surrounding areas of CCC-SB.

**Cons:** If the Board does not approve the permanent increase in the maximum enrollment capacity from 24 students to 32 students for the CCC-SB program, there may be a decrease in access to care to the metropolitan and surrounding areas of CCC-SB.

**Documents Included for Reference for CCC-SB Enrollment Increase Request:**

1. CCC-SB Enrollment Increase Request.
2. CODA Approval Letter.



April 2, 2021

Adina Pineschi-Petty, DDS  
Education, Legislative, and Regulatory Specialist  
2005 Evergreen Street, Ste 1350  
Sacramento, CA 95815

Dear Dr. Pineschi-Petty,  
Concorde Career College – San Bernardino would like to submit a Report of Major Change for the Board’s review at the July meeting. This report requests review for an increase in the maximum enrollment capacity from 24 students to 32 students.

We have included a narrative explanation and supporting documentation for the change.

If additional information is needed, I can be reached at 909.884.8891 extension 361 or via email at [SSantucho@Concorde.edu](mailto:SSantucho@Concorde.edu).

Sincerely,

*Sabrina Santucho, RDHAP, MHA*

Sabrina Santucho, RDHAP, MHA  
Dental Hygiene Program Director



## Description of the Change:

**Permanent Increase in Enrollment:** Concorde Career College- San Bernardino is requesting a permanent increase in enrollment of 8 students beginning with the November 8, 2021 start. The program at Concorde Career College – San Bernardino is currently enrolling 24 students every 7-8 months and is asking for an increase of 8 students (32 total) to each cohort starting after November 8, 2021.

**Relevant Documentation:** Construction will begin May 2021 to expand the clinical space. The campus will increase the number of patient operatories from 12 to 16 in the dental hygiene clinic to accommodate the increased enrollment. The dental materials lab will be equipped with 32 stations.

### Exhibit A: Dental Hygiene Clinic

The increased enrollment will require additional faculty and assignment hours in each lab and clinic session. The breakdown of how each lab and clinic class is currently organized and the changes that will occur to accommodate the additional students is described below:

- DHCA 1401 – Dental Radiography Lab is completed in 45 hours during a 10-week term (4.5 hours weekly) and is taught using 4 (radiology) rooms and panoramic radiograph designated for this lab. Currently, the students are split into 2 different lab groups of 12. Three instructors are assigned to each lab session providing a 1:4 student ratio; exceeding the required 1:5 ratio. An additional radiography bay will be added, totaling 2 lab sessions of 16 students each with 4 instructors (1:4 ratio). One additional instructor assignment to 2 sessions a week (90 hours per 10-week term)
- DHCA 1411 - Pre-clinic I lab is completed in 80 hours during a 10- week term. is taught with a 1:5 ratio. With the enrollment increase, we will move from 5 (24 students) to 7 instructors (32 students) in the lab in order to maintain 1:5 ratios. Two additional instructors' assignment (160 hours per 10-week term)
- DHCA 1405 - Pre-clinic II lab is completed in 80 hours during a 10- week term. Pre-clinic II lab is taught with a 1:5 ratio. With the enrollment increase, we will move from 5 (24 students) to 7 instructors (32 students) in the lab in order to maintain 1:5 ratios. Two additional instructors' assignment (160 hours per 10-week term)
- DH104 – Dental Materials lab is completed in 30 hours during a 10- week term. Currently we utilize 3 instructors in the lab session for 24 students, providing a 1:8 student/instructor. To maintain the required 1:10 ratio, an additional instructor will be added to the lab (1:8 ratio). One additional Instructor assignment (30 hours per 10- week term)
- DHCA 2502 – Dental Hygiene II Lab (Pain Control Management) is completed in 80 hours during a 10-week term. Lab taught with a 1:5 ratio. With the enrollment increase, we will move from 5 (24 students) to 7 instructors (32 students) in order to maintain 1:5 ratios. Two additional instructors' assignment (160 hours per 10-week term)
- DHCA 2502 – Dental Hygiene II Clinic is completed in 80 hours during a 10- week term. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the enrollment increase, 1 additional dental hygiene faculty will be added to each session (4 instructors per 16 students), exceeding the 1:5 standard. One additional Instructor assignment (80 hours per 10- week term)
- DHCA 2503 – Dental Hygiene III lab is completed in 30 hours during a 10- week term. We currently utilize 5 dental hygiene faculty in each lab session of 24 students. With the enrollment increase, we will move from 5 (24 students) to 7 (32 students) in order to maintain 1:5 ratio. Two additional Instructor assignment (60 hours per 10- week term)



- DHCA 2503 – Dental Hygiene III Clinic is completed in 135 hours during a 10- week term. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the enrollment increase, 1 additional dental hygiene faculty will be added to each session (4 instructors per 16 students), exceeding the 1:5 standard. One additional Instructor assignment (135 hours per 10- week term)
- DHCA 2604 – Dental Hygiene IV lab is completed in 15 hours during a 10- week term. We currently utilize 5 dental hygiene faculty in each lab session of 24 students. With the enrollment increase, we will move from 5 (24 students) to 7 (32 students) in order to maintain 1:5 ratio. Two additional Instructor assignment (30 hours per 10- week term)
- DHCA 2604 – Dental Hygiene IV Clinic is completed in 150 hours during a 10- week term. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the enrollment increase, 1 additional dental hygiene faculty will be added to each session (4 instructors per 16 students), exceeding the 1:5 standard. One additional Instructor assignment (150 hours per 10- week term)
- DHCA 2505 – Dental Hygiene V Clinic is completed in 150 hours during a 10- week term. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the enrollment increase, 1 additional dental hygiene faculty will be added to each session (4 instructors per 16 students), exceeding the 1:5 standard. One additional Instructor assignment (150 hours per 10- week term)

Concorde Career College – San Bernardino current curriculum is structured in 9 terms of 10 weeks each. We have rolling starts that occur approximately every 7 months. The first 3 terms consist of general education courses (completed by distance education) and Terms 4 through 9 consist of Dental Hygiene specific courses. To fill the additional 1,205 hours of instructor time per cohort assignment, 2 additional Full-Time instructors will be hired to maintain 1:5 ratio. In addition, we will continue to utilize Sub Clinical/Lab Faculty to maintain the 1:5 ratio as needed.

#### **Exhibit B: Term Calendars with Instructor Assignments**

In our metropolitan and surrounding areas, the need for registered dental hygienists has continued to increase and has been exacerbated by the COVID-19 pandemic. With the downsizing of existing programs and with many dental hygienists choosing not to return to the profession, the situation is likely to worsen.

Exhibit C is a third-party market analysis data that justifies the expansion of the program in the current job market. In 2019, there were 330 graduates from the dental hygiene programs in the San Bernardino Metropolitan area. From September 2019-August 2020 there were 812 open positions with an expected growth of over 14.8% in the next 10 years.

#### **Exhibit C: Market Research Data**

The Concorde Career College – Dental Hygiene Program will remain financially funded through student tuition. No outside sources of financial support are utilized.

#### **Exhibit D: Proforma Financial Statement**



- DHCA 2503 – Dental Hygiene III lab is completed in 30 hours during a 10- week term. We currently utilize 5 dental hygiene faculty in each lab session of 24 students. With the enrollment increase, we will move from 5 (24 students) to 7 (32 students) in order to maintain 1:5 ratio. Two additional Instructor assignment (60 hours per 10- week term)
- DHCA 2503 – Dental Hygiene III Clinic is completed in 135 hours during a 10- week term. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the enrollment increase, 1 additional dental hygiene faculty will be added to each session (4 instructors per 16 students), exceeding the 1:5 standard. One additional Instructor assignment (135 hours per 10- week term)
- DHCA 2604 – Dental Hygiene IV lab is completed in 15 hours during a 10- week term. We currently utilize 5 dental hygiene faculty in each lab session of 24 students. With the enrollment increase, we will move from 5 (24 students) to 7 (32 students) in order to maintain 1:5 ratio. Two additional Instructor assignment (30 hours per 10- week term)
- DHCA 2604 – Dental Hygiene IV Clinic is completed in 150 hours during a 10- week term. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the enrollment increase, 1 additional dental hygiene faculty will be added to each session (4 instructors per 16 students), exceeding the 1:5 standard. One additional Instructor assignment (150 hours per 10- week term)
- DHCA 2505 – Dental Hygiene V Clinic is completed in 150 hours during a 10- week term. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the enrollment increase, 1 additional dental hygiene faculty will be added to each session (4 instructors per 16 students), exceeding the 1:5 standard. One additional Instructor assignment (150 hours per 10- week term)

Concorde Career College – San Bernardino current curriculum is structured in 9 terms of 10 weeks each. We have rolling starts that occur approximately every 7 months. The first 3 terms consist of general education courses (completed by distance education) and Terms 4 through 9 consist of Dental Hygiene specific courses.

To fill the additional 1,205 hours of instructor time per cohort assignment, 2 additional Full-Time instructors will be hired to maintain 1:5 ratio. In addition, we will continue to utilize Sub Clinical/Lab Faculty to maintain the 1:5 ratio as needed.

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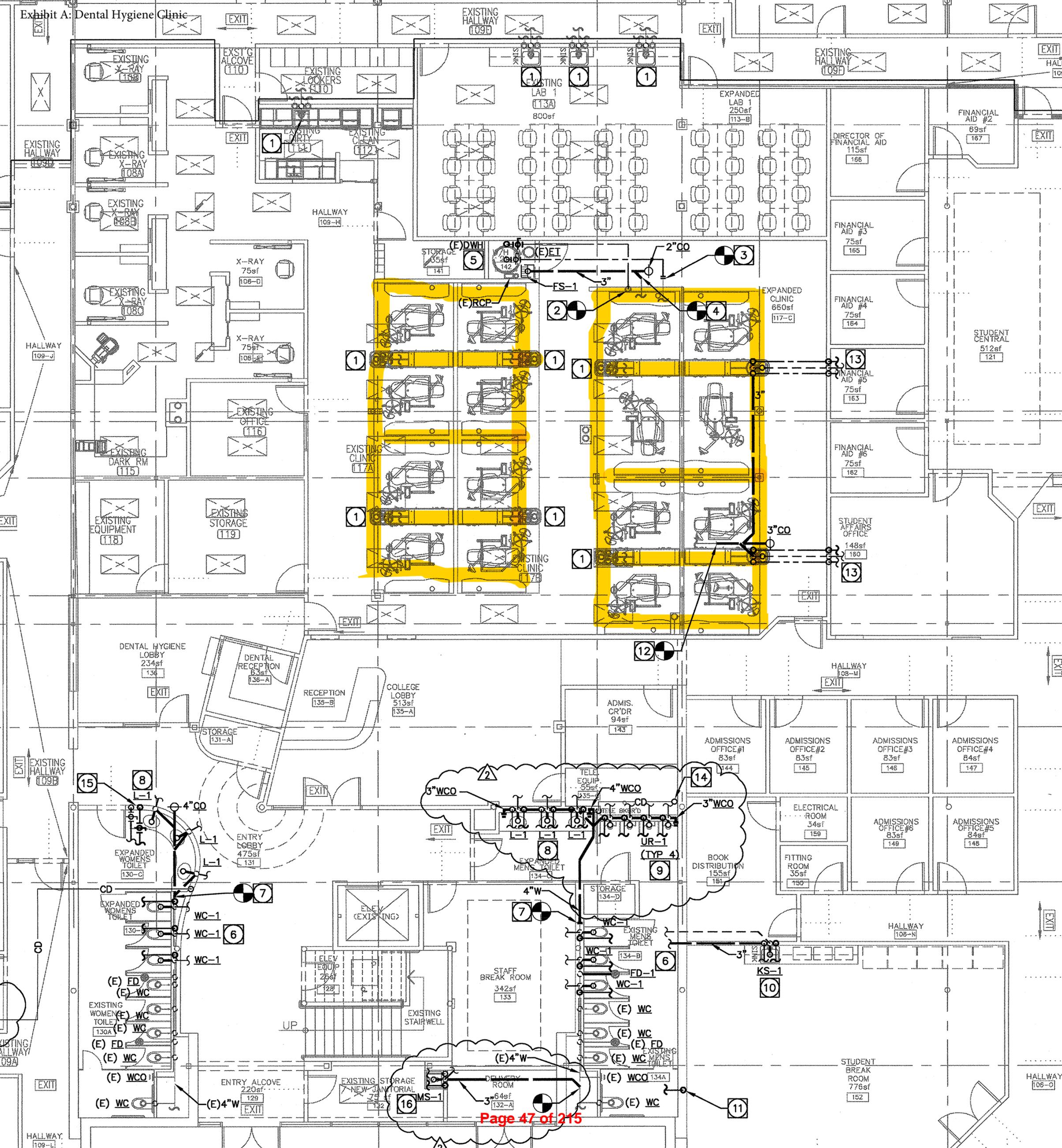
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#### **Exhibit C: Market Research Data**



The Concorde Career College – Dental Hygiene Program will remain financially funded through student tuition. No outside sources of financial support are utilized.

**Exhibit D: Proforma Financial Statement**



Concore Career College - Dental Hygiene					
General Education - Term 1					
Hours	Monday	Tuesday	Wednesday	Thursday	Friday
	I	I	I	I	I
	Gen Ed	Gen Ed	Gen Ed	Gen Ed	Gen Ed
7:00					
7:30					
8:00	BIOL1431 Microbiology Lecture 8-12:30 pm Dr. KS Ratio 1:32	Math 1320 Algebra 8-12:30 pm Ratio 1:32 RS	Online Ed M-F Gen Ed PSYC1310		
8:30					
9:00					
9:30					
10:00					
10:30					
11:00					
11:30					
12:00					
12:30			Lunch 12:30-1:30 pm		
1:00					
1:30	BIOL1431 Microbiology Wet Lab 1:30-4:30 pm Dr. KS Ratio 1:32				
2:00					
2:30					
3:00					
3:30					
4:00					
4:30					
5:00					

Concorde Career College-Dental Hygiene					
General Education - Term 2					
Hours	Monday	Tuesday	Wednesday	Thursday	Friday
	II	II	II	II	II
	Gen Ed	Gen Ed	Gen Ed	Gen Ed	Gen Ed
7:00					
7:30					
8:00	BIOL1411 Anatomy & Physiology I Lecture 8-12:30 pm Dr. KS Ratio 1:32	CHEM1411 General & Inorganic Chemistry Lecture 9-1:30 pm Dr. KS Ratio 1:32	Online Ed M-F Gen Ed SOCI 1310		
8:30					
9:00					
9:30					
10:00					
10:30					
11:00					
11:30					
12:00					
12:30			Lunch 12:30-1:30 pm	Lunch 1:30-2:30 pm	
1:00					
1:30	BIOL1411 Anatomy & Physiology I Wet Lab 1:30-4:30 pm Dr. KS Ratio 1:32	CHEM1411 Gen & Inorg Chemistry Wet Lab 2:30-5:30 pm Dr. KS Ratio 1:32			
2:00					
2:30					
3:00					
3:30					
4:00					
4:30					
5:00					

**Concorde Career College-Dental Hygiene  
General Education - Term 3**

Hours	Monday	Tuesday	Wednesday	Thursday	Friday
	III	III	III	III	III
	Gen Ed	Gen Ed	Gen Ed	Gen Ed	Gen Ed
7:00					
7:30					
8:00	BIOL1421 Anat. & Physio II Lecture 8-12:30 pm Dr. KS Ratio 1:32	CHEM1421 OChem. & Biochem Lecture 8-12:30 pm Dr. SK Ratio 1:32	Online Ed Gen Ed COMM 1310 M-F		
8:30					
9:00					
9:30					
10:00					
10:30					
11:00					
11:30					
12:00					
12:30			Lunch 12:30-1:30 pm	Lunch 12:30-1:30 pm	
1:00					
1:30	BIOL1421 Anat. & Physio II Wet Lab 1:30-4:30 pm Dr. KS Ratio 1:32	CHEM1421 OChem & Biochem Wet Lab 1:30-4:30 pm Dr.KS			
2:00					
2:30					
3:00					
3:30					
4:00					
4:30					
5:00					

**Concorde Career College-Dental Hygiene**

**Term 4, 7**

Hours	Monday	Monday	Tuesday	Tuesday	Wednesday	Wednesday	Thursday	Thursday	Friday	Friday
	Term VII	IV	Term VII	IV	Term VII	IV	Term VII	IV	Term VII	IV
	Senior	Junior	Senior	Junior	Senior	Junior	Senior	Junior	Senior	Junior
7:00			DH224 Public Health 7-9 am Hours 2 Instructor 1 Ratio 1:32				DH224 Public Health 7-9:30 am Hours 2.5 Instructor 1 Ratio 1:32		DHCA 2503 Clinic A 7:00-12:00 Hours 5 Inst. 1 DDS 16 Students Ratio 1:4	
7:30	DHCA 2503 Clinic A 7:00-12:00 Hours 5 Inst. 1 DDS 16 Students Ratio 1:4				DHCA 2503 Clinic B 7:00-12:00 Hours 5 Inst. 1 DDS 16 Students Ratio 1:4					
8:00		DHCA1411 Pre-Clini I Lecture 8-11am Hours 3 Instructor 1 Ratio 1:32		DHCA 1411 PreClin I Lab 8-12:00 pm Hours 4 Inst. 1 Inst. 2 Inst. 3 Inst. 4 5. Inst 6 Inst 7 Inst students Ratio 1:5		DH 110 Embryo & Histology 7:30-12:00 Hours 4.5 Instructor 1 Ratio 1:32		DHCA 1411 PreClin I Lab 8-12:00 pm Hours 4 Inst. 1 Inst. 2 Inst. 3 Inst. 4 5. Inst 6 Inst 7 Inst students Ratio 1:5		DHCA 2503 Clinic A 7:00-12:00 Hours 5 Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst 1 DDS 16 Students Ratio 1:4
8:30										
9:00										
9:30										
10:00										
10:30										
11:00										
11:30										
12:00	30 Min. Break				30 Min. Break				30 Min. Break	
12:30										
1:00	DHCA 2503 Clinic B 12:30-5:30 Hours 5 Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst 1 DDS 16 Students Ratio 1:4	DHCA1401 Radiography Lecture 12-4:30pm Hours 4.5 Instructor 1 Ratio 1:32	Lunch 12:30-1:30 DHCA2301 Pharmacology 1:30-4 pm Hours 2.5 Instructor 1 Ratio 1:32	DHCA 1401 Radiography Lab A 1-5:30pm Hours 4.5 Inst 1 Inst 2 Inst 3 Inst 4 Inst 16 Students Ratio 1:4	DHCA 2503 Clinic A 12:30-5:30 Hours 5 Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst 1 DDS 16 Students Ratio 1:4	DHCA 1203 Dental Ana/Tooth Morph 1:00-4:00 pm Hours 3 Instructor 1 Ratio 1:32	Lunch 12-2 pm DHCA 2301 Pharmacology 2-4 pm Hours 2 Instructor 1 Ratio 1:32	DHCA 1401 Radiography Lab B 1-5:30pm Hours 4.5 Inst 1 Inst 2 Inst 3 Inst 4 Inst 16 Students Ratio 1:4	DHCA 2503 Clinic B 12:30-5:30 Hours 5 Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst 1 DDS 16 Students Ratio 1:4	
1:30										
2:00										
2:30										
3:00										
3:30										
4:00										
4:30										
5:00										
5:30										

**Concorde Career College-Dental Hygiene**

**Term 5, 8**

Hours	Monday	Monday	Tuesday	Tuesday	Wednesday	Wednesday	Thursday	Thursday	Friday	Friday
	Term VIII	Term V	Term VIII	Term V	Term VIII	Term V	Term VIII	Term V	Term VIII	Term V
	Senior	Junior	Senior	Junior	Senior	Junior	Senior	Junior	Senior	Junior
7:00										
7:30	DHCA 2604 Clinic B 7:00-12:00				DHCA 2604 Clinic A 7:00-12:00				DHCA 2604 Clinic B 7:00-12:00	
8:00	5 Hours 1.	DHCA1405 Pre-Clinic II	DHCA2604 Lecture 7:30 - 12:00	DHCA 1405 PreClin II Lab 8-12:00 pm	5 Hours 1.	DHCA 1208 Head & Neck	DH209 Nutrition	DHCA 1405 PreClin II Lab 8-12:00 pm	5 Hours 1.	
8:30	Inst. 2.	11:00 am 3	4.5 Hours 1	1. Inst. 2.	Inst. 2.	Anatomy 8:00-12:00 4	7:00-12:00 5	1. Inst. 2.	Inst. 2.	
9:00	Inst. 3.	Instructor Ratio 1:32	Instructor Ratio 1:32	Inst. 3.	Inst. 3.	Hours 1	Instructor Ratio 1:32	Inst. 3.	Inst. 3.	
9:30	Inst. 4.			Inst. 4.	Inst. 4.			Inst. 4.	Inst. 4.	
10:00	Inst. 1			Inst. 5.	Inst. 1			Inst. 5.	Inst. 1	
10:30	DDS 16			Inst. 6.	DDS 16			Inst. 6.	DDS 16	
11:00	Students Ratio 1:4	Lunch 11-12:00 pm		Inst. 7.	Students Ratio 1:4			Inst. 7.	Students Ratio 1:4	
11:30				Inst. 32				Inst. 32		
				students Ratio 1:5				students Ratio 1:5		
12:00	30 Min. Break		Lunch 12:00-1:00	Lunch 12:1:00 pm	30 Min. Break	Lunch 12:1:00 pm	Lunch 12:00-1:00		30 Min. Break	
		DHCA1307 General & Maxillofacial	DHCA2604 - Lab 1-2:30	DH104 Den. Mat. Lecture, 1-2:30 1.5 H 1 Instructor Ratio 1:32	DHCA 2604 Clinic B 7:00-12:00	DH140 Process of Care 2:30 1.5	DH226 Law & Ethics 4 pm 3		DHCA2604 Clinic A	
1:00	DHCA2604 Clinic A	Pathology 12	1.5 Hours 7	DH104 Dent. Materials Lab 2:30-5:30 3	5 Hours 1.	Hours 1	Hours 1	DHCA2604 Clinic A		
1:30	12:30-5:30 5	4:30 pm 4.5	Inst. Ratio 1:5	Hours 4	Inst. 2.	Instructor Ratio 1:32	Instructor Ratio 1:32	12:30-5:30 5		
2:00	Hours 1.	Hours 1		Instructors Ratio 1:8	Inst. 3.			Hours 1.		
2:30	Inst. 2.	Instructor Ratio 1:32			Inst. 4.			Inst. 2.		
3:00	Inst. 3.				Inst. 1			Inst. 3.		
3:30	Inst. 4.				Inst. 1			Inst. 4.		
4:00	Inst. 1				DDS 16			Inst. 1		
4:30	DDS 16				Students Ratio 1:4			DDS 16		
5:00	Students Ratio 1:4							Students Ratio 1:4		

**Concorde Career College-Dental Hygiene**

**Term 6, 9**

Hours	Monday	Monday	Tuesday	Tuesday	Wednesday	Wednesday	Thursday	Thursday	Friday	Friday							
	Term IX	Term VI	Term IX	Term VI	Term IX	Term VI	Term IX	Term VI	Term IX	Term VI							
	Senior	Junior	Senior	Junior	Senior	Junior	Senior	Junior	Senior	Junior							
7:00				DHCA2502 Clinic A				Clinic B									
7:30	DHCA 2505 Clinic A 7:00-12:00 5 Hours 1. Inst. 2. Students Ratio		DH203 Periodontology 9:00-11:30 2.5 Hours 1 Ratio 1:32	DHCA2502 Clinic A	30 min Break	30 min Break	DH130 Dent off. Mang. 10-11:30 1.5	Clinic B	DH203 Periodontology 9:30-11:30am 2 Hours 1 Instructor Ratio	DH130 Dent off. Mang. 10-11:30 1.5							
8:00																	
8:30																	
9:00																	
9:30																	
10:00																	
10:30																	
11:00																	
11:30																	
12:00	30 Min. Break	Lunch 12:1:00 pm	Lunch 12:00-1:00	DHCA2502 DH II Lab	30 Min. Break	Lunch 12:1:00 pm	Lunch 11:30- 12:30										
12:30																	
1:00	DHCA 2505 Clinic B 7:00-12:00 5 Hours 1. Inst. 2. Inst. 3.																
1:30																	
2:00																	
2:30																	
3:00																	
3:30																	
4:00																	
4:30																	
5:00																	
5:30																	
6:00																	
6:30																	
7:00																	
7:30																	

# Program Overview

Dental Hygiene/Hygienist

Emsi Q4 2020 Data Set

November 2020



5800 Foxridge Drive  
Mission, Kansas 66202  
509.744.3260

# Parameters

## Programs:

Code	Description
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51.0602	Dental Hygiene/Hygienist
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## Regions:

Code	Description
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6037	Los Angeles County, CA
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6059	Orange County, CA
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Code	Description
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6065	Riverside County, CA
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6071	San Bernardino County, CA
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**Education Level:** Any

**Tuition Type:** Tuition & Fees

**Graduate Status:** Undergraduate

**Residency:** In-State

**Completions Year:** 2019

**Jobs Timeframe:** 2021 - 2030

**Job Postings Timeframe:** Sep 2019 - Aug 2020

# Program Overview

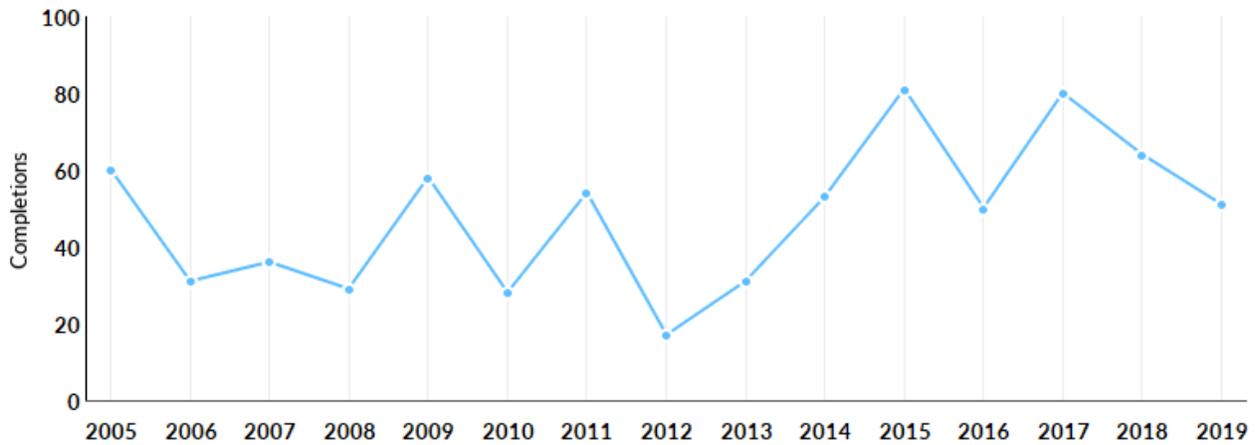


	Completions (2019)	% Completions	Institutions (2019)	% Institutions
● All Programs	330	100%	10	100%
● Distance Offered Programs	0	0%	0	0%
● Non-Distance Offered Programs	330	100%	10	100%

## Completions by Institution

Institution	Completions (2019)	Growth YOY (%) (2019)	Market Share (2019)	IPEDS Tuition & Fees (2019)
West Coast University-Orange County	58	-21.6%	17.6%	\$26,645
West Los Angeles College	49	69.0%	14.8%	\$1,220
Concorde Career College-Garden Grove	47	88.0%	14.2%	N/A
University of Southern California	41	-52.9%	12.4%	\$58,133
Pasadena City College	32	45.5%	9.7%	\$1,168
Loma Linda University	29	-29.3%	8.8%	\$35,180
Concorde Career College-San Bernardino	23	-51.1%	7.0%	N/A
Cerritos College	20	-16.7%	6.1%	\$1,346
Moreno Valley College	17	30.8%	5.2%	\$1,420
Cypress College	14	40.0%	4.2%	\$1,142

# San Joaquin Valley College-Visalia | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	60	31	36	29	58	28	54	17	31	53	81	50	80	64	51
Bachelor's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Master's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	60	31	36	29	58	28	54	17	31	53	81	50	80	64	51

Note: All completions are recorded under the Visalia, CA campus and encompass completions at the Ontario campus also.

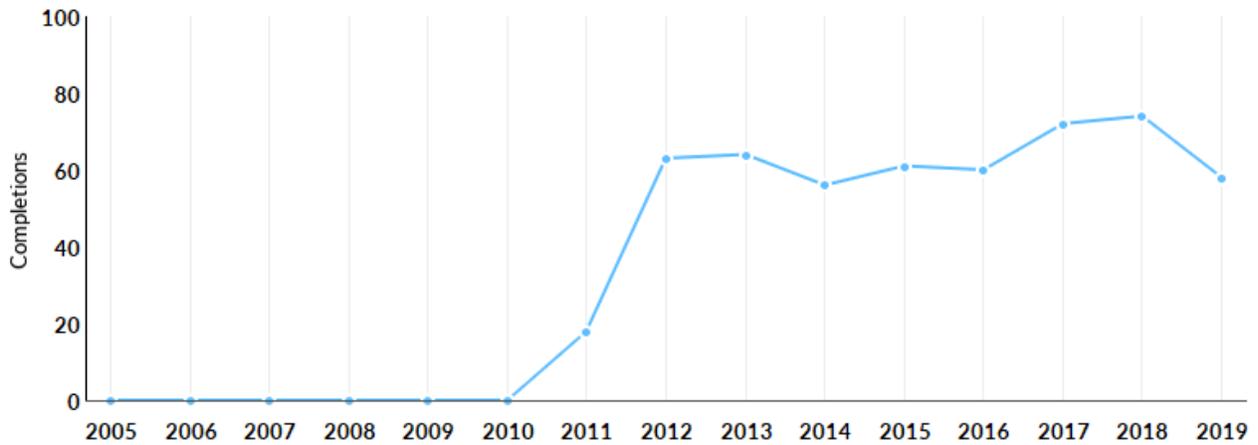
## Institution Info

Address: 8344 W Mineral King Ave  
Visalia, CA 93291

Website: [www.sjvc.edu](http://www.sjvc.edu)

Phone: 559-734-9000

# West Coast University-Orange County | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bachelor's Degree	0	0	0	0	0	0	18	63	64	56	61	60	72	74	58
Master's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	18	63	64	56	61	60	72	74	58

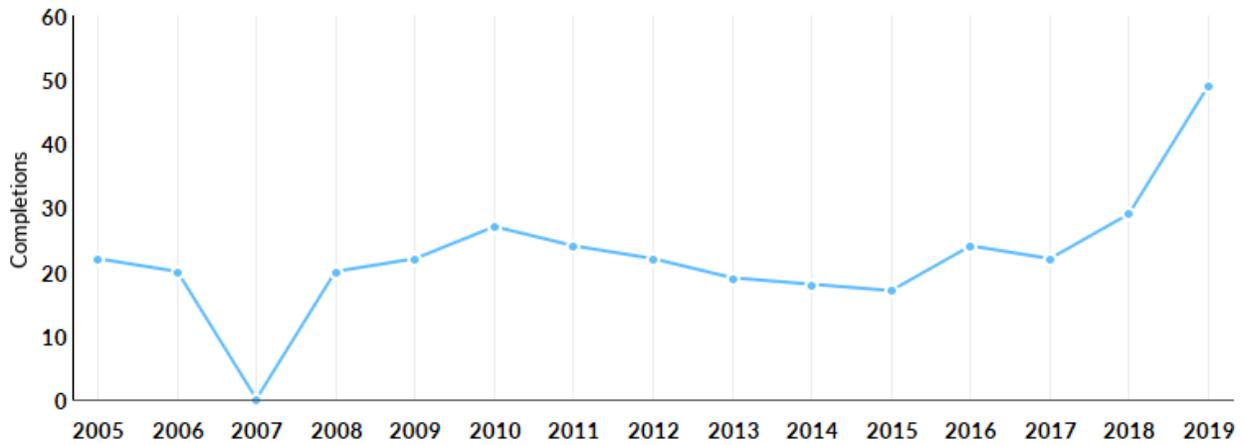
## Institution Info

Address: 1477 S Manchester Ave  
Anaheim, CA 92802

Website: [westcoastuniversity.edu/](http://westcoastuniversity.edu/)

Phone: 714-782-1700

## West Los Angeles College | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	22	20	0	20	22	27	24	22	19	18	17	24	22	1	1
Bachelor's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	28	48
Master's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>22</b>	<b>20</b>	<b>0</b>	<b>20</b>	<b>22</b>	<b>27</b>	<b>24</b>	<b>22</b>	<b>19</b>	<b>18</b>	<b>17</b>	<b>24</b>	<b>22</b>	<b>29</b>	<b>49</b>

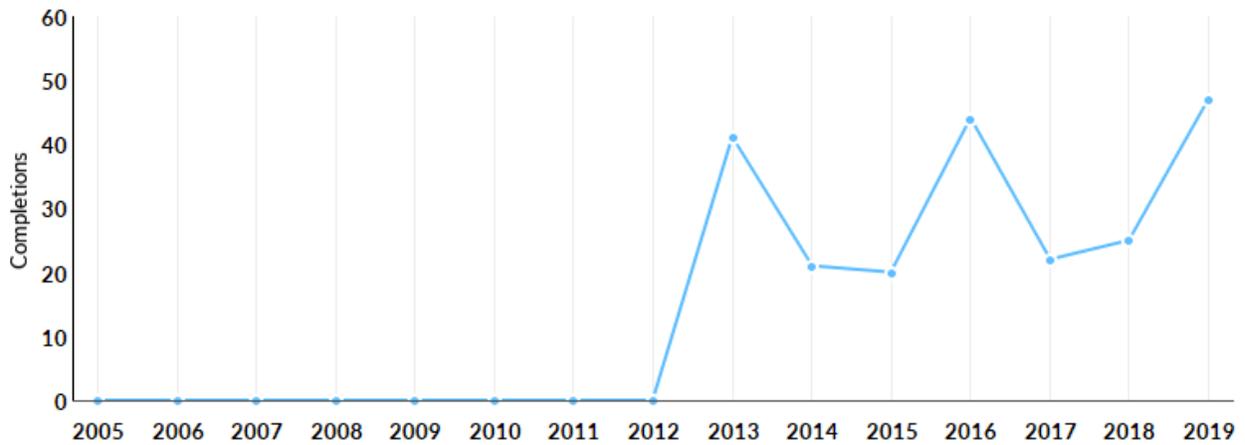
### Institution Info

Address: 9000 Overland Avenue  
Culver City, CA 90230

Website: [www.wlac.edu](http://www.wlac.edu)

Phone: 310-287-4200

# Concorde Career College-Garden Grove | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	0	0	0	0	0	0	0	0	41	21	20	44	22	25	47
Bachelor's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Master's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0	41	21	20	44	22	25	47

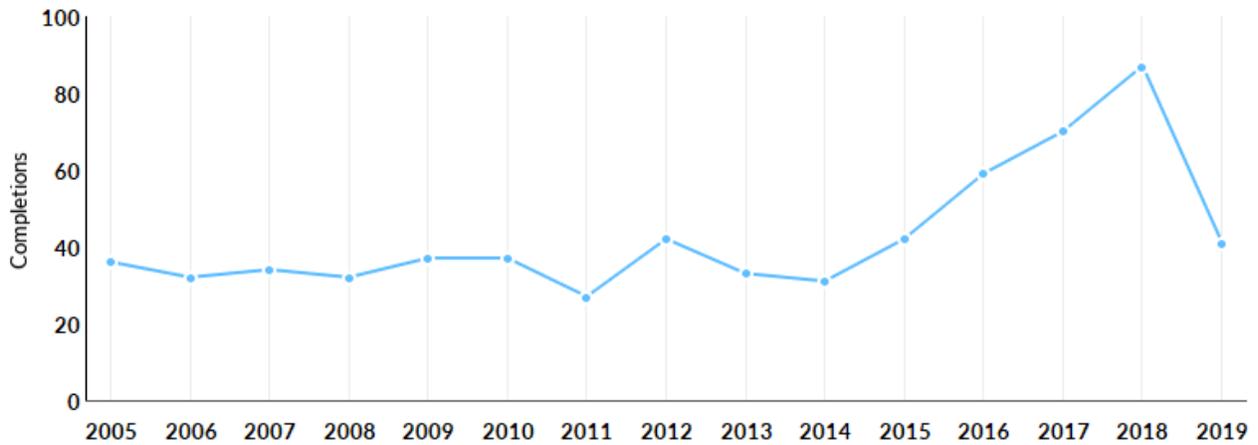
## Institution Info

Address: 12951 Euclid Street, Suite 101  
Garden Grove, CA 92840

Website: [www.concorde.edu](http://www.concorde.edu)

Phone: 714-703-1900

# University of Southern California | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Bachelor's Degree	36	32	34	32	37	37	27	42	33	31	37	55	68	81	41
Master's Degree	0	0	0	0	0	0	0	0	0	0	5	4	2	6	0
<b>Total</b>	<b>36</b>	<b>32</b>	<b>34</b>	<b>32</b>	<b>37</b>	<b>37</b>	<b>27</b>	<b>42</b>	<b>33</b>	<b>31</b>	<b>42</b>	<b>59</b>	<b>70</b>	<b>87</b>	<b>41</b>

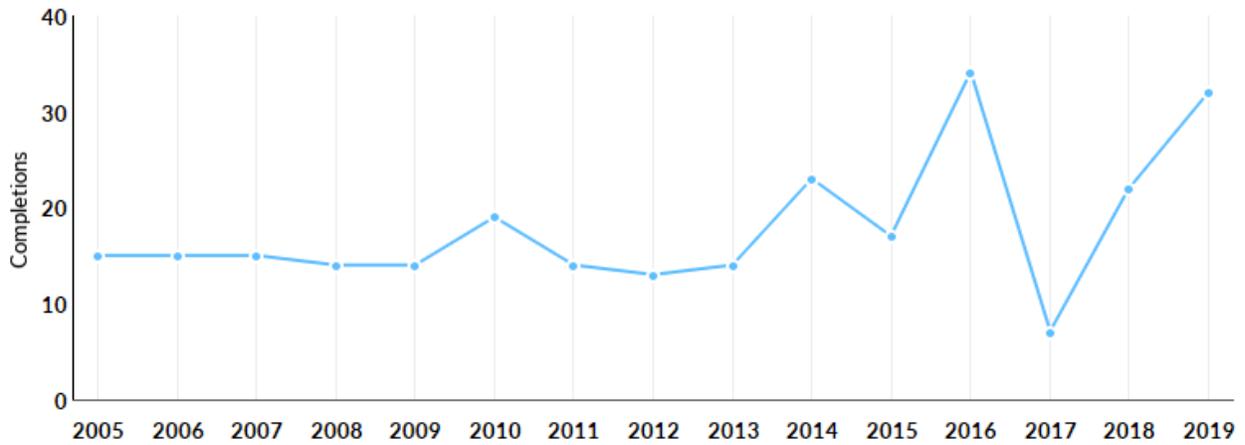
## Institution Info

Address: University Park  
Los Angeles, CA 90089

Website: [www.usc.edu/](http://www.usc.edu/)

Phone: 213-740-2311

## Pasadena City College | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	0	0	0	0	0	0	0	0	0	9	5	20	4	11	16
Bachelor's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Master's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>19</b>	<b>14</b>	<b>13</b>	<b>14</b>	<b>23</b>	<b>17</b>	<b>34</b>	<b>7</b>	<b>22</b>	<b>32</b>

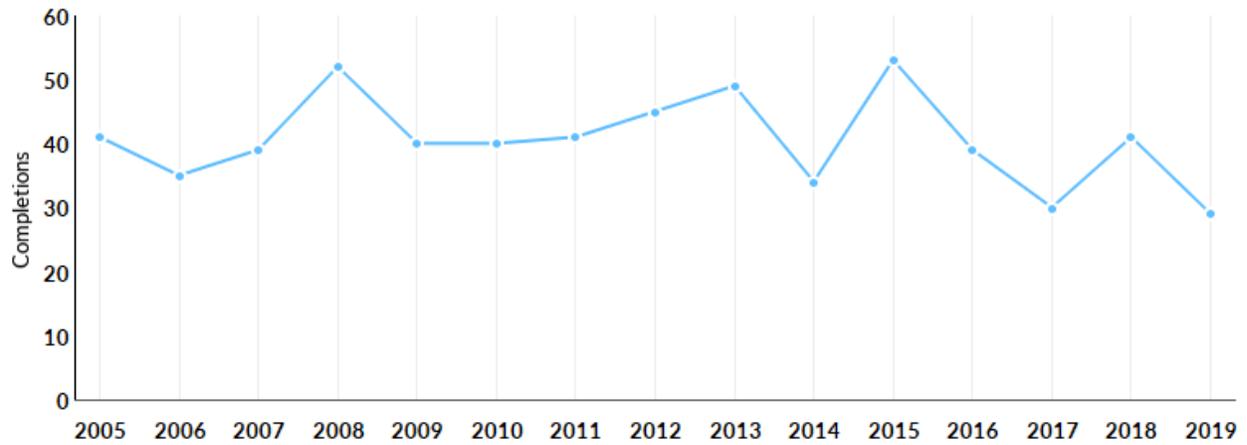
### Institution Info

Address: 1570 E Colorado Blvd.  
Pasadena, CA 91106

Website: [pasadena.edu/](http://pasadena.edu/)

Phone: 626-585-7123

## Loma Linda University | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	0	0	0	0	0	0	0	0	8	0	6	10	10	1	0
Bachelor's Degree	41	35	39	52	40	40	41	45	41	34	47	29	20	40	29
Master's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>41</b>	<b>35</b>	<b>39</b>	<b>52</b>	<b>40</b>	<b>40</b>	<b>41</b>	<b>45</b>	<b>49</b>	<b>34</b>	<b>53</b>	<b>39</b>	<b>30</b>	<b>41</b>	<b>29</b>

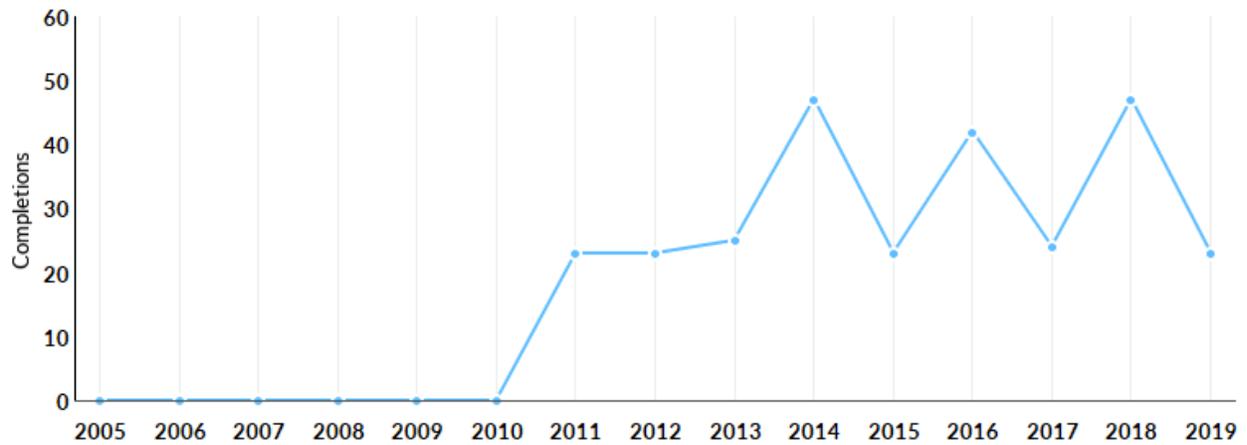
### Institution Info

Address: 11139 Anderson Street  
Loma Linda, CA 92350

Website: [www.llu.edu/index.html](http://www.llu.edu/index.html)

Phone: 909-558-1000

## Concorde Career College-San Bernardino | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	0	0	0	0	0	0	23	23	25	47	23	42	24	47	23
Bachelor's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Master's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	0	0	0	0	0	0	23	23	25	47	23	42	24	47	23

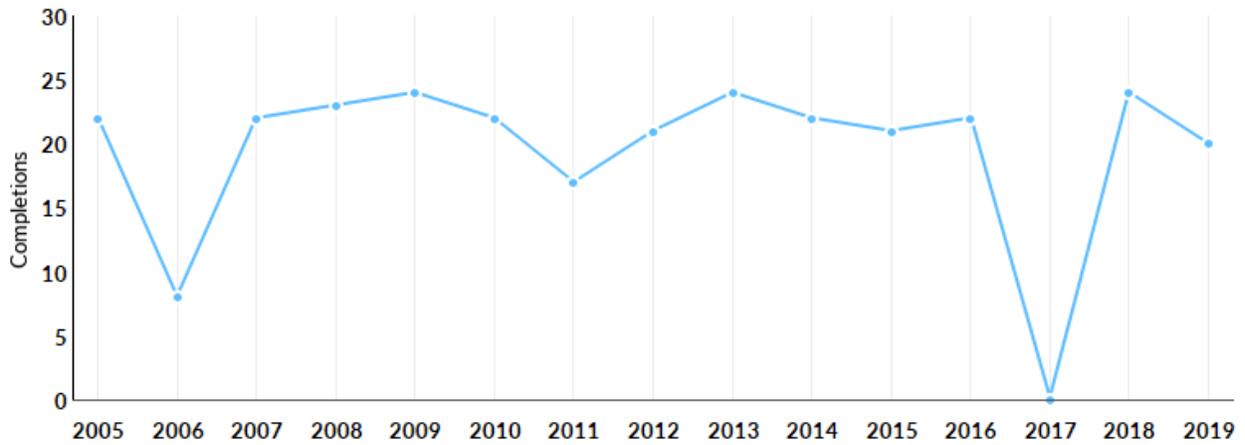
### Institution Info

Address: 201 East Airport Drive, Suite A  
San Bernardino, CA 92408

Website: [www.concorde.edu](http://www.concorde.edu)

Phone: 909-884-8891

## Cerritos College | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	22	8	22	23	24	22	17	21	24	22	21	22	0	24	20
Bachelor's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Master's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	22	8	22	23	24	22	17	21	24	22	21	22	0	24	20

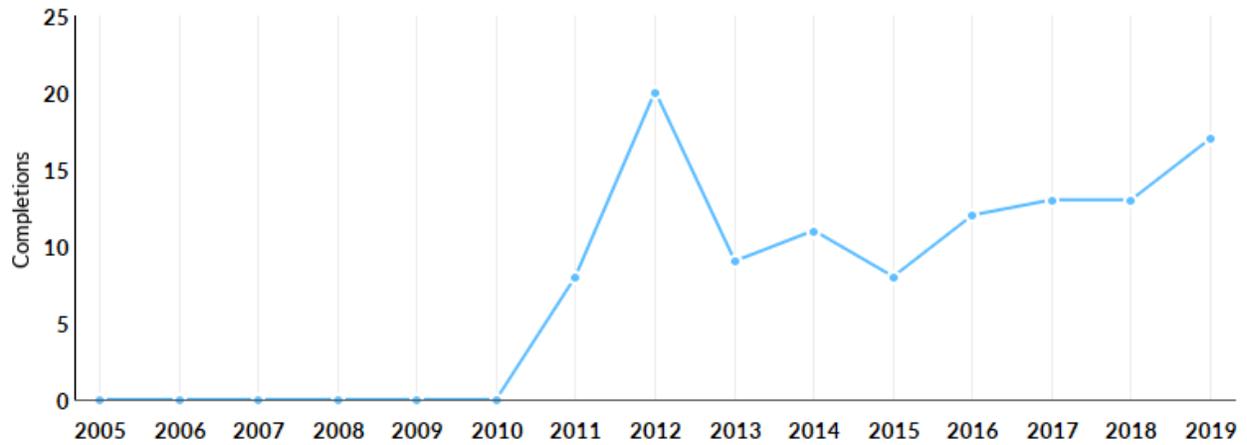
### Institution Info

Address: 11110 Alondra Blvd  
Norwalk, CA 90650

Website: [www.cerritos.edu](http://www.cerritos.edu)

Phone: 562-860-2451

## Moreno Valley College | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	0	0	0	0	0	0	8	20	9	11	8	12	13	13	17
Bachelor's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Master's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>20</b>	<b>9</b>	<b>11</b>	<b>8</b>	<b>12</b>	<b>13</b>	<b>13</b>	<b>17</b>

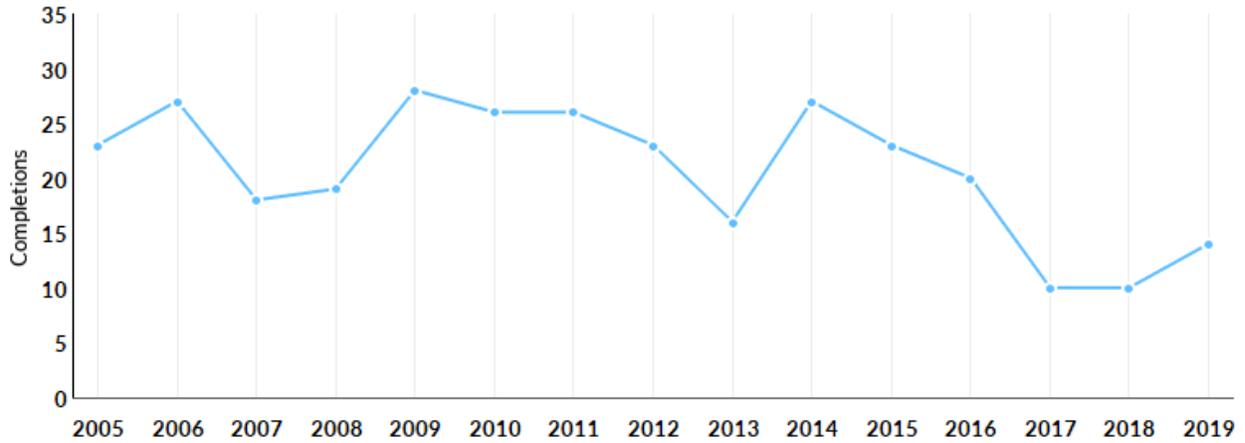
### Institution Info

Address: 16130 Lasselle St  
Moreno Valley, CA 92551

Website: [www.mvc.edu/](http://www.mvc.edu/)

Phone: 951-571-6100

## Cypress College | Completions in Dental Hygiene/Hygienist (51.0602)



Award Level	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Associate's Degree	8	11	7	7	12	11	12	9	8	13	12	13	10	10	14
Bachelor's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Master's Degree	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>23</b>	<b>27</b>	<b>18</b>	<b>19</b>	<b>28</b>	<b>26</b>	<b>26</b>	<b>23</b>	<b>16</b>	<b>27</b>	<b>23</b>	<b>20</b>	<b>10</b>	<b>10</b>	<b>14</b>

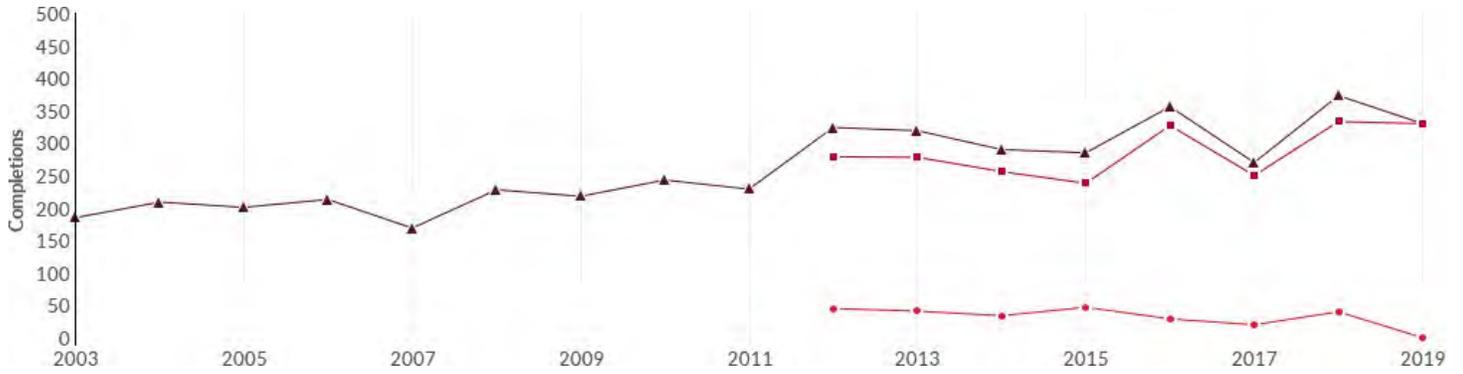
### Institution Info

Address: 9200 Valley View  
Cypress, CA 90630

Website: [www.cypresscollege.edu](http://www.cypresscollege.edu)

Phone: 714-484-7000

# Regional Trends



	2012 Completions	2019 Completions	% Change
● Distance Offered Programs	45	0	-100.0%
● Non-Distance Offered Programs	279	330	+18.3%
● All Programs	324	330	+1.9%

# Regional Completions by Award Level



Award Level	Completions (2019)	Percent
● Award of at least 1 but less than 2 academic years	16	4.8%
● Associate's Degree	138	41.8%
● Bachelor's Degree	176	53.3%
Award of less than 1 academic year	0	0.0%
Award of at least 2 but less than 4 academic years	0	0.0%
Postbaccalaureate certificate	0	0.0%
Master's Degree	0	0.0%
Post-masters certificate	0	0.0%
Doctor's Degree	0	0.0%

## Similar Programs

<b>3</b> Programs	<b>1,852</b> Completions
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CIP Code	Program	Completions (2019)
51.0000	Health Services/Allied Health/Health Sciences, General	1,852
51.0699	Dental Services and Allied Professions, Other	0
51.1101	Pre-Dentistry Studies	0

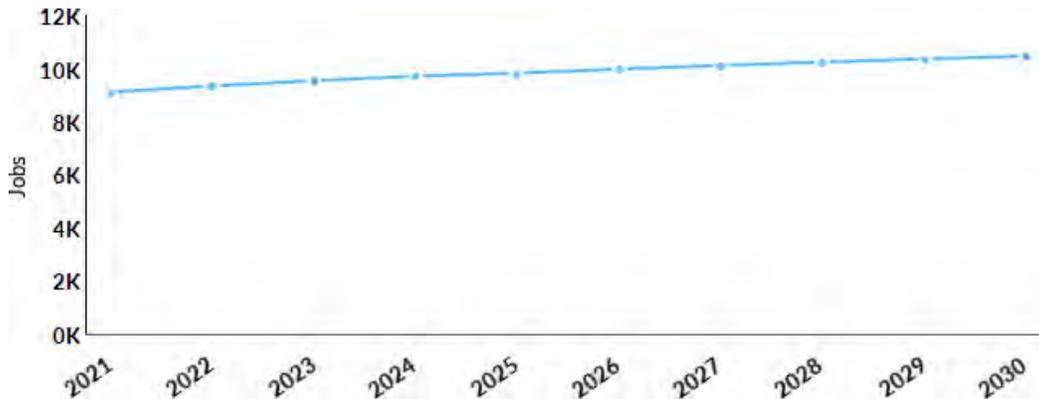
## Target Occupations

<b>9,102</b> Jobs (2021) 26% <b>below</b> National average	<b>+14.8%</b> % Change (2021- 2030) Nation: +9.8%	\$49.62/hr \$103.2K/yr Median Earnings Nation: \$36.66/hr; \$76.3K/yr	<b>806</b> Annual Openings
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Occupation	2021 Job	Annual Openings	Median Earnings	Growth (2021 - 2030)	Location Quotient (2021)
Dental Hygienists	9,102	806	\$49.62/hr	+14.83%	0.74

## Growth for Dental Hygienists (29-1292)

<h1>9,102</h1> <p>2021 Jobs</p>	<h1>10,452</h1> <p>2030 Jobs</p>	<h1>1,350</h1> <p>Change (2021-2030)</p>	<h1>14.8%</h1> <p>% Change (2021-2030)</p>
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## Job Postings Summary

<h1>812</h1> <p>Unique Postings 2,260 Total Postings</p>	<h1>3 : 1</h1> <p>Posting Intensity</p> <p>Regional Average: 5 : 1</p>	<h1>23 days</h1> <p>Median Posting Duration Regional Average: 33 days</p>
--	--	---

There were **2,260** total job postings for your selection from September 2019 to August 2020, of which **812** were unique. These numbers give us a Posting Intensity of **3-to-1**, meaning that for every 3 postings there is 1 unique job posting.

This is lower than the Posting Intensity for all other occupations and companies in the region (5-to-1), indicating that they may not be trying as hard to hire for this position.

# Job Postings vs. Hires

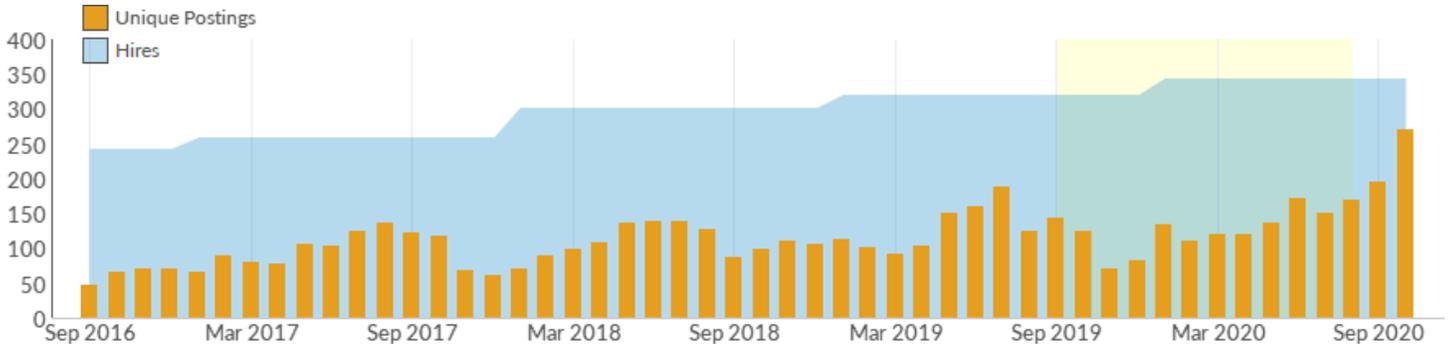
128

Avg. Monthly Postings (Sep 2019 - Aug 2020)

336

Avg. Monthly Hires (Sep 2019 - Aug 2020)

In an average month, there were **128** active job postings for Dental Hygienists, and **336** actually hired. This means there were approximately 3 hires for Dental Hygienists for every 1 unique job posting.



Occupation	Avg Monthly Postings (Sep 2019 - Aug 2020)	Avg Monthly Hires (Sep 2019 - Aug 2020)
Dental Hygienists	128	336

# Top Companies Posting

Company Aug	Total/Unique (Sep 2019 - 2020)	Posting Intensity	Median Posting Duration
Western Dental Services, Inc.	366 / 111	3 : 1	49 days
Pacific Dental Services, Inc.	285 / 87	3 : 1	28 days
Gentle Dental Inc	288 / 29	10 : 1	68 days
Smile Brands Inc.	90 / 27	3 : 1	20 days
West Coast Dental, Inc.	67 / 13	5 : 1	30 days
Interdent Service Corporation	122 / 11	11 : 1	50 days
Princess Dental Staffing	16 / 11	1 : 1	5 days
P D S Inc	11 / 8	1 : 1	34 days
Aspen Dental Management, Inc.	21 / 6	4 : 1	6 days
Vista Community Clinic	9 / 6	2 : 1	18 days

# Top Posted Job Titles

Job Title Aug	Total/Unique (Sep 2019 - 2020)	Posting Intensity	Median Posting Duration
Dental Hygienists	726 / 337	2 : 1 	17 days
Registered Dental Hygienists	832 / 334	2 : 1 	23 days
Hygienists	603 / 90	7 : 1 	45 days
Dental Hygienists and Dental Assistant	49 / 26	2 : 1 	27 days
Hygiene Coordinators	14 / 7	2 : 1 	29 days
Call Time Managers	2 / 2	1 : 1 	4 days
Dental Assistants/Hygienists	2 / 2	1 : 1 	5 days
Dental Hygienists and Office Manager	15 / 2	8 : 1 	11 days
Ays Agents	1 / 1	1 : 1 	20 days
Dental Nurses	3 / 1	3 : 1 	22 days

# Appendix A - Data Sources and Calculations

## Institution Data

The institution data in this report is taken directly from the national IPEDS database published by the U.S. Department of Education's National Center for Education Statistics.

## Location Quotient

Location quotient (LQ) is a way of quantifying how concentrated a particular industry, cluster, occupation, or demographic group is in a region as compared to the nation. It can reveal what makes a particular region unique in comparison to the national average.

## Occupation Data

Emsi occupation employment data are based on final Emsi industry data and final Emsi staffing patterns. Wage estimates are based on Occupational Employment Statistics (QCEW and Non-QCEW Employees classes of worker) and the American Community Survey (Self-Employed and Extended Proprietors). Occupational wage estimates also affected by county-level Emsi earnings by industry.

## Emsi Job Postings

Job postings are collected from various sources and processed/enriched to provide information such as standardized company name, occupation, skills, and geography.

## State Data Sources

This report uses state data from the following agencies: California Labor Market Information Department

## Proforma Financial Statement

### Dental Hygiene

#### San Bernardino

#### Cohort Increase November 2021

	FY 2021	FY 2022	FY 2023
Beginning	42	80	55
Starts(#)	64	32	64
Grads	20	47	27
Attrition %	1.0%	1.0%	1.0%
Ending	80	55	83
Tuition	2,946,720	3,455,306	3,213,813
Textbooks and Supplies	147,200	73,600	147,200
Uniforms	19,200	9,600	19,200
Health Screens	12,800	6,400	12,800
Interest from Student Notes			
<b>Total Revenue</b>	<b>3,125,920</b>	<b>3,544,906</b>	<b>3,393,013</b>
Faculty Payroll	926,875	1,085,250	1,125,338
Materials and Supplies	80,000	86,000	94,000
Textbooks & Uniforms	108,160	54,080	108,160
Health Screens	12,800	6,400	12,800
Student Costs (Testing)	12,000	28,200	16,200
<b>Direct Cost</b>	<b>1,139,835</b>	<b>1,259,930</b>	<b>1,356,498</b>
CM\$	1,986,085	2,284,976	2,036,516
CM%	64%	64%	60%
Payroll	-	-	-
Total Occupancy	-	-	-
Total Advertising	-	-	-
Total General & Admin	89,200	79,600	89,200
Provision for Bad Debt	58,934	69,106	64,276
<b>Indirect Cost*</b>	<b>148,134</b>	<b>148,706</b>	<b>153,476</b>
<b>Campus EBITDA</b>	<b>1,837,951</b>	<b>2,136,270</b>	<b>1,883,039</b>
<b>Capital Expenditures</b>			
Construction	150,000	-	-
Equipment Purchases	125,000	-	-
<b>Total</b>	<b>275,000</b>	<b>-</b>	<b>-</b>



Commission on Dental Accreditation

Via Email Transmission: [twest@concorde.edu](mailto:twest@concorde.edu)

March 2, 2021

Dr. Tracy West  
Campus President  
Concorde Career College  
201 E. Airport Drive  
San Bernardino, CA 92408

RE: Concorde Career College-San Bernardino, San Bernardino, California  
Dental Hygiene Program  
Status: Approval without Reporting Requirements

Dear Dr. West,

At its February 11, 2021 meeting, the Commission on Dental Accreditation (CODA) granted the dental hygiene program the accreditation status of “approval without reporting requirements”. The definitions of accreditation classifications are linked below. Below is a summary of actions and additional information.

#### **Dental Hygiene Program Request for Enrollment Increase**

At its February 11, 2021 meeting, the Commission on Dental Accreditation (CODA) considered a request for a permanent increase in enrollment of 32 students per year, effective November 8, 2021 for the dental hygiene education program. The program enrolls students every seven (7) to eight (8) months and is requesting an increase of eight (8) students per cohort for a total of 32 students, beginning November 8, 2021.

In doing so the Commission considered correspondence dated November 25, 2020 which indicated that the request was due to an increase in demand for dental hygienists in the metropolitan and surrounding areas. After careful review of all pertinent information, the Commission adopted a resolution approving the program’s request and maintaining the program’s accreditation status of “approval without reporting requirements.”

#### **General Information**

All institutions offering programs accredited by the Commission are expected to adhere to deadlines for requests for program information. If an institution fails to comply with the Commission's request, or a prescribed deadline, it will be assumed that the institution no longer wishes to participate in the accreditation program. In this event, the Commission will immediately notify the chief executive officer of the institution of its intent to withdraw the accreditation of the program(s) at its next scheduled meeting.

Dr. Tracy West

March 2, 2021

page 2

***Institutions/Programs are expected to follow Commission policy and procedure on privacy and data security related to compliance with the Health Insurance Portability and Accountability Act (HIPAA). The Commission's statement on HIPAA, as well as the Privacy and Data Security Summary for Institutions/Programs (PDF), are found in the Policies/Guidelines section of the Commission's website at <http://www.ada.org/en/coda/policies-and-guidelines/hipaa/>. Programs that fail to comply with CODA's policy will be assessed an administrative fee of \$4000.***

The Commission expects institutions to keep the Commission informed as soon as possible of anticipated changes in any approved educational program offered, particularly in the areas of administration, enrollment, faculty, facilities and curriculum. The Commission's policy and guidelines for reporting program changes are linked below. Guidelines for specific program changes, including reporting enrollment changes, adding sites where educational activity occurs, and developing a teach-out report are found on the Commission's website.

The Commission has authorized use of the following statement by institutions or programs that wish to announce their programmatic accreditation by the Commission. Programs that wish to advertise the specific programmatic accreditation status granted by the Commission may include that information as indicated in italics below (see text inside square brackets); that portion of the statement is optional but, if used, must be complete and current.

The program in dental hygiene is accredited by the Commission on Dental Accreditation *[and has been granted the accreditation status of "approval without reporting requirements"]*. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission's web address is: <http://www.ada.org/en/coda>.

The staff of the Commission on Dental Accreditation is available for consultation to all educational programs which fall within the Commission's accreditation purview. Educational institutions sponsoring dental education programs are encouraged to obtain such staff counsel and guidance by written or telephone request. Consultation is provided on request prior to, as well as subsequent to, the Commission's granting accreditation to specific programs. The Commission expects to be reimbursed if substantial costs are incurred.

If this office can be of any assistance to you or members of your staff, please contact me at 312-440-4660 or by e-mail, at [smithmi@ada.org](mailto:smithmi@ada.org).

Dr. Tracy West

March 2, 2021

page 3

Sincerely,



Michelle Smith, RDH, MS  
Manager, Allied Dental Education  
Commission on Dental Accreditation

MS/ds

Web Links     [CODA Accreditation Status Definitions](#)  
[Guidelines for Reporting Program Changes in Accredited Programs](#)  
[Electronic Submission Guidelines for General Correspondence](#)

cc: Dr. Kimberly Bradshaw, academic dean, Concorde Career College San Bernardino,  
kbradshaw@concorde.edu  
Ms. Sabrina Santucho, program director, Dental Hygiene Program, Concorde Career  
College San Bernardino, ssantucho@concorde.edu  
Mr. Herman Bounds, Jr., director, Accreditation Division, U.S. Department of  
Education (via CODA website)  
State Boards of Dentistry (via CODA website)  
Institutional Accreditors (via CODA website)  
Dr. Jeffery Hicks, chair, CODA  
Dr. Sherin Tooks, director, CODA



## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Adina A. Pineschi-Petty DDS Education, Legislative, and Regulatory Specialist
<b>SUBJECT</b>	<b>FULL 12: Discussion and Possible Action on Request by Concord Career College – Garden Grove to Increase Enrollment.</b>

### Background:

On June 1, 2021, Concorde Career College – Garden Grove Dental Hygiene Educational Program (CCC-GG) submitted a “Report of Major Changes” which included a narrative explanation and supporting documentation for the change. CCC-GG requested the Board to review and approve a permanent increase in the maximum enrollment capacity from 24 students to 34 students for the CCC-GG program beginning with the November 1, 2021, cohort start date.

CCC-GG stated: “In our metropolitan and surrounding areas, the need for registered dental hygienists has continued to increase and has been exacerbated by the COVID-19 pandemic. With the closure or downsizing of existing programs and with many dental hygienists choosing not to return to the profession, the situation is likely to worsen.”

On July 17, 2021, the Board, based on 1105.3 (b)(2), approved the expansion of the program’s physical facilities for the Concorde Career College – Garden Grove Dental Hygiene Educational Program.

CCC-GG began construction in November 2021 to expand the clinical space. The campus increased the number of patient operatories from 12 to 17 and added an additional radiology bay in the dental hygiene clinic to accommodate the increased enrollment. The dental materials lab was equipped with 34 stations. Additionally, due to the increased enrollment, CCC-GG will add additional faculty and assignment hours in each lab and clinic session.

On June 29, 2022, Executive Officer Anthony Lum and Subject Matter Expert JoAnn Galliano completed a site visit ensuring the completed expansion and sufficient supplies were present to support the enrollment expansion of CCC-GG.

### Staff Recommendation:

Staff recommends to the Board to consider and approve the permanent increase in the maximum enrollment capacity from 24 students to 34 students for the CCC-GG program.

**Pros:** If the Board approves the permanent increase in the maximum enrollment capacity from 24 students to 34 students for the CCC-GG program, the increase in

dental hygienists would increase access to care to the metropolitan and surrounding areas of CCC-GG.

**Cons:** If the Board does not approve the permanent increase in the maximum enrollment capacity from 24 students to 34 students for the CCC-GG program, there may be a decrease in access to care to the metropolitan and surrounding areas of CCC-GG.

**Documents Included for Reference for CCC-GG Enrollment Increase Request:**

1. CCC-GG Enrollment Increase Request.
2. CODA Approval Letter.



**Report of Major Changes  
Increase in Maximum Enrollment Capacity**

Concorde Career College, Garden Grove  
Dental Hygiene Program  
12951 Euclid Street, Suite 101  
Garden Grove, CA 92840

Campus President  
Lisa Rhodes  
[LRhodes@concorde.edu](mailto:LRhodes@concorde.edu)  
714.703.1900

Academic Dean  
Omid Parto, PharmD  
[OParto@concorde.edu](mailto:OParto@concorde.edu)  
714.620.1037

Program Director  
Arezou Goshtasbi, DDS  
[AGoshtasbi@concorde.edu](mailto:AGoshtasbi@concorde.edu)  
714.620.1039



June 1, 2021

Adina Pineschi-Petty, DDS  
Education, Legislative, and Regulatory Specialist  
Dental Hygiene Board of California  
2005 Evergreen Street, Ste 2050  
Sacramento, CA 95815

Dear Dr. Petty,

Concorde Career College - Garden Grove would like to submit a request of Major changes for the Board's review. This report requests review for an increase in the maximum enrollment capacity.

We have included a narrative explanation and supporting documentation for each change as directed in the Policy and Procedures for reporting a major program change.

If you require additional information, please contact me at 714-620-1039 or via my email at [AGoshtasbi@concorde.edu](mailto:AGoshtasbi@concorde.edu).

Sincerely,

Arezou Goshtasbi, DDS  
Dental Hygiene Program Director



## Description of the Change:

**Permanent Increase in Enrollment:** Concorde Career College- Garden Grove is requesting a permanent increase in enrollment of 10 students beginning with the November 2021 start. The program at Concorde Career College – Garden Grove is currently enrolling 24 students every 7-8 months and is asking for an increase of 10 students (34 total) to each cohort starting after November 1, 2021.

**Relevant Documentation:** Construction is scheduled to begin on November 1, 2021 to expand the clinical and Dental Materials Lab spaces. The campus will increase the number of operatories from 12 to 17 in the dental hygiene clinic to accommodate the increased enrollment. The dental hygiene lab will increase in size and will be equipped with 34 stations. Construction will end by February 1, 2022 prior to the November 2021 cohort clinic and dental hygiene lab start in July 2022.

### **Exhibit A: Dental Hygiene Clinic and Dental Hygiene Lab Blueprint**

The increased enrollment will require additional faculty and assignment hours in each lab and clinic session. The breakdown of how each lab and clinic class is currently organized and the changes that will occur to accommodate the additional students is described below:

- **DHCA 1401 – Dental Radiography lab** is completed in 45 hours during a 10-week term (4.5 hours weekly) and is taught using 4 radiography bay rooms designated for this lab. Currently, the students are divided into 2 different lab groups of 12. Three faculty are assigned to each lab session providing a 1:4 faculty to student ratio; exceeding the required 1:5 ratio. With the additional 10 students the 2 labs will have 17 students with 4 instructors, which maintains the 1:5 ratio. This will add two additional 4.5 hours of instructor assignment time per week (90 hours per 10-week term).
- **DHCA1411 - Pre-clinic I lab** is completed in 80 hours during a 10-week term. It is taught utilizing 5 faculty with a 1:5 ratio. With the enrollment increase, we will move from 5 (24 students) to 7 faculty (34 students) in the lab to maintain the 1:5 ratios. This will add two additional instructor assignments of 8 hours per week (160 hours per 10-week term).
- **DHCA1405 - Pre-clinic II lab** is completed in 80 hours during a 10-week term. Pre-clinic II lab is taught with a 5:1 ratio. With the enrollment increase, we will move from 5 (24 students) to 7 faculty (34 students) in the lab to maintain the 1:5 ratios. This will add two instructor assignments of 8 hours per week (160 hours per 10-week term).
- **DH104 – Dental Materials lab** is completed in 30 hours during a 10-week term. Currently we utilize 3 instructors in the lab session for 24 students, providing a 1:8 faculty/student ratio. To maintain the required 1:10 ratio, an additional instructor will be added to the lab for a 1:9 ratio. This will add one instructor assignment of 3 hours per week hours (30hours per 10-week term).



- **DHCA2502 – Dental Hygiene II Lab (Anesthesia/ Pain Management)** is completed in 80 hours during a 10-week term with a 1:5 ratio. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the increase, 1 additional dental hygiene faculty will be added to each session (4 instructors per 17 students), maintaining the 1:5 standard. This will increase the instructor assignment by 16 hours weekly (160 hours per 10-week term).
- **DHCA2502 – Dental Hygiene II Clinic** is completed in 80 hours for Clinic A and Clinic B, each in a 10-week term. We currently utilize one dentist and 3 dental hygienist faculty in each clinic session of 12 students. With the enrollment increase, one additional hygienist faculty will be added to each clinic session making it 4 dental hygienist faculty for 17 students with a 1:5 ratio. This will increase the instructor assignment by 16 hours weekly (160 hours per 10-week term).
- **DHCA2503 – Dental Hygiene III lab** is completed in 30 hours during a 10-week term. We currently have 5 faculty in each lab session of 24 students. With the enrollment increase, we will move from 5 (24 students) faculty to 7 (34students) in order to maintain the 1:5 ratio. This will increase the instructor assignment by 6 hours weekly (60 hours per a 10-week term).
- **DHCA2503 – Dental Hygiene III clinic** is completed in 135 hours for Clinics A and Clinic B, each during a 10-week term. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the enrollment increase, 1 additional dental hygiene faculty will be added to each session (4 instructors per 17 students), which maintains the required 1:5 standard. This will increase the instructor assignment by 27 hours weekly (270 hours per a 10-week term).
- **DHCA2604 – Dental Hygiene IV lab** is completed in 15 hours in a 10-week term. We currently utilize 5 dental instructors in a 24-student lab with a 1:5 ratio. With the increase in enrollment, we will move from 5 faculty to 7 faculty to maintain the 1:5 ratio. This will increase the instructor assignment by 3 hours per week (30 hours per a 10-week term).
- **DHCA2604 – Dental Hygiene IV Clinic** is completed in 150 hours for Clinic A and Clinic B, each in a 10-week term. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the enrollment increase, 1 additional dental hygiene faculty will be added to each session (4 instructors per 17 students), maintaining the 1:5 standard. This will increase the instructor assignment by 30 hours weekly (300 hours per a 10-week term).
- **DHCA2505 – Dental Hygiene V Clinic** is completed in 150 hours for Clinic A and Clinic B, each in a 10-week term. We currently utilize one DDS and 3 dental hygiene faculty in each clinic session of 12 students. With the enrollment increase, 1 additional dental hygiene faculty will be



added to each session (4 instructors per 17 students), maintaining the 1:5 standard. This will increase the instructor assignment by 30 hours weekly (300 hours per 10-week term).

Concorde Career College – Garden Grove’s curriculum is structured in 9 terms of 10-week sessions. We have rolling starts that occur approximately every 7 months. The first 3 terms of the program consist of General Education courses that are mostly completed via online distance education venue. Terms 4 through 9 consist of the Dental Hygiene courses.

To fill the additional 1,720 hours of instructor time per cohort assignment, 2 additional Full-Time instructors or equivalent to it will be hired to maintain 1:5 ratio. In addition, we will continue to utilize Part-Time Clinical/Lab Faculty to maintain the 1:5 ratio as needed.

#### **Exhibit B: Term Calendars with Instructor Assignments**

In our metropolitan and surrounding areas, the need for registered dental hygienists has continued to increase and has been exacerbated by the COVID-19 pandemic. With the closure or downsizing of existing programs and with many dental hygienists choosing not to return to the profession, the situation is likely to worsen.

Exhibit C is a third-party market analysis data by EMSI that justifies the expansion of the program in the current job market. In 2019 there were 261 graduates from the dental hygiene programs in this area. Workforce estimated job openings for the area is 352 per year through 2030 (based on new job creation and replacement of those who retire or leave the profession/area). Current graduates do not meet the projected employment needs. There are currently 5,204 hygienists working in the area, which is 41% lower than you would expect to see based on the population of the market.

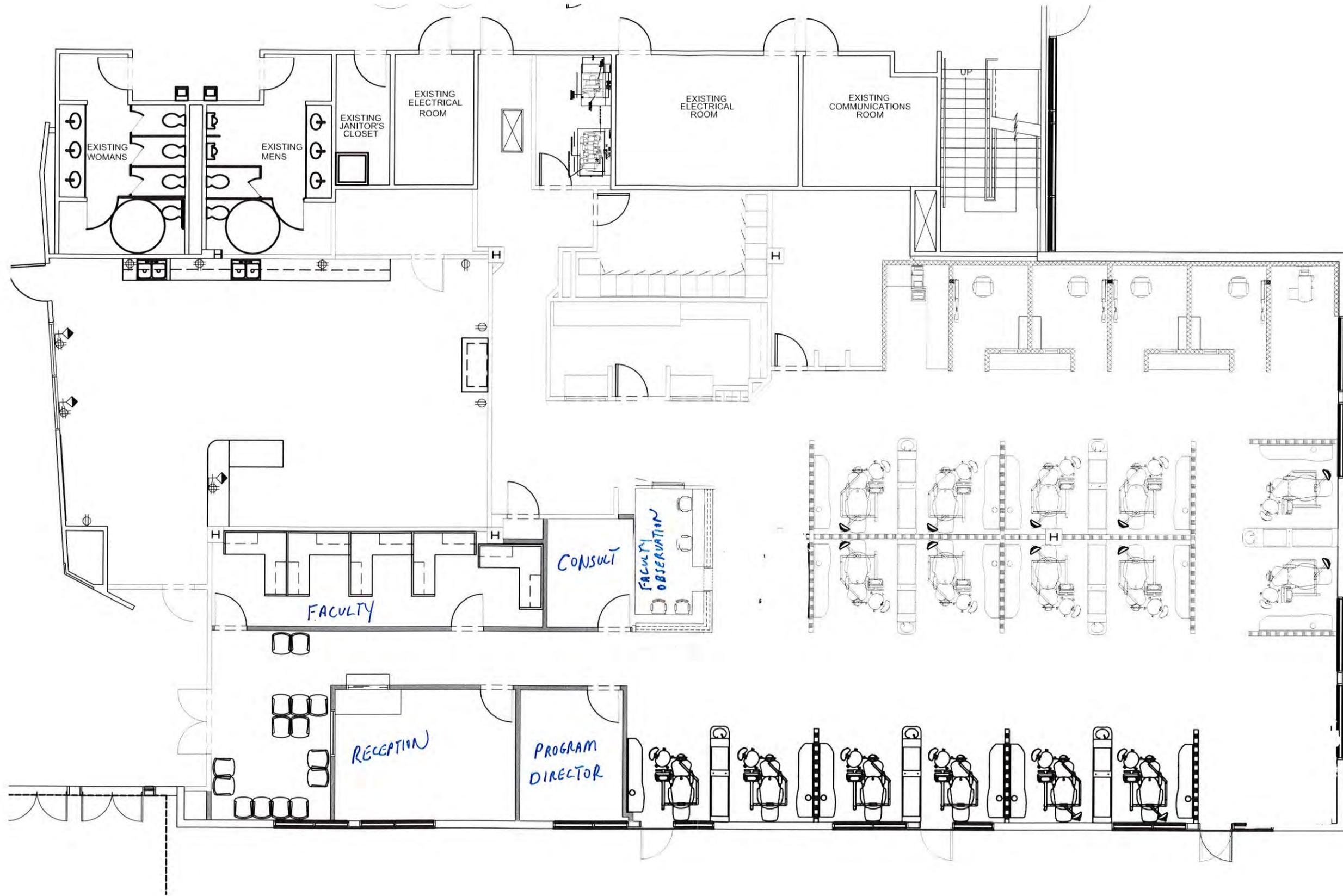
#### **Exhibit C: Market Research**

Program Advisory Committee supported the expansion of the program.

#### **Exhibit D: PAC Meeting Minutes**

The Concorde Career College – Dental Hygiene Program will remain financially funded through student tuition. No outside sources of financial support are utilized.

#### **Exhibit E: Proforma Financial Statement**



# Concorde Career College-Dental Hygiene

## General Educaiton Term 1

Hour	Monday	Tue	Wed	Thur	Friday	Hour		
	Term 1	Term 1	Term 1	Term 1	Term 1			
7:00						7:00		
7:30						7:30		
8:00		<b>BIOL 1431</b> <b>Microbiology</b> <b>Lecture</b> <b>8-12:30-pm</b>  <b>4.5 hours</b> <b>Instructor 1</b> <b>Ratio 1:34</b>	<b>MATH 1320</b> <b>Algebra</b> <b>Lecture</b>  <b>4.5 hours</b> <b>Instructor 1</b> <b>Ratio 1:34</b>  <b>ONLINE</b>	<b>PSYC 1310</b>  <b>Lecture</b>  <b>4.5 hours</b> <b>Instructor 1</b> <b>Ratio 1:34</b>  <b>ONLINE</b>		8:00		
8:30								8:30
9:00								9:00
9:30								9:30
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11:00						11:00		
11:30						11:30		
12:00						12:00		
12:30						12:30		
1:00						1:00		
1:30		<b>BIOL 1431</b> <b>Microbiology</b> <b>Wet Lab</b> <b>1:30-4:30-pm</b>  <b>3 hours</b> <b>Instructor 1</b> <b>Ratio 1:34</b>				1:30		
2:00						2:00		
2:30						2:30		
3:00						3:00		
3:30						3:30		
4:00					4:00			
4:30					4:30			
5:00					5:00			

# Concorde Career College-Dental Hygiene

## General Educaiton Term 2

Hour	Monday Term 2	Tue Term 2	Wed Term 2	Thur Term 2	Friday Term 2	Hour	
7:00						7:00	
7:30						7:30	
8:00		BIOL 1411 Anatomy & Physiology I Lecture 8-12:30-pm  4.5 hours Instructor 1 Ratio 1:34	SOCI 1310  Lecture  Instructor 1 Ratio 1:34  ONLINE	CHEM 1411 General & Inorganic Chemistry Lecture 8-12:30-pm  4.5 hours Instructor 1 Ratio 1:34		8:00	
8:30							8:30
9:00							9:00
9:30							9:30
10:00							10:00
10:30						10:30	
11:00						11:00	
11:30						11:30	
12:00						12:00	
12:30						12:30	
1:00						1:00	
1:30		BIOL 1411 Anatomy & Physiology I Wet Lab 1:30-4:30-pm  3 hours Instructor 1 Ratio 1:34		CHEM 1411 General & Inorganic Chemistry Wet Lab 1:30- 4:30-pm  3 hours Instructor 1 Ratio 1:34		1:30	
2:00						2:00	
2:30						2:30	
3:00						3:00	
3:30						3:30	
4:00						4:00	
4:30						4:30	
5:00						5:00	

# Concorde Career College-Dental Hygiene

## General Educaiton Term 3

Hour	Monday	Tue	Wed	Thur	Friday	Hour		
	Term 3	Term 3	Term 3	Term 3	Term 3			
7:00						7:00		
7:30						7:30		
8:00		<b>BIOL 1421</b> <b>Anatomy &amp; Physiology II</b> <b>Lecture</b> <b>8-12:30-pm</b>  <b>4.5 hours</b> <b>Instructor 1</b> <b>Ratio 1:34</b>	<b>COMM 1310</b>  <b>Lecture</b>  <b>Instructor 1</b> <b>Ratio 1:34</b>  <b>ONLINE</b>	<b>CHEM 1421</b> <b>Organic Chemistry &amp; Biochemistry</b> <b>Lecture</b> <b>8-12:30-pm</b>  <b>4.5 hours</b> <b>Instructor 1</b> <b>Ratio 1:34</b>		8:00		
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1:00					1:00			
1:30		<b>BIOL 1421</b> <b>Anatomy &amp; Physiology II</b> <b>Wet Lab</b> <b>1:30-4:30-pm</b>  <b>3 hours</b> <b>Instructor 1</b> <b>Ratio 1:34</b>		<b>CHEM 1421</b> <b>Organic Chemistry &amp; Biochemistry</b> <b>Wet Lab</b> <b>1:30- 4:30-pm</b>  <b>3 hours</b> <b>Instructor 1</b> <b>Ratio 1:34</b>		1:30		
2:00							2:00	
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4:00					4:00			
4:30					4:30			
5:00					5:00			

**Concorde Career College-Dental Hygiene  
Term 4, 7**

Hour	Monday		Tue		Wed		Thur		Friday		Hour								
	Term 7	Term 4	Term 7	Term 4	Term 7	Term 4	Term 7	Term 4	Term 7	Term 4									
	Senior	Junior	Senior	Junior	Senior	Junior	Senior	Junior	Senior	Junior									
7:00											7:00								
7:30	DHCA 2503 Dent Hyg III Clinic A/B 7:30-1:30 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5		DHCA 2503 Dent Hyg III Clinic A 7:30-1:30 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5		DHCA 2503 Dent Hyg III Clinic B 7:30-1:30 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5		DH 224 PUBLIC HEALTH Lecture 8-11 am 3 Hours Instructor 1 Ratio 1:34	DH CA1401 LAB A Radiography 7:30- 12:00 4.5 hours Inst. 1 Inst. 2 Inst. 3 Inst. 4 Students 17 Ratio 1:5	DH 224 PUBLIC HEALTH 8-9:30 1.5 Hours Instructor 1 Ratio 1:34	DH CA1401 LAB A Radiography 7:30- 12:00 4.5 hours Inst. 1 Inst. 2 Inst. 3 Inst. 4 Students 17 Ratio 1:5	7:30								
8:00		DHCA1401 Radiography Lecture 8-12:30pm  4.5 Hours Instructor 1 Ratio 1:34															8:00		
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1:00											1:00								
1:30											1:30								
2:00	DHCA 2503 Lab 2-5pm 3 hours Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst. 5 Inst. 6 Inst. 7 Students 34 Ratio 1:5		DHCA 2503 Dent Hyg III Clinic B 2-8pm 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5		DH 110 Embryo/Hist Lecture 2-4:30 2.5 Hours Instructor 1 Ratio 1:34		DHCA 2503 Dent Hyg III Clinic A 2-8pm 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5	DH 110 Embryo/Hist Lecture 2-4:30 2 Hours Instructor 1 Ratio 1:34	DHCA 2503 Lecture 2:30-5:30 3 Hours Instructor 1 Ratio 1:34	DHCA1411 Pre-Clinic I Lab 12:30-4:30 4 hours Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst. 5 Inst. 6 Inst. 7 Students 34 Ratio 1:5	DHCA1411 Pre-Clinic I Lab 12:30-4:30 4 hours Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst. 5 Inst. 6 Inst. 7 Students 34 Ratio 1:5	2:00							
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Concorde Career College-Dental Hygiene

Term 5, 8

Hour	Monday		Tue		Wed		Thur		Friday		Hour			
	Cohort 13	Choort 14	Choort 13	Choort 14	Choort 13	Choort 14	Choort 13	Choort 14	Choort 13	Cohort 14				
7:00											7:00			
7:30	DHCA 2604 Dent Hyg IV Clinic A/B 7:30-1:30 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5		DHCA 2604 Dent Hyg IV Clinic B 7:30-1:30 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5				DHCA 2604 Dent Hyg IV Clinic A 7:30-1:30 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5				7:30			
8:00													8:00	
8:30								DHCA 2604 DH IV Lecture 8:00 - 10:30 2.5 Hours Instructor 1 Ratio 1:34	DHCA 1405 Pre-Clinic II Lab 8-12pm 4 hours Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst. 5 Inst. 6 Inst. 7 Students 34 Ratio 1:5		DH 140 Process of Care Lecture 8:00 - 9:30 1.5 Hours Instructor 1 Ratio 1:34	DHCA 2604 DH V Lecture 8:00 - 10:00 2 Hours Instructor 1	DHCA 1405 Pre-Clinic II Lab 8-12pm 4 hours Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst. 5 Inst. 6 Inst. 7 Students 34 Ratio 1:5	8:30
9:00														9:00
9:30														9:30
10:00														10:00
10:30				DHCA 1307 Pathology Lecture 10:30-1:00 2.5 Hours Instructor 1 Ratio 1:34				DHCA 1405 Pre- ClinicII lecture 10:00- 1:00 3 Hours Instructor 1 Ratio 1:34						10:30
11:00														11:00
11:30									DH 209 Nutrition Lecture 11:30-2:00 2.5 Hours Instructor 1 Ratio 1:34					11:30
12:00														12:00
12:30											12:30			
1:00											1:00			
1:30							DH 104 Den Mat Lecture,1.5 Hours 1-2:30pm Instructor 1				1:30			
2:00	DHCA 2604 Lab 1.5hrs 2:30- 4 0pm  Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst. 5 Inst. 6 Inst. 7  Students; 34 ratio1:5	DHCA 1208 H &N Anatomy Lecture 2:00-4:00 2 Hours Instructor 1	DHCA 2604 Dent Hyg IV Clinic A 2- 8pm 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5	DHCA 1208 H &N Anatomy Lecture 2:00-4:00 2 Hours Instructor 1							2:00			
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8:30											8:30			

Concorde Career College-Dental Hygiene  
Term 6, 9

Hour	Monday		Tue		Wed		Thur		Friday		Hour	
	Term 9	Term 6	Term 9	Term 6	Term 9	Term 6	Term 9	Term 6	Term 9	Term 6		
	Senior	Junior	Senior	Junior	Senior	Junior	Senior	Junior	Senior	Junior		
7:00											7:00	
7:30	DHCA 2505 Clinic A 7:30-1:30 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5			DHCA 2502 Clinic A 7:30-11:30 4 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5		DHCA 2505 Clinic B 7:30-1:30 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5		DHCA 2502 Clinic B 7:30-11:30 4 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5	DHCA 2505 Clinic A/B 7:30-1:30 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5			
8:00			DH 103 Dent Off Mang. 8-9:30 1.5 hours Instructor 1								DHCA 1101 Med Emerg. Lecture 8-9:30 1.5 hours Instructor 1	
8:30									DHCA 2505 DH V Lecture 8:30 -11 2.5 hours Instructor 1 Ratio 1:34			
9:00												
9:30												
10:00												
10:30			DHCA 2505 DH V Lecture 10-12 2 hours Instructor 1 Ratio 1:34								DH 206 Cultural Div. Lecture 10-11:30 2 hours Instructor 1	
11:00		DHCA 2502 Anesthesia Lecture 11-1 2 hours Instructor 1 Ratio 1:34										
11:30						DHCA 2502 Anesthesia Lecture 11-1 2 hours Instructor 1 Ratio 1:34						
12:00				DHCA 2502 DH II LAB 12-4pm 4 Hours Inst. 1 Inst. 2 Inst. 3 Inst. 4 Inst. 5 Inst. 6 Inst. 7 / DDS 1 Students 34 Ratio 1:5								
12:30			DH 277 Board Rev. Lecture 12:30-3:30 3 hours Instructor 1 Ratio 1:34					DH 207 Seminar Lecture 12- 3 3 hours Instructor 1 Ratio 1:34				
1:00												
1:30												
2:00	DHCA 2505 Clinic B 2:00-8:00pm 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5	DH 203 Periodontology Lecture 2-4:30 2.5 hours Instructor 1 Ratio 1:34					DHCA 2505 Clinic A 2:00-8:00pm 6 Hours  Inst. 1 Inst. 2 Inst. 3 Inst. 4 DDS 1  Students 17 Ratio 1:5	DH 203 Periodontology Lecture 2-4:30 2 hours Instructor 1 Ratio 1:34				
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# Program Overview

Dental Hygiene/Hygienist

Emsi Q2 2021 Data Set

May 2021



5800 Foxridge Drive  
Mission, Kansas 66202  
509.744.3260

# Parameters

## Programs:

Code	Description
51.0602	Dental Hygiene/Hygienist

## Regions:

Code	Description
31080	Los Angeles-Long Beach-Anaheim, CA

Education Level: Any

Tuition Type: Tuition & Fees

Graduate Status: Undergraduate

Residency: In-State

Completions Year: 2019

Jobs Timeframe: 2021 - 2030

Job Postings Timeframe: Jan 2020 - Dec 2020

## Program Overview

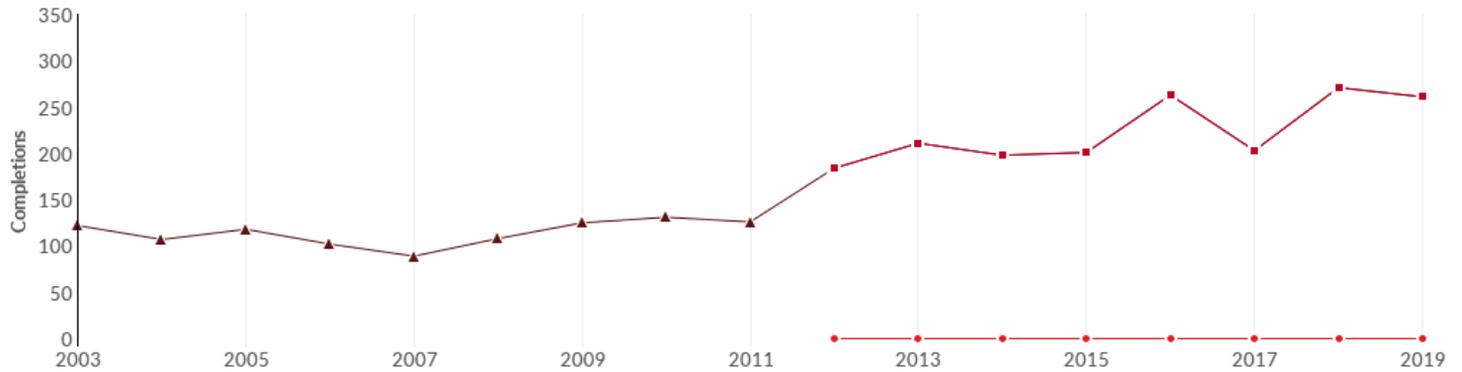


	Completions (2019)	% Completions	Institutions (2019)	% Institutions
● All Programs	261	100%	7	100%
● Distance Offered Programs	0	0%	0	0%
● Non-Distance Offered Programs	261	100%	7	100%

## Completions by Institution

Institution	Completions (2019)	Growth % YOY (2019)	Market Share (2019)	IPEDS Tuition & Fees (2019)
West Coast University-Orange County	58	-21.6%	22.2%	\$26,645
West Los Angeles College	49	69.0%	18.8%	\$1,220
Concorde Career College-Garden Grove	47	88.0%	18.0%	N/A
University of Southern California	41	-52.9%	15.7%	\$58,133
Pasadena City College	32	45.5%	12.3%	\$1,168
Cerritos College	20	-16.7%	7.7%	\$1,346
Cypress College	14	40.0%	5.4%	\$1,142

## Regional Trends



	2012 Completions	2019 Completions	% Change
● Distance Offered Programs	0	0	0.0%
■ Non-Distance Offered Programs	184	261	+41.8%
▲ All Programs	184	261	+41.8%

## Regional Completions by Award Level



Award Level	Completions (2019)	Percent
● Award of at least 1 but less than 2 academic years	16	6.1%
● Associate's Degree	98	37.5%
● Bachelor's Degree	147	56.3%
Award of less than 1 academic year	0	0.0%
Award of at least 2 but less than 4 academic years	0	0.0%
Postbaccalaureate certificate	0	0.0%
Master's Degree	0	0.0%
Post-masters certificate	0	0.0%
Doctor's Degree	0	0.0%

## Similar Programs

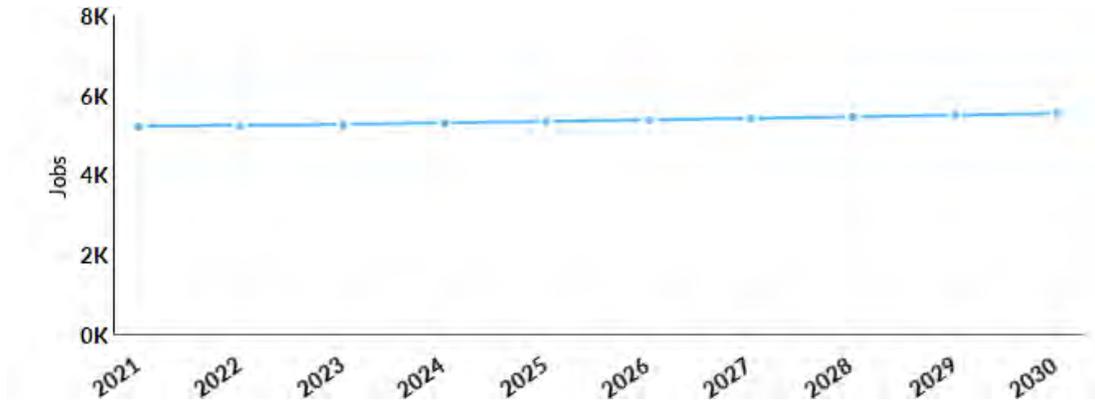
1 Programs (2019)		0 Completions (2019)	
CIP Code	Program	Completions (2019)	
51.0699	Dental Services and Allied Professions, Other	0	

## Target Occupations

5,204 Jobs (2021) 41% <b>below</b> National average	+6.2% % Change (2021-2030) Nation: +6.6%	\$52.53/hr \$109.3K/yr Median Earnings Nation: \$37.05/hr; \$77.1K/yr	352 Annual Openings		
Occupation	2021 Jobs	Annual Openings	Median Earnings	Growth (2021 - 2030)	Location Quotient (2021)
Dental Hygienists	5,204	352	\$52.53/hr	+6.17%	0.59

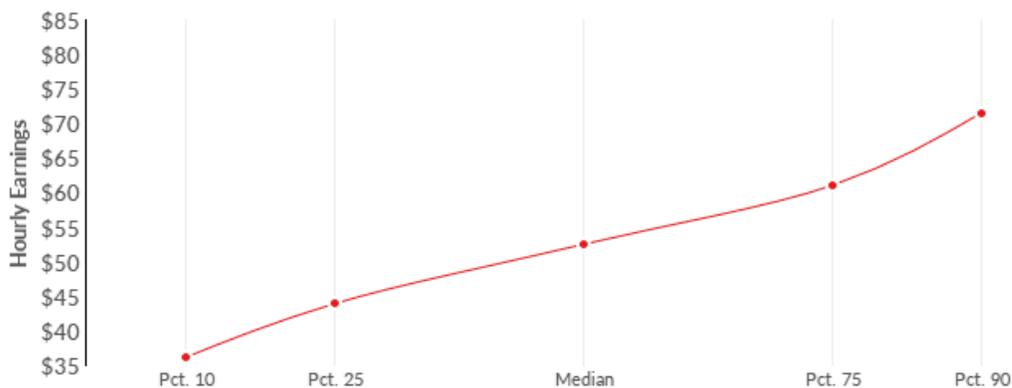
## Growth for Dental Hygienists (29-1292)

5,204 2021 Jobs	5,525 2030 Jobs	321 Change (2021-2030)	6.2% % Change (2021-2030)
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## Percentile Earnings for Dental Hygienists (29-1292)

\$43.95/hr 25th Percentile Earnings	\$52.53/hr Median Earnings	\$61.08/hr 75th Percentile Earnings
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## Job Postings Summary

<p>804</p> <p>Unique Postings 2,144 Total Postings</p>	<p>3 : 1</p> <p>Posting Intensity</p>  <p>Regional Average: 5 : 1</p>	<p>17 days</p> <p>Median Posting Duration Regional Average: 33 days</p>
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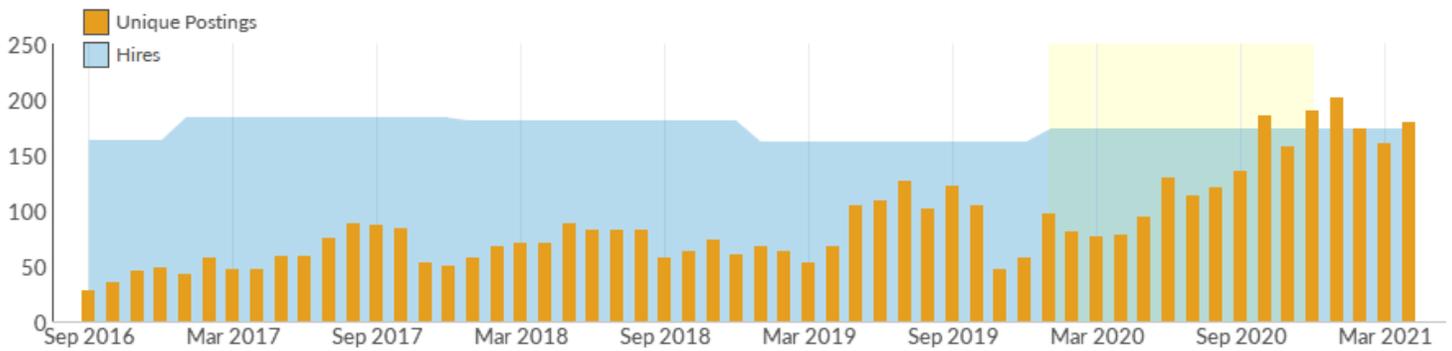
There were 2,144 total job postings for your selection from January 2020 to December 2020, of which 804 were unique. These numbers give us a Posting Intensity of 3-to-1, meaning that for every 3 postings there is 1 unique job posting.

This is lower than the Posting Intensity for all other occupations and companies in the region (5-to-1), indicating that they may not be trying as hard to hire for this position.

## Job Postings vs. Hires

<p>121</p> <p>Avg. Monthly Postings (Jan 2020 - Dec 2020)</p>	<p>173</p> <p>Avg. Monthly Hires (Jan 2020 - Dec 2020)</p>
---	--

In an average month, there were 121 active job postings for *Dental Hygienists*, and 173 actually hired. This means there was approximately 1 hire for *Dental Hygienists* for every 1 unique job posting.



Occupation	Avg Monthly Postings (Jan 2020 - Dec 2020)	Avg Monthly Hires (Jan 2020 - Dec 2020)
Dental Hygienists	121	173

## Top Companies Posting

Company	Total/Unique (Jan 2020 - Dec 2020)	Posting Intensity	Median Posting Duration
Western Dental Services, Inc.	221 / 84	3 : 1	70 days
Pacific Dental Services, Inc.	222 / 65	3 : 1	39 days
Advantage Dental, Inc	75 / 48	2 : 1	8 days
Smile Brands Inc.	129 / 29	4 : 1	31 days
Styn, LLC	139 / 19	7 : 1	18 days
West Coast Dental, Inc.	76 / 11	7 : 1	70 days
Gentle Dental Inc	105 / 10	11 : 1	49 days
Bright Now Dental Inc	29 / 9	3 : 1	7 days
P D S Inc	8 / 7	1 : 1	34 days
Newport Dental LLC	12 / 5	2 : 1	4 days

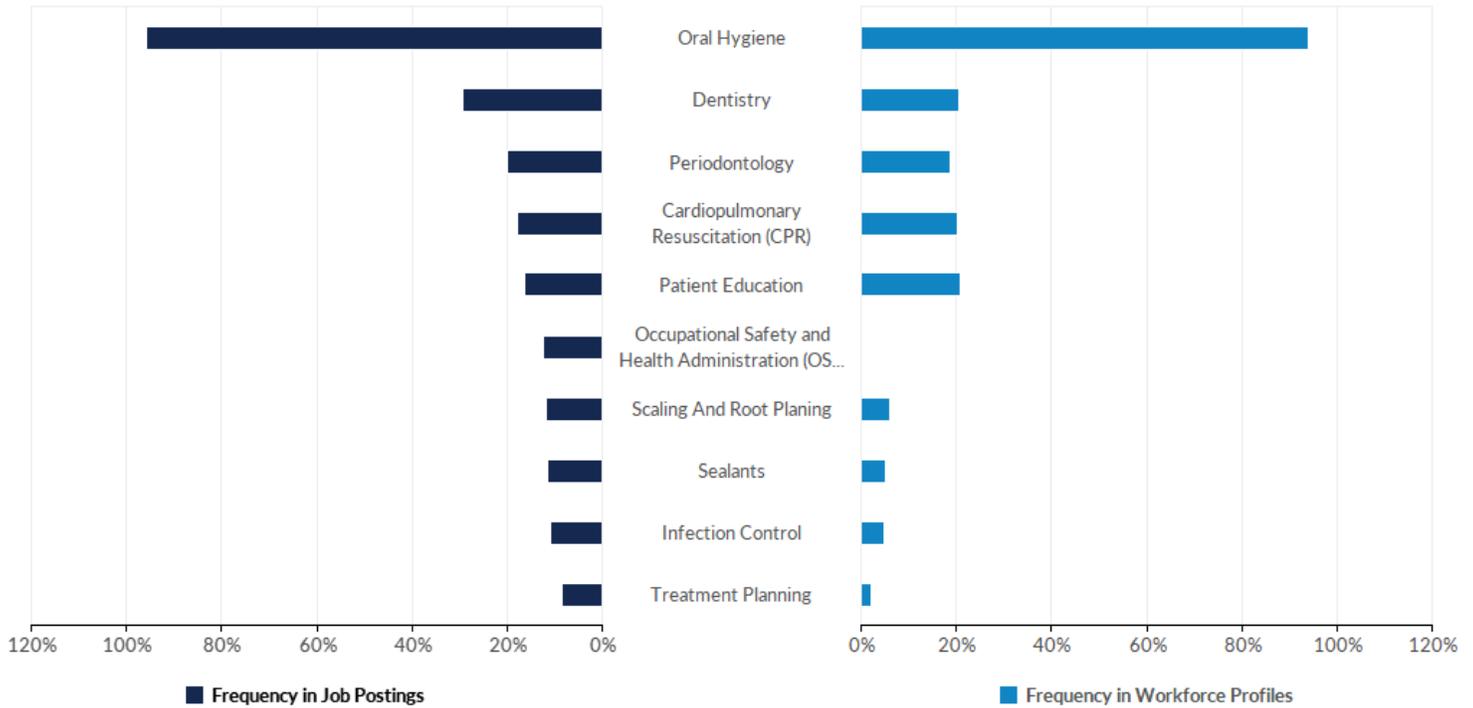
## Top Posted Job Titles

Job Title	Total/Unique (Jan 2020 - Dec 2020)	Posting Intensity	Median Posting Duration
Dental Hygienists	909 / 396	2 : 1	11 days
Registered Dental Hygienists	928 / 317	3 : 1	29 days
Hygienists	253 / 49	5 : 1	26 days
Dental Hygienists and Dental Assistant	25 / 21	1 : 1	8 days
Hygiene Coordinators	7 / 4	2 : 1	20 days
Dental Assistants/Hygienists	2 / 2	1 : 1	5 days
AYS Agents	1 / 1	1 : 1	20 days
Cosmeticians	1 / 1	1 : 1	12 days
Dental Hygiene Assistants	1 / 1	1 : 1	4 days
Dental Hygienists and Office Manager	1 / 1	1 : 1	11 days

The following provides insight into the supply and demand of relevant skills by comparing the frequency of skills present in job postings against skills present in today's workforce. Along with Emsi's job posting analytics, this comparison leverages Emsi's dataset of more than 100M online resumés and profiles. All resumés and profiles used in these comparisons have been updated within the last three years.

\*The skills associated with workforce profiles represent workers of all education and experience levels.

## Top Hard Skills



## Top Hard Skills

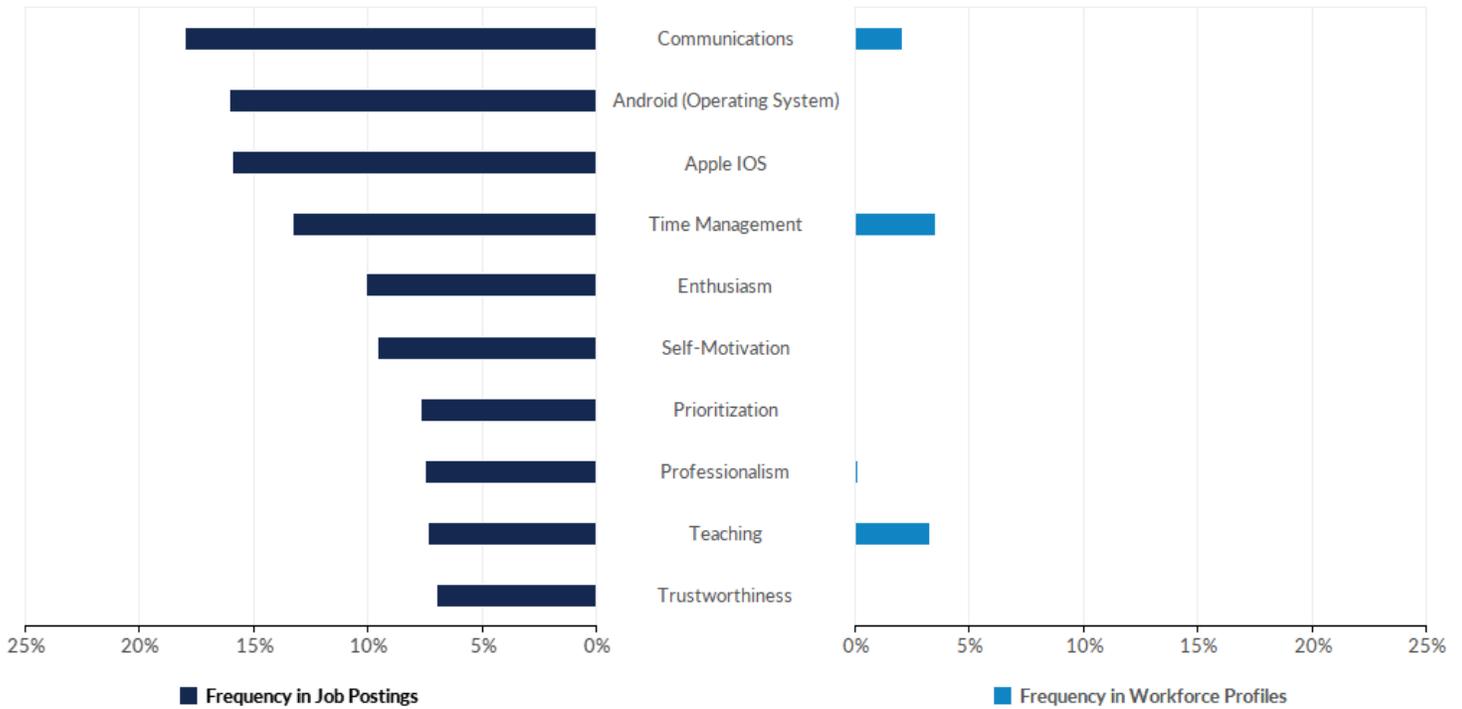
Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2020 - Dec 2020)	Frequency in Profiles	Profiles with Skill / Total Profiles (2019 - 2021)
Oral Hygiene	96%	770 / 804	94%	1,455 / 1,549
Dentistry	29%	235 / 804	21%	319 / 1,549
Periodontology	20%	161 / 804	19%	288 / 1,549
Cardiopulmonary Resuscitation (CPR)	18%	144 / 804	20%	312 / 1,549
Patient Education	16%	132 / 804	21%	321 / 1,549
Occupational Safety and Health Administration (OSHA)	12%	99 / 804	0%	3 / 1,549
Scaling And Root Planing	12%	94 / 804	6%	95 / 1,549

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Sealants	12%	93 / 804	5%	81 / 1,549
Infection Control	11%	87 / 804	5%	75 / 1,549
Treatment Planning	8%	67 / 804	2%	33 / 1,549

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## Top Common Skills



## Top Common Skills

Skill	Frequency in Postings	Postings with Skill / Total Postings (Jan 2020 - Dec 2020)	Frequency in Profiles	Profiles with Skill / Total Profiles (2019 - 2021)
Communications	18%	145 / 804	2%	32 / 1,549
Android (Operating System)	16%	129 / 804	0%	0 / 1,549
Apple IOS	16%	128 / 804	0%	0 / 1,549
Time Management	13%	107 / 804	4%	55 / 1,549
Enthusiasm	10%	81 / 804	0%	1 / 1,549
Self-Motivation	10%	77 / 804	0%	1 / 1,549
Prioritization	8%	62 / 804	0%	1 / 1,549
Professionalism	7%	60 / 804	0%	2 / 1,549
Teaching	7%	59 / 804	3%	51 / 1,549
Trustworthiness	7%	56 / 804	0%	0 / 1,549

## Top Qualifications

Qualification	Postings with Qualification
Doctor Of Dental Surgery (DDS)	13
Doctor of Dental Medicine (DMD)	2
Radiology Certification	2
CDL Class C License	2
Registered Dental Assistant	2
Coronal Polishing Certificate	1
Licensed Practical Nurse	1

# Appendix A - Data Sources and Calculations

## Institution Data

The institution data in this report is taken directly from the national IPEDS database published by the U.S. Department of Education's National Center for Education Statistics.

## Location Quotient

Location quotient (LQ) is a way of quantifying how concentrated a particular industry, cluster, occupation, or demographic group is in a region as compared to the nation. It can reveal what makes a particular region unique in comparison to the national average.

## Occupation Data

Emsi occupation employment data are based on final Emsi industry data and final Emsi staffing patterns. Wage estimates are based on Occupational Employment Statistics (QCEW and Non-QCEW Employees classes of worker) and the American Community Survey (Self-Employed and Extended Proprietors). Occupational wage estimates also affected by county-level Emsi earnings by industry.

## Emsi Job Postings

Job postings are collected from various sources and processed/enriched to provide information such as standardized company name, occupation, skills, and geography.

## State Data Sources

This report uses state data from the following agencies: California Labor Market Information Department

# Program Advisory Committee Meeting Minutes

<b>Program: Dental Hygiene</b>	<b>Date/Time: 5/18/2021 6:30 pm</b>
<b>Director/Committee Chair: Arezou Goshtasbi, DDS</b>	<b>Location: Virtual Meeting</b>

**Attendees:** Bahar Ghafouri, DDS, Petra-Wilder Smith, DDS, Researcher, Jo Jass, DH, Susana Pollak, DDS, Thair Takesh, DDS, Researcher, Betsy Wilson, RDH, Angela Martin, RDH, Ria De Campo, RDH, Joleen Dallas, RDH, Rose Olague, RDH, Patricia Soto, RDA, Arianne Trias, RDA, BA, Lori Liebman, MBA, Omid Parto, PharmD, Arezou Goshtasbi, DDS

**I. Introductions and Opening Comments** – Dr. Goshtasbi welcomed Concorde Career College Dental Hygiene Department Program Advisory Committee Members and share appreciation to the PAC members for their time and valuable input. I appreciate your time. To ensure that we continue to provide quality education we look for industry professionals for feedback and suggestions about our curriculum, facilities, equipment, and our student outcomes. Thank you for being here and supporting us in making our program better.

## II. Review of Minutes from Last Meeting on 12/17/2020

**A. Updates from recent meetings:** ACCSC visit took place in early March virtually. The visit went very well. They were impressed by our program. Student surveys was administered for each program and our DH students had shared how satisfied they are with the level of protection we have provided for them during COVID- 19 pandemic with our supply of PPE, N-95 mask and fit testing, clinic infection control, and health screening software and more. There will be a ground visit sometime in the future. We expect to receive our full approval without recommendations soon.

**B. Follow-up on previous recommendations and action plans:** Dr. Susana pollack shared with us the UCLA is using Halyard N95 masks in case of 3M N-95 shortage. Fortunately, we were supported by Campus Support Center and the department with the support of Campus Support Center was able to get enough 3M masks for our students.

**C. Approving the Minutes:** Dr. Goshtasbi: Has the PAC read over the minutes and do we have any changes? If there are no changes, may I request motion to approve the minutes?

Dr. Wilder-Smith: (1<sup>st</sup>) Motion to approve the minutes-

Dr. Goshtasbi: Will anyone second please?

Mrs. Betsy Wilson: (2nd) Motion to approve the minutes.

## III. Review of Mission Statements & Values

- A. Institutional: Concorde prepares committed students for successful employment in a rewarding healthcare profession through high-caliber training, real-world experiences, and student-centered support. Concorde's Values are Teamwork, respect of the individual, achievement, customer service, integrity.
- B. Program: To provide a supportive learning environment in which the student acquires through theoretical knowledge, technical skills, and professional attributes necessary to qualify for licensure as a registered dental hygienist and entry level employment as a dental hygienist. The program strives to instill the importance of personal growth, professional commitment, community involvement, and continued research.

#### **IV. Program Goals**

##### **A. Objectives/Goals of program:**

1. Review the program's goals
  - a. Concorde Career College Dental Hygiene program will prepare our students to serve their community ethically and competently as registered dental hygienists.
  - b. Concorde Career College Dental Hygiene Program will prepare our students to understand that treating those in our community involves respecting the individual regardless of race, color national origin, socio-economic level and medical and/or dental condition.
  - c. Concorde Career College Dental Hygiene Program will prepare our students to understand the importance of research and will involve themselves accordingly.
  - d. Concorde Career College Dental Hygiene Program will prepare our students to participate in community service projects
  
2. Is the program meeting these goals?
  - a. Our graduates won the ADHA 2020 Scientific poster research session. Thanks to our collaboration with UCI and Dr. Wilder-Smith.
  - b. Our Students get hired right away after graduation. New graduates are reporting they have interviews lined up prior to even taking their Law and Ethics examination. One of our students reported that she accepted a job in south Orange county for \$75 per hour.
  - c. After the pandemic the goal is to participate in community service projects-Children's Health Fair, Lestonnac Health Fair and City of Garden Grove Health Fair as we did every year.
  - d. PAC members agreed that the DH program is meeting these goals mentioned.

##### **B. Program Effectiveness Plan updates:**

1. We have a weekly RAM (Retention Accountability Meeting) meeting which is intended as a method to share information and provide efficient and effective support for our At-Risk Students.
2. We have a monthly Department Meetings, End of Term and Annual Curriculum Review Meetings.
3. We have calibration meetings as needed. This month we did a calibration on CAMBRA: Caries Management by Risk Assessment and the new AAP classification.

##### **C. Analysis of Student Learning Outcomes:**

1. Pass rate for the WREB examination, NBDHE, and Board licensures are the basis of our curriculum success and how we evaluate our students' success.
2. We use the HESI exams offered by Elsevier Evolve to evaluate our students' didactic readiness for the NBDHE. I am very happy to report that Concorde Garden Grove Dental Hygiene department has done well in all these parameters.

#### **V. Curriculum Review: Blended Program approved ready to start next term starting in June**

##### **A. Content and length of curriculum:**

1. There is no Curriculum change or any changes of the hours of the program or courses.
2. Blended Learning: It was reported to CODA that the Dental Hygiene program plans to utilize distance education on a permeant basis through a blended delivery format for all courses in the Dental Hygiene curriculum. A portion of each course will be taught online.
3. Blended learning combines online educational materials and interactions with traditional face-to face, on-ground, and hands-on teaching and learning methods.
4. All Clinical and Preclinical courses will be 100% on-ground, but additional resources and online interactive learning materials are provided to students through Canvas in these courses.

5. The hours online and on ground will vary course to course.
6. F. Transition to Blended learning start next term, June 7<sup>th</sup>, 2021
7. Additional resources include the Success Coach available 24hours 7 days a week available to assist students and faculty; Academic Quality Assurance administrator: a second line of support for students and faculty; Online classroom observation Matrix and form

**B. Equipment / Supplies**

1. Equipment: We purchased some Piezo scalers through our CapEx. We also have approval for purchase of new autoclave and washer by the end of the year and printers for the clinic. We have the Pelton and Crane autoclave and Miele instrument Washer. Does the PAC have any suggestions for these two products?
2. Supplies have had no issues with our supplies this year. We received many of our delayed orders/back orders from last year this year, so we have plenty of supplies available for use in our clinic.

**C. Textbooks and resources used in the program**

3. New Periodontology book: We are now using The Foundations of Periodontics for the Dental Hygienists by Jill Gehrig which has the new 2017 AAP Classification. The previous book did not cover the classification. This is a detailed book about 800 pages and is the only book that has the new AAP Classification at this time suitable for dental hygiene education.

**VI. Professionalism**

- A. Professionalism is graded in our clinical courses and didactic courses (e.g. Students showing up on time, students will notify if they will be late or absent). Overall, student’s behavior is part of the overall grade- In didactic classes professionalism makes up for (5%) of student’s grades.
- B. Rose Olgue, RDH of Pacific Dental Services shared that, “We love your graduates.” They hire many of our graduates.

**VII. Facility/Resource Review**

- A. Are the Library resources sufficient in both quality and quantity? We believe our Library resources are sufficient. During the ACCSC accreditation visit our accreditors were gave us a score of 96-97%.
- B. Are current facilities, equipment, and inventory adequate for program? We have two copies of every textbook in the LRC (Learning Resource Center), various resources, several journals. Every year we purchase the Lexicomp: Drug Reference textbook for our clinic and the LRC.

**VIII. Market Analysis and Local Community Need for the Program**

- A. Is there still a need in the community for graduates of this program?
  1. Per a report from EMSI a labor market analysis company in 2019 in Los Angeles, Long Beach and Anaheim, there were 261 Dental Hygiene graduates but posting for Dental hygiene jobs was over 2000 per year.
  2. Concorde is only 18% of Market share, USC is 15.7% of market share, and West Coast 22.2% of market share.
  3. At least one Dental hygiene school is closing in the area and many dental hygienists are retiring due to COVID.
  4. We have a large interest pool of 900 for the new cohort in November 2021 and we still have 5 more months to go.
  5. Our graduates get placed quicky and there seems to be a need for more Dental hygienist in this area.
  6. A proposal has been made to expand the DH clinic to add 4 more operatories increasing our Cohorts from 24 to 32 students.

- B. Dr. Goshtasbi asked The PAC what they think about the job Market for Dental Hygienists and expanding our program to 32 students per cohort?
1. Dr. Petra Wilder-Smith: Two things come to mind when expanding the program: (1). Does the school have space and the capability? Is there enough demand? I know that you have a huge pool of applicants in the DH program, clearly the demand is there. (2). Are there enough jobs for these students when they graduate? Based on the placement report, earlier in the meeting, the answer to that is an astonishing, “yes”. That is impressive in terms of the dentist perspective. I think that it is a reasonable proposition.
  2. Rose Olague, RDH/ Employer: We are definitely hiring a lot of hygienist right now! We have quite a few job requisitions in the state of California and in all other states. We love your graduates and love to hire them.
  3. The PAC believes expanding the program from 24 students to 32 students is a logical proposal and they are pleased of the news. The PAC support the proposal.

### **IX. Clinical Review**

- A. Are students gaining sufficient experience? Students are gaining sufficient experience as they have 100% pass rates in clinical examinations. Students in Cohort 11- 100% pass rate clinical. Cohort 12 students who just graduated- March 100% pass rate.
- B. Are students demonstrating sufficient prior didactic training? Students are doing well didactically and are getting great training here at Concorde. For the new graduates from Cohort 12 from March 2021 100% of our students passed the WREB Clinical exam and 20/22 (91%) passed NBDHE, one student is waiting for her results.

### **X. Outcomes**

- A. Student Satisfaction Survey Results: SSS for the DH program overall satisfaction increased by 5% and referral like-hood increased by 4%. Our Composite score is 85.71% and our goal is to increase these numbers to at least 87%. We had mostly positive reviews for the student satisfaction survey.
- B. For the new graduates from Cohort 12 in March 2021:
1. 100% passed the WREB Clinical exam
  2. 91% (20/22) passed the NBDHE, one pending. This was the first time our students had taken the shorten version of the NBDHE which was 3 hours vs 9 hours. The two students that did not pass will take the NBDHE again in 3 months.

Dr. Goshtasbi: Does the PAC have any suggestions in how we can get improvements in both our student satisfaction of the program and of the students referring others to us?

Dr. Petra Wilder-Smith: How do you rate the student satisfaction surveys and what do you rate lowest in?

Dr. Goshtasbi shared the categories and scores of the most recent Student Satisfaction Surveys for 2021 Quarter 1: Faculty: 94%, Learning Resource Center, facilities, and equipment: 91%; Admissions/Academic Department (includes Dean, PD: 94%, Student Affairs- 98%, referral rate: ~70%

The PAC was surprised why there would be a low score for the questions in the survey regarding referrals. Possibly the students read the question wrong, thinking they are required to give a name for the referral.

Ria Ocampo: Regarding admissions: A prospective student called the office for a break down on how to get into the DH program and admissions did not call back. Another prospective student had a government approval for a loan and needed additional funds and could not get into the program.

Dr. Goshtasbi: We have a new Director of Admissions who has many years of experience and is training our admissions representatives. We have many applicants applying to the program, but I hope you continue to refer your friends to us and we will continue to make improvements with our admissions process.

Dr. Goshtasbi: The SSS is reviewed by the campus support system. I can get more information and feedback about the survey. We at the campus level take the SSS seriously and take action to make improvements as needed.

## **XI. Graduate and Employer Survey Results**

Lori Lieberman (Director of Student Affairs):

“Graduate employment for the year 2020: Statistically 23 of the 24 students got jobs. For 2021, 27 out of 27 students got jobs (100%). Dental Hygiene graduates are in high demand. It is a pleasure to work with the students because they are ready to work! The fact that the students are here until seven to eight at night prepares the students for real world experiences. Our graduates are in great demand that they do not have enough of them to fill jobs that are in need. If you need a hygienist, please reach out to Monica Carlos (714) 620-1017. Sometimes some students work at one facility two days a week and they would like to add another facility.” Students have interviews lined up prior to even taking their law and ethics examination for licensure.

A. Graduation rates (recent annual report): 100% for Cohort 11

B. Placement rates (recent annual report): 100% for Cohort 11

C. Licensing/Certification exam pass rates:

a. 100% Cohort 11

b. Cohort 12 just graduated and have not received licensure yet.

Dr. Goshtasbi asked the PAC if they have any suggestions or comments. PAC members were appreciated for their time and participation.

**XII. Set Date for Next Meeting:** November 2021

Meeting adjourned at 7:30 pm

## Proforma Financial Statement

### Dental Hygiene

#### Garden Grove

#### Cohort Increase November 2021

	FY 2021	FY 2022	FY 2023
Beginning	42	74	59
Starts(#)	58	34	68
Grads	20	40	29
Attrition %	1.0%	1.0%	1.0%
Ending	74	59	89
Tuition	2,694,881	3,287,572	3,436,763
Textbooks and Supplies	133,400	78,200	156,400
Uniforms	17,400	10,200	20,400
Health Screens	11,600	6,800	13,600
Interest from Student Notes			
<b>Total Revenue</b>	<b>2,857,281</b>	<b>3,382,772</b>	<b>3,627,163</b>
Faculty Payroll	926,875	1,085,250	1,125,338
Materials and Supplies	80,000	86,000	94,000
Textbooks & Uniforms	98,020	57,460	114,920
Health Screens	11,600	6,800	13,600
Student Costs (Testing)	12,000	24,000	17,400
<b>Direct Cost</b>	<b>1,128,495</b>	<b>1,259,510</b>	<b>1,365,258</b>
CM\$	1,728,786	2,123,262	2,261,906
CM%	61%	63%	62%
Payroll	-	-	-
Total Occupancy	-	-	-
Total Advertising	-	-	-
Total General & Admin	87,400	80,200	90,400
Provision for Bad Debt	53,898	65,751	68,735
<b>Indirect Cost*</b>	<b>141,298</b>	<b>145,951</b>	<b>159,135</b>
<b>Campus EBITDA</b>	<b>1,587,488</b>	<b>1,977,310</b>	<b>2,102,771</b>
<b>Capital Expenditures</b>			
Construction	400,000	-	-
Equipment Purchases	400,000	-	-
<b>Total</b>	<b>800,000</b>	<b>-</b>	<b>-</b>



Commission on Dental Accreditation

Via Email Transmission: [lrhodes@concorde.edu](mailto:lrhodes@concorde.edu)

August 24, 2021

Ms. Lisa Rhodes  
Campus President  
Concorde Career College  
12951 Euclid Street, Suite 101  
Garden Grove, CA 92840

RE: Concorde Career College-Garden Grove, Garden Grove, California  
Dental Hygiene Program  
Status: Approval without Reporting Requirements

Dear Ms. Rhodes,

At its August 5, 2021 meeting, the Commission on Dental Accreditation (CODA) granted the dental hygiene program the accreditation status of “approval without reporting requirements.” Below is a summary of actions and additional information.

#### **Dental Hygiene Program Change**

The Commission considered the June 2021 report describing a proposed program change for the dental hygiene program. The Commission noted that the report describes the expansion of clinical and dental materials laboratory space. The program is increasing from 12 to 17 operatories in the dental hygiene clinic and the dental materials laboratory will increase to 34 stations to accommodate an increase in enrollment.

Following careful review of the information provided, the Commission adopted a resolution to continue the program’s accreditation status of “approval without reporting requirements” The definitions of accreditation classifications are linked below.

The Commission has approved the report of program change and requests additional information to ensure continued compliance with the Accreditation Standards. If the additional information submitted does not satisfy the Commission, the Commission reserves the right to request additional documentation or conduct a special focused site visit of the program.

#### **Dental Hygiene Request for Enrollment Increase**

The Commission considered a request for a **permanent** increase in enrollment from 24 to 34 students per year for the dental hygiene education program. The program enrolls students every seven (7) to eight (8) months and requested an increase of 10 students per cohort for a total of 34 students beginning November 1, 2021.

In doing so the Commission considered correspondence dated June 1, 2021, which indicated that the request was made due to an increased need for dental hygienists in the area.

Following careful review of the information provided, the Commission adopted a resolution to approve the request for enrollment increase and continue the program's accreditation status of "approval without reporting requirements."

In addition, the Commission has requested supplemental information to ensure continued compliance with the Accreditation Standards due to the request for enrollment increase. If the additional information submitted does not satisfy the Commission, the Commission reserves the right to request additional documentation or conduct a special focused site visit of the program.

**Requested Information for February 10, 2022 Commission Meeting**

***For the Program Change:*** The Commission reviewed the report of program change, and the dental hygiene clinic and laboratory blueprint. The Commission noted that construction is scheduled to begin on November 1, 2021 with completion of the dental hygiene clinic in February 2022 and the laboratory in July 2022.

The Commission requests evidence of construction completion/certificate of occupancy and photos of the new dental hygiene clinic and dental materials laboratory when construction has been completed.

***For the Enrollment Increase:*** The Commission reviewed the report of program change, the dental hygiene clinic and laboratory blueprint, the term calendars with instructor assignments, market research, meeting minutes, and a financial statement. The Commission noted that the program will be hiring two (2) full-time faculty members to support the increase in enrollment.

The Commission requests evidence of hire of two (2) full-time faculty with biosketches and teaching assignments for all semesters of the program demonstrating current knowledge of the specific subjects they are teaching and documented background in current educational methodology concepts consistent with teaching assignments.

The Commission requires one (1) electronic copy of a detailed report addressing the concerns noted in this letter be submitted by November 15, 2021 for consideration at the Dental Hygiene Education Review Committee's January 11-12, 2022 meeting and the Commission's February 10, 2022 meeting.

At the link below, please find Guidelines for Reporting Program Changes to assist you in developing a focused, concise response. Please note that reports that fail to adhere to the stated guidelines may be returned to the program and may not be reviewed at the assigned time. The Commission's timelines for demonstration of full compliance will not be modified due to a delayed review resulting from improperly formatted reports.

Instructions to assist you in developing and submitting an electronic copy are linked below. The electronic copy must include a signed verification page and must conform to the Commission's electronic submission guidelines.

### **General Information**

All institutions offering programs accredited by the Commission are expected to adhere to deadlines for requests for program information. If an institution fails to comply with the Commission's request, or a prescribed deadline, it will be assumed that the institution no longer wishes to participate in the accreditation program. In this event, the Commission will immediately notify the chief executive officer of the institution of its intent to withdraw the accreditation of the program(s) at its next scheduled meeting.

*Institutions/Programs are expected to follow Commission policy and procedure on privacy and data security related to compliance with the Health Insurance Portability and Accountability Act (HIPAA). The Commission's statement on HIPAA, as well as the Privacy and Data Security Summary for Institutions/Programs (PDF), are found in the Policies/Guidelines section of the Commission's website at <http://www.ada.org/en/coda/policies-and-guidelines/hipaa/>. Programs that fail to comply with CODA's policy will be assessed an administrative fee of \$4000.*

The Commission expects institutions to keep the Commission informed as soon as possible of anticipated changes in any approved educational program offered, particularly in the areas of administration, enrollment, faculty, facilities and curriculum. The Commission's policy and guidelines for reporting program changes are linked below. Guidelines for specific program changes, including reporting enrollment changes, adding sites where educational activity occurs, and developing a teach-out report are found on the Commission's website.

The Commission has authorized use of the following statement by institutions or programs that wish to announce their programmatic accreditation by the Commission. Programs that wish to advertise the specific programmatic accreditation status granted by the Commission may include that information as indicated in italics below (see text inside square brackets); that portion of the statement is optional but, if used, must be complete and current.

The program in dental hygiene is accredited by the Commission on Dental Accreditation [*and has been granted the accreditation status of "approval without*

*reporting requirements”]. The Commission is a specialized accrediting body recognized by the United States Department of Education. The Commission on Dental Accreditation can be contacted at (312) 440-4653 or at 211 East Chicago Avenue, Chicago, IL 60611. The Commission’s web address is: <http://www.ada.org/en/coda>.*

If this office can be of any assistance please contact me at 312-440-2695 or by e-mail, at [smithmi@ada.org](mailto:smithmi@ada.org).

Sincerely,



Michelle Smith, RDH, MS  
Manager, Allied Dental Education  
Commission on Dental Accreditation

MS/ds

Web Links: [CODA Accreditation Status Definitions](#)  
[Guidelines for Reporting Program Changes in Accredited Programs](#)  
[Electronic Submission Guidelines for General Correspondence](#)

cc: Dr. Omid Parto, academic dean, Concorde Career College- Garden Grove,  
[oparto@concorde.edu](mailto:oparto@concorde.edu)  
Dr. Arezou Goshtasbi, program director, Dental Hygiene Program, Concorde Career  
College- Garden Grove, [agoshtasbi@concorde.edu](mailto:agoshtasbi@concorde.edu)  
Mr. Herman Bounds, director, Accreditation Division, U.S. Department of Education  
(via CODA website)  
State Boards of Dentistry (via CODA website)  
Institutional Accreditors (via CODA website)  
Dr. Jeffery Hicks, chair, CODA  
Dr. Sherin Took, director, CODA



## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Adina A. Pineschi-Petty DDS Education, Legislative, and Regulatory Specialist
<b>SUBJECT</b>	<b>FULL 13: Status of Dental Hygiene Board of California (DHBC) Regulatory Packages</b>

Rulemaking File	Board Approved Language	Package Assembly Progress	Formal DCA Review	DCA Director Review	Agency Review	OAL Notice Filed/ Published	OAL Final Filed	Submitted to Secretary of State/ Effective Date
<b>1135-1137</b> AB 2138	4.13.19	X	X	X	X	1.07.20/ 1.17.20	8.25.20	2.5.21/ 2.5.21
<b>1115</b> Retired License	1.29.19	X	X	X	X	5.28.21/ 6.11.21	4.11.22	
<b>1109</b> RDM/ITR	1.29.19	X	X	X	X	7.21.20/ 7.31.20	4.16.21	9.27.21/ 1.1.22
<b>1107</b> SLN	11.17.18	X	X	X	X	7.21.20/ 8.14.20	1.4.21	4.20.21/ 7.1.21
<b>1103</b> Definitions	5.29.20	X	X	X	X	3.26.21/ 4.9.21	8.2.21	11.1.21/ 1.1.22
<b>1104</b> Approval/ Continuation of Approval of New RDH Programs	5.29.20	X	X	X	X	1.4.21/ 1.15.21	6.10.21	8.18.21/ 10.1.21
<b>1105</b> Requirements for DHEPs	11.23.19	X	X	X	X	7.27.21/ 8.6.21	12.13.21	1.25.22/ 4.1.22
<b>1104.3</b> Inspections, Cite, Fine, and Probation for DHEPs	5.29.20 <i>In process Board to consider modified text 7.23.22</i>							

Rulemaking File	Board Approved Language	Package Assembly Progress	Formal DCA Review	DCA Director Review	Agency Review	OAL Notice Filed/ Published	OAL Final Filed	Submitted to Secretary of State/ Effective Date
<b>1105.2</b> DHEP Required Curriculum	5.29.20	X	X	X	X	11.2.21/ 11.12.21	2.16.22	<a href="#">3.30.22/</a> <a href="#">7.1.22</a>
<b>1138.1</b> Unprofessional Conduct	11.21.20	X	X	X	X	9.14.21/ 9.24.21	12.16.21	<a href="#">5.16.22/</a> <a href="#">7.1.22</a>
<b>1117</b> RDHAP/ Dentist Relationship	8.29.20	X	X	X	X	10.18.21/ 10.29.21	2.16.22	<a href="#">4.1.22/</a> <a href="#">7.1.22</a>
<b>1118</b> RDHAP STC & LA	7.17.21	X	X	X	X	11.2.21/ 11.12.21	12.30.21	2.10.22/ 4.1.22
<b>1104.1</b> Process for Approval of New RDH Program	In process Board to consider text 7.23.22  Due to SB 534							
<b>1114</b> Licensure: Veterans and Military Spouses	In process Board to consider text 7.23.22  Due to AB 107							
<b>1116</b> Mobile Dental Hygiene Clinics	In process Board to consider modified text 11.19.22  Due to SB 534							
<b>1116.5</b> RDHAP Practice Registration	In process Board to consider text 11.19.22  Due to SB 534							

Section 100	Submitted to Legal	OAL Submission	OAL Approved/ SoS Effective Date
<b>Board Reference from DHCC to DHBC</b> Division 11 Title and Sections 1100, 1101, 1104.2, 1105.1, 1105.3, 1105.4, 1106, 1108, 1122, 1124, 1126, 1127, 1131, 1138, 1139, 1142, 1143	3.25.22	3.30.22	5.10.22
<b>1104.1</b> Process for Approval of New RDH Program Non-substantive changes	3.25.22	4.28.22	6.6.22

## Processing Times

- A rulemaking file must be completed within one year of the publication date of the Notice of Proposed Action. The Office of Administrative Law (OAL) issues the Notice File Number upon filing the Notice of Proposed Action.
- The DCA is allowed thirty calendar days to review the rulemaking file prior to submission to the Department of Finance (DOF).
- The DOF is allowed thirty days to review the rulemaking file prior to submission to the OAL.
- The OAL is allowed thirty working days to review the file and determine whether to approve or disapprove it. The OAL issues the Regulatory Action Number upon submission of the rulemaking file for final review.
- Pursuant to Government Code section 11343.4, as amended by Section 2 of Chapter 295 of the Statutes of 2012 (SB 1099, Wright), regulation effective dates are as follows:

Date Filed with the Secretary of State	Effective Date
September 1st – November 30th .....	January 1st
December 1st – February 29th .....	April 1st
March 1st – May 31st .....	July 1st
June 1st – August 31st .....	October 1st



## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Adina Pineschi-Petty DDS Education, Legislative, and Regulatory Specialist
<b>SUBJECT</b>	<b>FULL 14: Discussion and Possible Action to Initiate a Rulemaking and Possibly Amend Title 16, California Code of Regulations (CCR) Section 1104.1: Process for Approval of a New RDH Educational Program.</b>

### BACKGROUND

Senate Bill (SB) 534 (Jones, Chapter 491, Statutes of 2021) authorizes the Board to require a new educational program for registered dental hygienists in alternative practice (RDHAPs) or registered dental hygienists in extended functions (RDHEFs) to submit a feasibility study demonstrating a need for a new educational program and to apply for approval from the Board before seeking approval for initial accreditation from the Commission on Dental Accreditation or an equivalent body, as determined by the Board.

At the March 19, 2022 Dental Hygiene Board (DHBC, Board) meeting, the proposed language and the associated form incorporated by reference was presented to the Board to address the statutory changes implemented by SB 534 into California Code of Regulations (CCR), title 16, section 1104.1. Board approved the proposed amended language and associated form and directed DHBC staff to begin the Office of Administrative Law (OAL) rulemaking process for 16 CCR section 1104.1.

After consulting with the Board's Regulatory Legal Counsel at the Department of Consumer Affairs (DCA), it was determined 16 CCR section 1104.1 would benefit from a two-stage process of 1) submitting non-substantive changes under 1 CCR section 100; and 2) submitting substantive changes under the regular OAL rulemaking process.

The 1 CCR section 100 (non-substantive) rulemaking process was completed on June 6, 2022.

### STAFF RECOMMENDATION

Staff recommends the Board review the proposed amended language and associated form in the attached documents, determine whether additional information or language is required, complete the draft of the proposed regulatory language and associated form, and direct staff to submit the language to the Director of the DCA and the Business, Consumer Services, and Housing Agency for review, and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to

initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulation at Section 1104.1 as noticed.

## **PROPOSED MOTION LANGUAGE**

Approve the proposed amended language and associated form for section 1104.1 and direct staff to submit the language to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review, and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulation at Section 1104.1 as noticed.

**Pros:** Amending the regulation related to approval of new educational programs will require new programs for RDHAPs and RDHEFs to submit a feasibility study demonstrating a need for a new educational program prior to approval by the Board. This will also prohibit programs from being opened simply for monetary gain.

**Cons:** If the proposed amended language and form are not approved for section 1104.1, the proposal will not move forward in the regulatory process to be in compliance with SB 534.

### **Documents Included for Reference for Section 1104.1:**

1. Proposed Amended Regulatory Language for 1104.1.
2. Associated Form (DHBC EDP-I-01 New 07.2022).
3. SB 534.

**TITLE 16. DENTAL HYGIENE BOARD OF CALIFORNIA  
DEPARTMENT OF CONSUMER AFFAIRS  
PROPOSED LANGUAGE**

<b>Legend:</b> Added text is indicated with an <u>underline</u> . Deleted text is indicated by <del>strikeout</del> .
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**Amend §1104.1 of Title 16 of the California Code of Regulations (CCR) to read as follows:**

§ 1104.1. Process for Approval of a New RDH Educational Program.

- (a) A college or an institution of higher education applying for approval of a new educational program for registered dental hygienists, registered dental hygienists in alternative practice, or registered dental hygienists in extended functions (collectively RDH's) shall comply with the requirements specified in the Dental Hygiene Board's document entitled, "Instructions for Institutions Seeking Approval of a New RDH Educational Program", (EDP-I-01 Rev 03/202207/2022), ("Instructions"), which is hereby incorporated by reference, including:
- (1) Notify the Dental Hygiene Board in writing of its intent to offer a new educational program that complies with Dental Hygiene Board requirements;
  - (2) Submit a feasibility study in accordance with the requirements specified in the "Instructions" for approval as referenced in Business and Professions Code (BPC) section 1941(b);
  - (3) The Dental Hygiene Board shall review the feasibility study and approve or deny approval of the study as specified in the "Instructions".
- (b) After approval of the feasibility study by the Dental Hygiene Board, and at least twelve (12) months prior to the proposed date for enrollment of students, the educational program shall submit CODA's the Commission on Dental Accreditation's (CODA), or an equivalent accrediting body's, as determined by the Dental Hygiene Board, required documents to the Dental Hygiene Board in accordance with the requirements specified in the "Instructions". This includes a Self-Study Report that delineates how the proposed program plans to comply with the CODA accreditation standards contained in CODA's "Accreditation Standards for Dental Hygiene Education Programs" (As Last Revised: February 6, 2015) which is hereby incorporated by reference as required by section 1104(b)(1).
- (c) The required documents shall be reviewed by the Dental Hygiene Board and site visit shall be scheduled in accordance with the requirements specified in the "Instructions".

- (d) The Dental Hygiene Board may approve, provisionally approve, or deny approval of the educational program in accordance with the requirements specified in the “Instructions”.
- (e) The educational program shall notify the Dental Hygiene Board in writing of any substantive or major change in information contained in the required approval documents within 10 days of such change. A substantive or major change is one that affects the original submission, where without the submission of the new information the request for approval for a new educational program would be false, misleading, or incomplete.

Note: Authority cited: Sections 1905 and 1906, Business and Professions Code.  
Reference: Sections 1905, 1941 and 1944, Business and Professions Code.

State of California  
**DENTAL HYGIENE BOARD OF CALIFORNIA**  
**DEPARTMENT OF CONSUMER AFFAIRS**

**Feasibility Study Instructions Form EDP-I-01 Rev ~~03/2022~~07/2022**

**INSTRUCTIONS FOR INSTITUTIONS SEEKING APPROVAL OF A NEW RDH  
EDUCATIONAL PROGRAM**

(Business and Professions Code sections 1941 and 1944(a)(9); California Code of Regulations, title 16, section 1104.1)

The Dental Hygiene Board of California (DHBC or Board) is the agency authorized to approve all new educational programs for ~~Registered Dental Hygienists, registered dental hygienists in alternative practice, or registered dental hygienists in extended functions~~ (collectively RDHs). Representatives of institutions proposing the development of a new RDH educational program are required by law to submit a feasibility study demonstrating a need for a new RDH educational program (Business and Professions Code (BPC) Section 1941).

**BPC § 1941. Dental Hygiene Board approval of educational programs:**

- (a) The dental hygiene board shall grant or renew approval of only those educational programs for RDHs that continuously maintain a high quality standard of instruction and, where appropriate, meet the minimum standards set by the Commission on Dental Accreditation of the American Dental Association or an equivalent body, as determined by the dental hygiene board.
- (b) A new educational program for RDHs shall submit a feasibility study demonstrating a need for a new educational program and shall apply for approval from the dental hygiene board before seeking any required approval for initial accreditation from the Commission on Dental Accreditation of the American Dental Association or an equivalent body, as determined by the dental hygiene board. The dental hygiene board may approve, provisionally approve, or deny approval of ~~any such a~~ new educational program for RDHs.
- (c) For purposes of this section, a new or existing educational program for RDHs means a program provided by a college or institution of higher education that is accredited by a regional accrediting agency recognized by the United States Department of Education and that has as its primary purpose providing college level courses leading to an associate or higher degree, that is either affiliated with or conducted by a dental school approved by the dental board, or that is accredited to offer college level or college parallel programs by the Commission on Dental Accreditation of the American Dental Association or an equivalent body, as determined by the dental hygiene board.
- (d) For purposes of this section, "RDHs" means registered dental hygienists, registered dental hygienists

**FEE REQUIRED: A check in the amount of \$2,100, pursuant to BPC Section 1944(a)(9), made payable to the “Dental Hygiene Board of California or DHBC”, must be submitted with the feasibility study. *This fee is non-refundable.* Payment of the fee does not guarantee DHBC approval.**

The process shall be completed within one year of receipt of the application for the feasibility study and payment of the required fee, ~~unless an extension is granted by the DHBC executive officer, or his/her designee. An extension may be granted at the discretion of the executive officer or his/her designee for administrative purposes and/or requests for additional information. For example, an institution may undergo a natural disaster, or be unable to complete construction of a new facility due to extenuating circumstances out of its control.~~ If the one-year period expires, the process ends, and a new fee shall be required for re-submission.

### **STEP 1 – Submit a Letter of Intent:**

Submit a letter of intent to the DHBC at least one year in advance of the anticipated date of admission of students. The letter shall include:

- Name and address of the institution seeking approval
- Contact information for the person responsible for the feasibility study
- Type of degree granted
- Length of proposed program
- Anticipated enrollment
- Proposed start date

The letter shall be addressed to:

Executive Officer  
Dental Hygiene Board of California  
2005 Evergreen Street, Suite 1350  
Sacramento, CA 95815

The DHBC shall acknowledge receipt of the letter of intent. Upon receipt of the letter of acknowledgment from the DHBC, the institution shall have up to six (6) months to submit **Step 2 - Feasibility Study**.

### **STEP 2 – Submit Feasibility Study:**

Submit a feasibility study to the DHBC documenting the need for a new RDH educational program and the ability to develop, implement, and sustain an educational program for registered dental hygienists. The feasibility study shall include the following:

A. The feasibility study shall contain a “Table of Contents” with the following required sections addressed in detail:

- 1) **Rationale for Development of New Educational Program**
- 2) **Structure and Governance**
- 3) **Facilities and Resources**
- 4) **Cost-Revenue Projections with detailed 5-year budget**
- 5) **Students and Student Services**

B. Pages in the body of the feasibility study shall be numbered consecutively to facilitate the review.

C. Attachments and appendices shall be tabbed and numbered consecutively.

D. Required Sections:

### **1) Rationale for the Development of New Educational Program**

Provide rationale for development of a new program, including statistical data and other relevant information that addresses:

- a. Regional labor statistics regarding projected need for this type of licensee.
  - Provide summary comments and tables as necessary and cite original source of information from the California Employment Development Department – Labor Market Information or an equivalent State or County agency.
- b. Potential local/regional industry employment statistics regarding current open positions and projected needs for additional licensees including any workforce shortage areas.
  - Copy of source data used
  - Summary of findings
  - Tabulated results
- c. Description of the characteristics of the population in the community being served by the program including oral health needs.
- d. Impact on RDH educational programs within a 100 miles radius of the proposed program by contacting all approved existing educational programs in regard to:
  - Locale, region, or state(s) from which students are drawn.
  - Whether there is a "waiting list" or more qualified applicants than admitted annually.
  - Length of time it takes licensed graduates to obtain gainful employment (at least 3 days per week) in dental hygiene.
- e. Description of the length of the program, type of degree(s) granted, the intended start date projected size of the first class, and enrollment projection for the first five years and method for determining the projected enrollment.

- f. Plans for promoting and marketing the proposed program.
- g. Projected timeline for planning and initiating program.

## **2) Structure and Governance**

Description of the institution and the institution's experience providing dental hygiene or other health-related educational programs. The description must include:

- a. Institutional accreditation status and history such as date of initial accreditation, denials, revocations, warnings for the institution and any programs offered by the institution.
- b. History, organizational structure and programs (attach an organization chart).
- c. Geographic area (community) served by the institution and a description of the community and its population.
- d. Institution's strategic plan.
- e. Type of RDH or other health-related programs including: number of students currently enrolled and graduates by program type; passage rate on any required certification or licensing examination for the past five years (as applicable); and status of the program with any state, regional, or federal agency.
- f. If the institution does not have an RDH education program or other health-related programs, provide a statement related to the processes and resources it shall utilize to start and sustain an RDH education program.

## **3) Facilities and Resources**

Describe physical location of proposed RDH program.

- a. Describe space committed to the program and provide copies of floor plans to include faculty and staff offices, classrooms, laboratories, clinical facilities, and storage areas.
- b. Provide status report on construction or renovation of physical facilities.
- c. List educational resources, equipment, supplies purchase or to be purchased for the program.

## **4) Cost-Revenue Projections**

Start-up Budget and Funding Sources

- a. Local, state, and federal support
- b. Projected student fees
- c. Grant support
- d. Support from other entities such as funding from corporate, private industry, professional associations, donations
- e. Projected clinic revenue

Include a 5-year capital and operational line item budget that includes projected costs for proposed program which includes:

- I. Capital Expenditures
  - A. Facilities (for example):
    1. Clinic
    2. Laboratory
    3. Locker Room
    4. Reception Room
    5. Faculty & staff offices
    6. Other (specify)
  - B. Equipment (for example):
    1. Dental Units
    2. Radiography (unit.)
    3. Laboratory
    4. Instructional equipment
    5. Other (specify)
- II. Non-capital Expenditures
  - A. Instructional materials, e.g., slides, films
  - B. Clinic supplies
  - C. Laboratory supplies
  - D. Office supplies
  - E. Program library collection
    1. Institutional
    2. Departmental
  - F. Equipment maintenance and replacement
  - G. Other (specify)
- III. Faculty
  - A. Salaries
  - B. Benefits
  - C. Professional Development
  - D. Travel for Student Supervision
  - E. Other (specify)
- IV. Staff
  - A. Secretarial Support
  - B. Clinic Support Staff
  - C. Other (specify)
- V. Other Categories, if any (specify)

## 5) Students and Student Services

Admission and progression criteria:

- a. Admission criteria:
  - Institutional policies

- Educational program selection policies
- b. Progression and graduation criteria:
  - Institutional criteria for progression and graduation,
  - Educational program's criteria for progression and graduation, including grading policies

Student policies:

- a. Provisions for student health and housing
- b. Provisions for counseling and guidance
- c. Financial aid policies, scholarship and grant opportunities
- d. Appeals Provisions

The Educational Program shall submit two hard copies and one electronic copy in pdf format to:

Executive Officer  
 Dental Hygiene Board of California  
 2005 Evergreen Street, Suite 1350  
 Sacramento, CA 95815

### **STEP 3 – Review of Feasibility Study**

It is the responsibility of the proposed RDH educational program to have staff or a consultant(s) who possess the requisite knowledge and expertise to complete a feasibility study that conforms to the requirements specified in these instructions. Upon submission of the feasibility study, the DHBC staff shall review the study and, if necessary, seek clarification of any areas in question.

- If the DHBC staff determines the feasibility study is complete and complies with requirements specified in these Instructions, the DHBC staff shall submit the feasibility study to the DHBC-Education Subcommittee (ES) for review and a recommendation shall be forwarded to the full Dental Hygiene Board (**Step 4**).
- If the feasibility study is incomplete, the educational program shall be notified in writing by the DHBC staff of any deficiencies and a deadline for submission of a revised feasibility study.
- If the DHBC staff determines the revised feasibility study is complete, it shall be forwarded to the ES.
- If staff deems the revised feasibility study incomplete, it shall be returned to the program with a written notice of the deficiencies, and shall not be forwarded to the ES.
- If the revised feasibility study is returned because it is incomplete and the prospective RDH educational program still wishes to seek approval, the educational program must restart at **Step 1**. The letter of intent must include a statement summarizing the DHBC reason(s) for not accepting the prior revised feasibility study and subsequent corrective action the educational program has taken.

## **STEP 4 – Education Subcommittee (ES) Recommendation on the Feasibility Study**

When the feasibility study is complete, it shall be submitted to the ES for discussion and action at a regularly scheduled meeting. The meeting is open to the public, and there are opportunities for public comment. The DHBC staff shall notify the proposed RDH educational program of the ES meeting date at which the ES shall discuss and may make a recommendation to take action on the feasibility study. A representative of the program shall be invited to the ES meeting to respond to any questions or concerns. The ES shall recommend to the Dental Hygiene Board the acceptance or non-acceptance of the feasibility study, or may defer action on the study to permit the institution time to provide additional information at a subsequent ES meeting. If the ES defers action, the proposed RDH educational program shall be notified in writing within ten (10) days of the deferred action, reason(s) for the deferral, and the date for submission of any additional information and/or documents. The ES considers the following criteria in determining its recommendation to the full Dental Hygiene Board:

- Evidence of a need for a new RDH educational program.
- Evidence of ability to initiate and maintain a RDH educational program in compliance with all applicable Dental Hygiene Board laws and regulations.
- Evidence of initial and sustainable budgetary provisions for the proposed RDH educational program.

## **STEP 5 – DHBC Action on the Feasibility Study**

The ES recommendation on the feasibility study shall be submitted to the full Dental Hygiene Board for discussion and action at a regularly scheduled DHBC meeting. All DHBC meetings are open to the public with opportunities for public comment. The DHBC shall approve, or deny the study.

The following action shall be taken:

- Within ten (10) days after the Dental Hygiene Board's decision on the feasibility study, the DHBC staff shall notify the proposed RDH educational program in writing of its decision.
- If the feasibility study is denied, the notice shall include the basis for its decision.
- If the feasibility study is approved, the proposed RDH educational program may apply for initial accreditation from the Commission on Dental Accreditation of the American Dental Association (CODA), or an equivalent accrediting body, as determined by the Dental Hygiene Board.

## **STEP 6 – Self-Study Report and Site Visit**

Upon the DHBC's approval of the feasibility study, the proposed RDH educational program shall prepare CODA's, or an equivalent accrediting body's, as determined by the Dental Hygiene Board, Self-Study Report for the proposed RDH program. At least twelve (12) months prior to the projected date of student enrollment; the proposed RDH educational program must submit to the DHBC a Self-Study Report that delineates how the proposed RDH educational program plans to comply with the accreditation standards ~~contained in CODA's "Accreditation Standards for Dental Hygiene Education Programs" (As Last Revised: February 6, 2015)~~ pursuant to BPC section 1941(a).

DHBC staff shall review the Self-Study Report and verify that the Self-Study Report meets all applicable CODA standards and California laws and regulations found in CODA's "Self Study Guide for the Evaluation of a Dental Hygiene Education Program" (As Last Revised: January 1, 2016). DHBC staff shall notify the program director of any deficiencies, issues, or concerns with the Self-Study Report. Once DHBC staff verifies the Self-Study Report is complete, an on-site visit shall be scheduled. DHBC staff shall visit selected clinical sites the proposed RDH educational program plans to use as part of the on-site visit and confirm the evidence presented in the program's Self-Study Report. DHBC staff shall complete a written report of the findings. This report shall be submitted to the ES for action and recommendation to the full Dental Hygiene Board.

## **STEP 7 – Education Subcommittee (ES) and Full Dental Hygiene Board Actions**

The ES recommendation on the Self-Study Report and site visit shall be submitted for full Dental Hygiene Board discussion and action at a regularly scheduled Dental Hygiene Board meeting. The full Dental Hygiene Board may approve, provisionally approve or deny the new educational program. If provisionally approved, the full Dental Hygiene Board may defer action on the proposed RDH educational program's approval with an opportunity for the proposed RDH educational program to provide additional information.

The following action shall be taken:

- Within ten (10) days after the Dental Hygiene Board's decision on the proposed RDH educational program, the DHBC shall notify the proposed RDH educational program in writing of its decision.
- If the proposed RDH educational program is denied, the notice shall include the basis for its decision. The program may request an informal conference as specified in 1104.2.
- If the proposed RDH educational program is provisionally approved, the notice shall specify what additional information and documents are needed from the proposed RDH educational program and a due date requested for submission of the materials. The revisions shall be considered at a regularly

scheduled ES and the full Dental Hygiene Board meeting after the due date for submission of materials. If the proposed RDH educational program is not granted approval, the DHBC shall notify the proposed RDH educational program in writing within ten (10) days; the notice shall include the basis for the Dental Hygiene Board's decision.

- A denied proposed RDH educational program shall restart with **Step 1** of the approval process. The Letter of Intent must include a statement summarizing the Dental Hygiene Board's reason(s) for not accepting the prior submissions and subsequent corrective action the proposed RDH educational program has taken.

A material misrepresentation of fact by a new RDH educational program in any information required to be submitted to the Dental Hygiene Board is grounds for denial of approval.

An act to amend Sections 1902.3, 1917.1, 1926.1, 1926.3, 1941, 1950.5, and 1951 of the Business and Professions Code, relating to healing arts.

[Approved by Governor October 4, 2021. Filed with Secretary of State October 4, 2021.]

legislative counsel's digest

SB 534, Jones. Dental hygienists.

(1) Existing law, the Dental Practice Act, provides for the licensure and regulation of the practice of dental hygienists by the Dental Hygiene Board of California within the Department of Consumer Affairs. Existing law requires applicants for licensure to provide fingerprint images for submission to governmental agencies, in order to, among other things, establish the identity of the applicant.

Existing law permits a registered dental hygienist licensed in another state to teach in a dental hygiene college without being licensed in this state if the dental hygienist satisfies various eligibility requirements, including furnishing satisfactory evidence of having graduated from a dental hygiene college approved by the board, and is issued a special permit. Existing law requires an applicant for a special permit to pay an application fee, subject to a biennial renewal fee, as provided.

This bill would require a special permit to remain valid for 4 years and would thereafter prohibit the board from renewing it. The bill would specify that an applicant for a special permit is required to comply with the fingerprint submission requirements described above and would require an applicant, if teaching during clinical practice sessions, to furnish satisfactory evidence of having successfully completed a course in periodontal soft-tissue curettage, local anesthesia, and nitrous oxide-oxygen analgesia approved by the board.

(2) Existing law requires the board to grant initial licensure as a registered dental hygienist to a person who satisfies specified requirements and authorizes the board to grant a license as a registered dental hygienist to an applicant who has not taken a clinical examination before the board if the applicant submits specified documentation, including proof of graduation from a school of dental hygiene accredited by the Commission on Dental Accreditation of the American Dental Association.

This bill would require an applicant for licensure who has not taken a clinical examination before the board to additionally submit satisfactory evidence of having successfully completed a course or education and training in local anesthesia, nitrous oxide-oxygen analgesia, and periodontal soft-tissue curettage approved by the board.

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(3) Existing law requires a new educational program for registered dental hygienists, as defined, to submit a feasibility study demonstrating a need for a new educational program and to apply for approval from the board before seeking approval for initial accreditation from the Commission on Dental Accreditation or an equivalent body, as determined by the board.

This bill would also require a new educational program for registered dental hygienists in alternative practice or registered dental hygienists in extended functions to comply with the above-described requirements.

(4) Existing law authorizes the board to discipline, as specified, a licensee for unprofessional conduct and provides a nonexhaustive list of acts that constitute unprofessional conduct, including the willful misrepresentation of facts relating to a disciplinary action to the patients of a disciplined licensee.

This bill would make it unprofessional conduct for a licensee to knowingly make a statement or sign a certificate or other document that falsely represents the existence or nonexistence of a fact directly or indirectly related to the practice of dental hygiene.

(5) Existing law authorizes the board to discipline a licensee by placing the licensee on probation under various terms and conditions, including, but not limited to, requiring the licensee to obtain additional training or pass an examination upon completion of training, or both.

This bill would require the training to be in a remedial education course approved by the board.

(6) Existing law provides for the licensure and regulation of registered dental hygienists in alternative practice by the board. Existing law authorizes a registered dental hygienist in alternative practice to perform any of the duties or functions authorized to be performed by a registered dental hygienist as an employee of a dentist or of another registered dental hygienist in alternative practice, as an independent contractor, as a sole proprietor of an alternative dental hygiene practice, in specified clinics, or in a professional corporation. Existing law further authorizes a registered dental hygienist in alternative practice to perform certain additional duties and functions in residences of the homebound, schools, residential facilities, dental health professional shortage areas, and dental offices.

Existing law authorizes a registered dental hygienist in alternative practice to operate a mobile dental hygiene clinic provided by the licensee's property and casualty insurer as a temporary substitute site if the registered place of practice has been rendered and remains unusable due to loss or calamity and the licensee's insurer registers the mobile dental hygiene clinic with the board, as specified.

This bill would authorize a registered dental hygienist in alternative practice to operate a mobile dental hygiene clinic in specified settings, if the registered dental hygienist in alternative practice registers mobile dental hygiene clinic with the board, as specified. In this regard, the bill would remove the requirement that a mobile dental hygiene clinic be provided by the property and casualty insurer as a temporary substitute site because the registered place of practice has been rendered and remains unusable due to

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loss or calamity. The bill would authorize the board to conduct announced and unannounced reviews and inspections of a mobile dental hygiene clinic, as specified. The bill would make it unprofessional conduct for a registered dental hygienist in alternative practice to operate a mobile dental hygiene clinic in a manner that does not comply with these provisions. The bill would authorize the board to issue citations that contain fines and orders of abatement to a registered dental hygienist in alternative practice for a violation of these provisions and related provisions, as specified.

(7) Existing law requires a registered dental hygienist in alternative practice to register with the executive officer of the dental hygiene board the person's place of practice, as specified. Existing law requires a person licensed by the dental hygiene board to register with the executive officer within 30 days after the date of the issuance of the person's license as a registered dental hygienist in alternative practice.

This bill would instead impose these registration requirements on the physical facilities of the registered dental hygienist in alternative practice. The bill would require a registered dental hygienist in alternative practice who utilizes portable equipment to practice dental hygiene to register the physical facility where the portable equipment is maintained with the executive officer of the dental hygiene board. The bill would authorize the board to conduct announced and unannounced reviews and inspections of the physical facilities and equipment of a registered dental hygienist in alternative practice, as specified. The bill would make it unprofessional conduct for a registered dental hygienist in alternative practice to maintain a physical facility or equipment in a manner that does not comply with these

provisions. The bill would authorize the board to issue citations that contain fines and orders of abatement to a registered dental hygienist in alternative practice for a violation of these provisions and related provisions, as specified.

*The people of the State of California do enact as follows:*

SECTION 1. Section 1902.3 of the Business and Professions Code is amended to read:

1902.3. A registered dental hygienist licensed in another state may teach in a dental hygiene college without being licensed in this state if the person has a special permit. A special permit shall remain valid for a period of four years, subject to subdivision (g), after which time the permit shall not be renewed. The dental hygiene board may issue a special permit to practice dental hygiene in a discipline at a dental hygiene college in this state to any person who submits an application and satisfies all of the following eligibility requirements:

(a) Furnishing satisfactory evidence of having a pending contract with a California dental hygiene college approved by the dental hygiene board as a full-time or part-time professor, associate professor, assistant professor, faculty member, or instructor.

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(b) Furnishing satisfactory evidence of having graduated from a dental hygiene college approved by the dental hygiene board.

(c) Furnishing satisfactory evidence of having been certified as a diplomate of a specialty committee or, in lieu thereof, establishing qualifications to take a specialty committee examination or furnishing satisfactory evidence of having completed an advanced educational program in a discipline from a dental hygiene college approved by the dental hygiene board.

(d) Furnishing satisfactory evidence of having successfully completed an examination in California law and ethics developed and administered by the dental hygiene board.

(e) If teaching during clinical practice sessions, furnishing satisfactory evidence of having successfully completed a course in periodontal soft-tissue curettage, local anesthesia, and nitrous oxide-oxygen analgesia approved by the dental hygiene board.

(f) Complying with the fingerprint submission requirements as provided by Section 1916.

(g) Paying an application fee, subject to a biennial renewal fee, as provided by subdivision (k) of Section 1944.

SEC. 2. Section 1917.1 of the Business and Professions Code is amended to read:

1917.1. (a) The dental hygiene board may grant a license as a registered dental hygienist to an applicant who has not taken a clinical examination before the dental hygiene board, if the applicant submits all of the following to the dental hygiene board:

(1) A completed application form and all fees required by the dental hygiene board.

(2) Proof of a current license as a registered dental hygienist issued by another state that is not revoked, suspended, or otherwise restricted.

(3) Proof that the applicant has been in clinical practice as a registered dental hygienist or has been a full-time faculty member in an accredited dental hygiene education program for a minimum of 750 hours per year for at least five years immediately preceding the date of application under this section. The clinical practice requirement shall be deemed met if the applicant provides proof of at least three years of clinical practice and commits to completing the remaining two years of clinical practice by filing

with the dental hygiene board a copy of a pending contract to practice dental hygiene in any of the following facilities:

- (A) A primary care clinic licensed under subdivision (a) of Section 1204 of the Health and Safety Code.
- (B) A primary care clinic exempt from licensure pursuant to subdivision (c) of Section 1206 of the Health and Safety Code.
- (C) A clinic owned or operated by a public hospital or health system.
- (D) A clinic owned and operated by a hospital that maintains the primary contract with a county government to fill the county's role under Section 17000 of the Welfare and Institutions Code.

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(4) Satisfactory performance on a California law and ethics examination and any examination that may be required by the dental hygiene board.

(5) Proof that the applicant has not been subject to disciplinary action by any state in which the applicant is or has been previously issued any professional or vocational license. If the applicant has been subject to disciplinary action, the dental hygiene board shall review that action to determine if it warrants refusal to issue a license to the applicant.

(6) Proof of graduation from a school of dental hygiene accredited by the Commission on Dental Accreditation.

(7) Proof of satisfactory completion of the National Board Dental Hygiene Examination and of a state clinical examination, regional clinical licensure examination, or any other clinical dental hygiene examination approved by the dental hygiene board.

(8) Proof that the applicant has not failed the state clinical examination, the examination given by the Western Regional Examining Board, or any other clinical dental hygiene examination approved by the dental hygiene board for licensure to practice dental hygiene under this chapter more than once or once within five years prior to the date of application for a license under this section.

(9) Documentation of completion of a minimum of 25 units of continuing education earned in the two years preceding application, including completion of any continuing education requirements imposed by the dental hygiene board on registered dental hygienists licensed in this state at the time of application.

(10) Satisfactory evidence of having successfully completed a course or education and training in local anesthesia, nitrous oxide-oxygen analgesia, and periodontal soft-tissue curettage approved by the dental hygiene board.

(11) Any other information as specified by the dental hygiene board to the extent that it is required of applicants for licensure by examination under this article.

(b) The dental hygiene board may periodically request verification of compliance with the requirements of paragraph (3) of subdivision (a) and may revoke the license upon a finding that the employment requirement or any other requirement of paragraph (3) of subdivision (a) has not been met.

(c) The dental hygiene board shall provide in the application packet to each out-of-state dental hygienist pursuant to this section the following information:

(1) The location of dental manpower shortage areas in the state.

(2) Any nonprofit clinics, public hospitals, and accredited dental hygiene education programs seeking to contract with licensees for dental hygiene service delivery or training purposes.

SEC. 3. Section 1926.1 of the Business and Professions Code is amended to read:

1926.1. (a) Notwithstanding any other provision of law, a registered dental hygienist in a alternate practice may operate a mobile dental hygiene clinic in the settings listed in Section 1926.

(b) The registered dental hygienist in alternative practice shall register the mobile dental hygiene clinic with the dental hygiene board in compliance with Sections 1926.2 and 1926.3.

(c) The dental hygiene board may conduct announced and unannounced reviews and inspections of a mobile dental hygiene clinic to ensure continued compliance with the requirements for continued approval under this article.

(d) It shall constitute unprofessional conduct if the mobile dental hygiene clinic is found to be noncompliant with any requirements necessary for licensure, and the registered dental hygienist in alternative practice may be placed on probation with terms, issued a citation and fine, or have the mobile dental hygiene clinic registration withdrawn if compliance is not demonstrated within reasonable timelines, as established by the dental hygiene board.

(e) The dental hygiene board, by itself or through an authorized representative, may issue a citation containing fines and orders of abatement to the registered dental hygienist in alternative practice for any violation of this section, Section 1926.2, Section 1926.3, or any regulations adopted thereunder. Any fine collected pursuant to this section shall be deposited into the State Dental Hygiene Fund established pursuant to Section 1944.

SEC. 4. Section 1926.3 of the Business and Professions Code is amended to read:

1926.3. (a) Every person who is now or hereafter licensed as a registered dental hygienist in alternative practice in this state shall register with the executive officer, on forms prescribed by the dental hygiene board, the physical facility of registered dental hygienist in alternative practice or, if the registered dental hygienist in alternative practice has more than one physical facility pursuant to Section 1926.4, all of the physical facilities. If the registered dental hygienist in alternative practice does not have a physical facility, the registered dental hygienist in alternative practice shall notify the executive officer. A person licensed by the dental hygiene board shall register with the executive officer within 30 days after the date of the issuance of the person's license as a registered dental hygienist in alternative practice.

(b) (1) A registered dental hygienist in alternative practice who utilizes portable equipment to practice dental hygiene shall register with the executive officer, on forms prescribed by the dental hygiene board, the registered dental hygienist in alternative practice's physical facility where the portable equipment is maintained.

(2) The dental hygiene board may conduct announced and unannounced reviews and inspections of a registered dental hygienist in alternative practice's physical facilities and equipment described in paragraph (1) to ensure continued compliance with the requirements for continued approval under this article.

(c) It shall constitute unprofessional conduct if the registered dental hygienist in alternative practice's physical facility or equipment is found to be noncompliant with any requirements necessary for licensure and a registered dental hygienist in alternative practice may be placed on probation

with terms, issued a citation and fine, or have the owned physical facility registration withdrawn if compliance is not demonstrated within reasonable timelines, as established by the dental hygiene board.

(d) The dental hygiene board, by itself or through an authorized representative, may issue a citation containing fines and orders of abatement to the registered dental hygienist in alternative practice for any violation of this section, Section 1925, Section 1926.4, or any regulations adopted thereunder. Any fine collected pursuant to this section shall be deposited into the State Dental Hygiene Fund established pursuant to Section 1944.

SEC. 5. Section 1941 of the Business and Professions Code is amended to read:

1941. (a) The dental hygiene board shall grant or renew approval of only those educational programs for RDHs that continuously maintain a high-quality standard of instruction and, where appropriate, meet the minimum standards set by the Commission on Dental Accreditation of the American Dental Association or an equivalent body, as determined by the dental hygiene board.

(b) A new educational program for RDHs shall submit a feasibility study demonstrating a need for a new educational program and shall apply for approval from the dental hygiene board before seeking any required approval for initial accreditation from the Commission on Dental Accreditation of the American Dental Association or an equivalent body, as determined by the dental hygiene board. The dental hygiene board may approve, provisionally approve, or deny approval of a new educational program for RDHs.

(c) For purposes of this section, a new or existing educational program for RDHs means a program provided by a college or institution of higher education that is accredited by a regional accrediting agency recognized by the United States Department of Education and that has as its primary purpose providing college level courses leading to an associate or higher degree, that is either affiliated with or conducted by a dental school approved by the dental board, or that is accredited to offer college level or college parallel programs by the Commission on Dental Accreditation of the American Dental Association or an equivalent body, as determined by the dental hygiene board.

(d) For purposes of this section, "RDHs" means registered dental hygienists, registered dental hygienists in alternative practice, or registered dental hygienists in extended functions.

SEC. 6. Section 1950.5 of the Business and Professions Code is amended to read:

1950.5. Unprofessional conduct by a person licensed under this article is defined as, but is not limited to, any one of the following:

(a) The obtaining of any fee by fraud or misrepresentation.

(b) The aiding or abetting of any unlicensed person to practice dentistry or dental hygiene.

(c) The aiding or abetting of a licensed person to practice dentistry or dental hygiene unlawfully.

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(d) The committing of any act or acts of sexual abuse, misconduct, or relations with a patient that are substantially related to the practice of dental hygiene.

(e) The use of any false, assumed, or fictitious name, either as an individual, firm, corporation, or otherwise, or any name other than the name under which the person is licensed to practice, in advertising or in any other manner indicating that the person is practicing or will practice dentistry, except the name specified in a valid permit issued pursuant to Section 1962.

(f) The practice of accepting or receiving any commission or the rebating in any form or manner of fees for professional services, radiographs, prescriptions, or other services or articles supplied to patients.

(g) The making use by the licensee or any agent of the licensee of any advertising statements of a character tending to deceive or mislead the public.

(h) The advertising of either professional superiority or the advertising of performance of professional services in a superior manner. This subdivision shall not prohibit advertising permitted by subdivision (h) of Section 651.

(i) The employing or the making use of solicitors.

(j) Advertising in violation of Section 651.

(k) Advertising to guarantee any dental hygiene service, or to perform any dental hygiene procedure painlessly. This subdivision shall not prohibit advertising permitted by Section 651.

(l) The violation of any of the provisions of this division.

(m) The permitting of any person to operate dental radiographic equipment who has not met the requirements to do so, as determined by the dental hygiene board.

(n) The clearly excessive administering of drugs or treatment, or the clearly excessive use of treatment procedures, or the clearly excessive use of treatment facilities, as determined by the customary practice and standards of the dental hygiene profession.

Any person who violates this subdivision is guilty of a misdemeanor and shall be punished by a fine of not less than one hundred dollars (\$100) or more than six hundred dollars (\$600), or by imprisonment for a term of not less than 60 days or more than 180 days, or by both a fine and imprisonment.

(o) The use of threats or harassment against any patient or licensee for providing evidence in any possible or actual disciplinary action, or other legal action; or the discharge of an employee primarily based on the employee's attempt to comply with the provisions of this chapter or to aid in the compliance.

(p) Suspension or revocation of a license issued, or discipline imposed, by another state or territory on grounds that would be the basis of discipline in this state.

(q) The alteration of a patient's record with intent to deceive.

(r) Unsanitary or unsafe office conditions, as determined by the customary practice and standards of the dental hygiene profession.

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(s) The abandonment of the patient by the licensee, without written notice to the patient that treatment is to be discontinued and before the patient has ample opportunity to secure the services of another registered dental hygienist, registered dental hygienist in alternative practice, or registered dental hygienist in extended functions and provided the health of the patient is not jeopardized.

(t) The willful misrepresentation of facts relating to a disciplinary action to the patients of a disciplined licensee.

(u) Use of fraud in the procurement of any license issued pursuant to this article.

(v) Any action or conduct that would have warranted the denial of the license.

(w) The aiding or abetting of a registered dental hygienist, registered dental hygienist in alternative practice, or registered dental hygienist in extended functions to practice dental hygiene in a negligent or incompetent manner.

(x) The failure to report to the dental hygiene board in writing within seven days any of the following: (1) the death of the licensee's patient during the performance of any dental hygiene procedure; (2) the discovery of the death of a patient whose death is related to a dental hygiene procedure performed by the licensee; or (3) except for a scheduled hospitalization, the removal to a hospital or emergency center for medical treatment for a period exceeding 24 hours of any patient as a result of dental or dental hygiene treatment. Upon receipt of a report pursuant to this subdivision, the dental hygiene board may conduct an inspection of the dental hygiene practice office if the dental hygiene board finds that it is necessary.

(y) A registered dental hygienist, registered dental hygienist in alternative practice, or registered dental hygienist in extended functions shall report to the dental hygiene board all deaths occurring in their practice with a copy sent to the dental board if the death occurred while working as an employee in a dental office. A dentist shall report to the dental board all deaths occurring in their practice with a copy sent to the dental hygiene board if the death was the result of treatment by a registered dental

hygienist, registered dental hygienist in alternative practice, or registered dental hygienist in extended functions.

(z) Knowingly making a statement or signing a certificate or other document that falsely represents the existence or nonexistence of a fact directly or indirectly related to the practice of dental hygiene.

SEC. 7. Section 1951 of the Business and Professions Code is amended to read:

1951. The dental hygiene board may discipline a licensee by placing the licensee on probation under various terms and conditions that may include, but are not limited to, the following:

(a) Requiring the licensee to obtain additional training in a remedial education course approved by the dental hygiene board or pass an examination upon completion of training in a remedial education course approved by the dental hygiene board, or both. The examination may be a

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written or oral examination, or both, and may be a practical or clinical examination, or both, at the option of the dental hygiene board.

(b) Requiring the licensee to submit to a complete diagnostic examination by one or more physicians appointed by the dental hygiene board, if warranted by the physical or mental condition of the licensee. If the dental hygiene board requires the licensee to submit to an examination, the dental hygiene board shall receive and consider any other report of a complete diagnostic examination given by one or more physicians of the licensee's choice.

(c) Restricting or limiting the extent, scope, or type of practice of the licensee.

(d) Requiring restitution of fees to the licensee's patients or payers of services, unless restitution has already been made.

(e) Providing the option of alternative community service in lieu of all or part of a period of suspension in cases other than violations relating to quality of care.

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## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Adina A. Pineschi-Petty DDS Education, Legislative, and Regulatory Specialist
<b>SUBJECT</b>	<b>FULL 15: Discussion and Possible Action to Amend 16 CCR Section 1104.3: Reviews, Site Visits, Citation and Fine, and Probationary Status for Dental Hygiene Educational Programs.</b>

### Background:

At the November 20, 2021 WebEx Teleconference Board meeting, the Board approved the proposed regulatory language to implement the mandates in Business and Professions Code (BPC) section 1941.5. However, during the rulemaking process, substantive changes were made to the Board-approved draft regulatory language for California Code of Regulations (CCR), Title 16, section 1104.3 to include specific factors to contest citations and regarding compliance with citations or orders of abatement.

Therefore, in response to recommendations from the Director of the Department of Consumer Affairs (DCA), Kimberly Kirchmeyer, Board staff developed the attached amended draft regulatory language for 16 CCR section 1104.3 to implement the provisions of BPC section 1941.5.

### Staff Recommendation:

In response to comments made from the review of the regulatory language by the DCA Director, staff recommends to the Board to re-review the proposed language in the attached document, determine whether additional information or language is required, complete the draft of the proposed regulatory language, and direct staff to submit the language to the Director of the DCA and the Business, Consumer Services, and Housing Agency for review, and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulation at Section 1104.3 as noticed.

### Proposed Motion Language:

Approve the proposed amended language and associated form for section 1104.3 and direct staff to submit the language to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review, and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are

received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulation at Section 1104.3 as noticed.

**Pros:** In order to implement the provisions of BPC section 1941.5 to allow 16 CCR section 1104.3 to move forward in the regulatory process, regulatory language must be approved by the Board.

**Cons:** If the proposed language and fines for review of DHEPs are not approved, the Board would not have a clear and consistent process for citations, fines, and probation of DHEPs.

**Documents Included for Reference for Section 1104.3:**

1. Proposed Regulatory Language for 1104.3.

**TITLE 16. DENTAL HYGIENE BOARD OF CALIFORNIA  
DEPARTMENT OF CONSUMER AFFAIR**

**PROPOSED LANGUAGE**

**Legend:** Added text is indicated with an underline.

**Adopt Section 1104.3 of Title 16 of the California Code of Regulations (CCR) to read as follows:**

**§1104.3 Reviews, Site Visits, Citations and Fines, and Probationary Status for Dental Hygiene Educational Programs**

**(a) Program Reviews and Site Visits**

A dental hygiene educational program for a registered dental hygienist, a registered dental hygienist in alternative practice, or a registered dental hygienist in extended functions (collectively DHEPs) shall provide access during business hours to the DHEP's records and premises to the Dental Hygiene Board of California (Board) or its authorized representative(s) to review the DHEP for compliance with all laws, regulations, and standards applicable to a DHEP including, but not limited to, the Business and Professions Code, the California Code of Regulations (CCR), the Commission on Dental Accreditation Standards of the American Dental Association, Occupational Safety and Health Administration, Health and Safety Code, Centers for Disease Control and Prevention, and the Health Insurance Portability and Accountability Act (HIPAA). For the purpose of this subdivision, "records" shall include, but are not limited to, course records, student records, faculty and staff records, and patient records.

**(b) Citations, Fines, and Orders of Abatement**

(1) The Executive Officer of the Board or their designee may issue a citation to a DHEP containing an order to pay a fine not to exceed \$5,000 and an order of abatement against a DHEP for any violation of Division 11 of Title 16 of the California Code of Regulations or any laws governing DHEPs.

(A) A citation may be issued without the assessment of a fine when determined by the Executive Officer or their designee.

(B) Each citation issued pursuant to subdivision (b)(1) of this section shall be in writing and shall describe with particularity the nature and facts of each violation specified in the citation, including a reference to the law or regulation alleged to have been violated.

(2) If the Board or its authorized representative determines that a DHEP is in violation of any law, regulation, or standard applicable to a DHEP, the DHEP shall correct the violation(s) within the amount of time specified in the order. The DHEP shall furnish the Board written proof of compliance with the order

and shall permit a site visit by the Board's authorized representative to confirm compliance.

(3) In the issuance of any citation or fine, the following factors shall be considered:

- (A) Nature and severity of the violation;
- (B) Length of time that has passed since the date of the violation;
- (C) Consequences of the violation, including the potential to harm, or actual patient harm;
- (D) History of previous violations of a similar nature;
- (E) Evidence that the violation was willful;
- (F) Gravity of the violation; and
- (G) The extent to which the cited DHEP has remediated the deficiencies.

(4) Compliance with Citation/Order of Abatement

(A) If a cited DHEP who has been issued an order of abatement is unable to complete the correction within the time set forth in the citation because of conditions beyond the DHEP's control after the exercise of reasonable diligence, the DHEP cited may request an extension of time from the Executive Officer or their designee in which to complete the correction. The request shall be in writing and shall be made within the time set forth for abatement.

(B) When a citation or order of abatement is not contested or if the order is appealed and the DHEP cited does not prevail, failure to abate the violation within the time allowed or pay the fine that was imposed, if one was, shall constitute a violation and a failure to comply with the citation or order of abatement.

(C) Failure to timely comply with an order of abatement or pay a fine that is imposed may result in disciplinary action being taken by the Board in addition to other remedies.

(5) Contested Citations

(A) The citation shall inform the cited DHEP if they desire a hearing to contest the finding of a violation, the hearing shall be requested by written notice to the Board within 30 calendar days of the date of issuance of the citation. Hearings shall be held pursuant to the provisions of Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

(B) In addition to or as an alternative to requesting a hearing as provided in subdivision (b)(5)(A), the cited DHEP may, within 14 calendar days after

service of the citation, submit a written request to the Board for an informal conference with the Executive Officer.

(C) The Executive Officer or their designee shall, within 30 calendar days from receipt of the written request for an informal conference pursuant to subdivision (b)(5)(A), hold an informal conference with the DHEP cited and or their legal counsel or authorized representative, if any, unless continued for good cause.

(D) The Executive Officer or their designee may affirm, modify or dismiss the citation at the conclusion of the informal conference. A written decision stating the reasons for the decision shall be mailed to the cited DHEP and their legal counsel, if any, within 14 calendar days from the date of the informal conference. This decision shall be deemed to be a final order with regard to the informal conference procedure.

(i) If the citation, including any administrative fine levied or order of abatement pursuant to subdivision (b)(1) is dismissed, the request for a hearing shall be deemed withdrawn.

(ii) If the citation, including any administrative fine levied or order of abatement is affirmed, the cited DHEP may, in its discretion, withdraw the request for a hearing or proceed with the administrative hearing process as set forth in subdivision (b)(5)(A). An additional informal citation conference shall not be held on affirmed citations.

(iii) If the citation, including any administrative fine levied or order of abatement, is modified, the citation originally issued shall be considered withdrawn and a new citation issued. If a cited DHEP wishes to contest a modified citation, the cited DHEP shall, within 30 calendar days after issuance of the modified citation, contest it by submitting a written request for an administrative hearing, as provided for in subdivision (b)(5)(A) of Section 125.9 of the Code, to the Board. An informal citation conference shall not be held on modified citations.

(c) Probationary Status of a DHEP

(1) If the Board or its authorized representative determines a DHEP is in violation of any law, regulation, or standard applicable to a DHEP, the Board at a noticed Board meeting may, pursuant to Section 1941.5 of the Code, place a DHEP on probation based on the consideration of the factors set forth in subdivision (c)(2).

(2) In the issuance of probation, the Board will consider the factors set forth in subdivision (b)(3) of this section.

(3) If the Board places a DHEP on probation, the DHEP is required to provide notice of their probationary status in writing to its students within fifteen (15) business days of being placed on probation. The formal notice shall include, but not be limited to, a notice that the DHEP was placed on probation by the Board, the date of the beginning of the probation, as well as a copy of the Board's order issuing probation to the DHEP which includes the terms of the probation. In addition, the DHEP shall provide notice to each potential student applicant to the DHEP before offering to enroll the applicant. The DHEP shall provide the Board with written proof of compliance with this subdivision as a condition for removal from probationary status.

(4) A DHEP on probationary status shall correct the violation(s) within the amount of time specified in the order. The DHEP shall furnish the Board written proof of compliance with the order and shall permit a site visit by the Board's authorized representative to confirm compliance.

(A) If the DHEP on probation demonstrates it has corrected the violation(s) and meets all requirements for approval set forth in 16 CCR section 1104, the Board may determine, at a noticed Board meeting, that the DHEP shall be removed from probationary status.

(B) If the DHEP on probation fails to demonstrate to the Board by the end of its probationary period the DHEP has corrected all violation(s) and met the requirements for approval set forth in 16 CCR section 1104, the Board may withdraw approval of the DHEP.

(5) Appeals Process for a DHEP on Probationary Status

(A) Any DHEP who is placed on probation may request, in writing, to appeal their probationary status by either:

(i) Requesting an informal conference. The Executive Officer shall notify the DHEP of the final decision of the Executive Officer within ten days of the informal conference. Based on the outcome of the informal conference, the DHEP may request a hearing to contest the Executive Officer's final decision. A DHEP shall request a hearing by written notice to the Board within 30 calendar days of the date of the letter of the Executive Officer's final decision after the informal conference. Hearings shall be held pursuant to the provisions of Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code.

(ii) Requesting a hearing pursuant to the provisions of Chapter 5 (commencing with Section 11500) of Part 1 of Division 3 of Title 2 of the Government Code. Such notification shall be made to the Board before the date of the informal conference.

Note: Authority cited: Sections 1905, 1906, and 1941.5, Business and Professions Code. Reference cited: Sections 125.9 and 1941.5, Business and Professions Code.



## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Adina Pineschi-Petty DDS Education, Legislative, and Regulatory Specialist
<b>SUBJECT</b>	<b>FULL 16: Discussion and Possible Action to Initiate a Rulemaking and Possibly Adopt Title 16, California Code of Regulations (CCR) Section 1114: Temporary Licensure.</b>

## BACKGROUND

Assembly Bill (AB) 107 (Salas, Chapter 693, Statutes of 2021) enacted Business and Professions Code (BPC) section 115.6 which requires the Board, on and after January 1, 2023, and after appropriate investigation, to issue temporary licenses to military spouse applicants if the applicant meets specified requirements. Applicants must provide evidence satisfactory to the Board the applicant is married to, or in a domestic partnership or other legal union with, an active-duty member of the United States (U.S.) Armed Forces who is assigned to a duty station in this state under official active-duty military orders.

To apply for a temporary license, the applicant shall submit an application to the Board including a signed affidavit attesting to the fact the applicant meets all of the requirements for a temporary license, and the information submitted in the application is accurate, to the best of the applicant's knowledge. The temporary license will be nonrenewable and shall expire 12 months after issuance, upon issuance or denial of a standard license, upon issuance or denial of a license by endorsement, or upon issuance or denial of an expedited license pursuant to BPC section 115.5, whichever occurs first.

## STAFF RECOMMENDATION

Staff recommends the Board to review the proposed language and associated attached form, determine whether additional information or language is required, complete the draft of the proposed regulatory language and associated form, and direct staff to submit the language to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review, and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at Section 1114 as noticed.

## **PROPOSED MOTION LANGUAGE**

Approve the proposed language and associated form for section 1114, and direct staff to submit the language to the Director of the Department of Consumer Affairs and the Business, Consumer Services, and Housing Agency for review, and if no adverse comments are received, authorize the Executive Officer to take all steps necessary to initiate the rulemaking process, make any non-substantive changes to the package, and set the matter for a hearing if requested. If no adverse comments are received during the 45-day comment period and no hearing is requested, authorize the Executive Officer to take all steps necessary to complete the rulemaking and adopt the proposed regulations at Section 1114 as noticed.

**Pros:** Establish the regulation related to temporary licensure to be in compliance with the requirements established by AB 107.

**Cons:** If the proposed language and form are not approved for section 1114, the proposal will not move forward in the regulatory process, deny U.S. Armed Forces members and their family(ies) expedited licensure, and be out of compliance with the statutory requirements of AB 107.

### **Documents Included for Reference for Section 1114:**

1. Proposed Regulatory Language for 1114.
2. Associated Form (DHBC TEMP-01 New 07.2022).
3. AB 107 Workload Costs
4. AB 107.

**TITLE 16. DENTAL HYGIENE BOARD OF CALIFORNIA - DEPARTMENT OF  
CONSUMER AFFAIRS PROPOSED LANGUAGE**

**Temporary Licensure: Military Spouses**

<b>Legend:</b> Added text is indicated with an <u>underline</u> . Deleted text is indicated by <del>strikeout</del> .
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Adopt section 1114 of Article 4 of Division 11 of Title 16 of the California Code of Regulations to read as follows:

**Article 4. Licensing**

**§1114. Temporary Licensure (Military Spouses or Partners).**

- (a) To eligible for a temporary license from the Dental Hygiene Board to practice as a registered dental hygienist, a registered dental hygienist in alternative practice, or a registered dental hygienist in extended functions pursuant to section 115.6 of the Business and Professions Code (“Code”), an applicant shall meet all of the requirements of this section and section 115.6 of the Code.
- (b) An applicant seeking a temporary license to practice as a registered dental hygienist, a registered dental hygienist in alternative practice, or a registered dental hygienist in extended functions pursuant to 115.6 of the Code shall:
- (1) Submit a completed application to the Dental Hygiene Board on Form DHBC TEMP-01 (New 07-2022) “Application for Temporary Licensure to Practice Dental Hygiene (Military Spouses/Partners),” which is hereby incorporated by reference,
- (2) Furnish a full set of fingerprints, upon request by the Dental Hygiene Board for use by and accessible to the Dental Hygiene Board, in conducting criminal history information record checks through the California Department of Justice, and,
- (3) Successfully take and complete the supplemental written examination in California Law and Ethics as set forth in section 1121 of this Division.
- (c) This section shall become operative on July 1, 2023.

Authority: Section 115.6, 1905, and 1906, Business and Professions Code.

Reference: Section 115.6, 141, 480, 490, 1902.3, 1905, 1906, 1916, 1926.3, 1927, 1931, 1949, 1950, 1950.5, 1952, 1954, 1955, 1956, 1958.1, and 1962, Business and Professions Code.



**APPLICATION FOR TEMPORARY LICENSURE  
 TO PRACTICE DENTAL HYGIENE (MILITARY SPOUSES/PARTNERS)**

Business & Professions Code (BPC) sections 115.6, 1905, and 1906, and  
 California Code of Regulations, Title 16, Division 11 section 1114.

**\*NOTICE\***

**A temporary license issued by the Board is nonrenewable and shall expire 12 months after issuance, upon issuance or denial of a standard license, upon issuance or denial of a license by endorsement, or upon issuance or denial of an expedited license pursuant to BPC section 115.5.**

**Definitions: For the purposes of this application, the following definitions shall apply:**

- (1) "Disciplined" means that the applicant's license was placed on probation, revoked, suspended, reprovved, censured, reprimanded, restricted, limited, or conditioned.
- (2) "Jurisdiction" shall mean a California or another state's licensing board or agency, any agency of the federal government, or another country.
- (3) "Disciplinary proceeding" shall mean any proceeding or investigation under the authority of the licensing jurisdiction pursuant to which a licensee may be disciplined.

**PERSONAL INFORMATION  
 (REQUIRED)**

<b><u>1. Name: Last</u></b>		<b><u>First</u></b>	<b><u>Middle</u></b>	<b><u>Suffix</u></b>
<b><u>2. Other Names/Aliases</u></b>			<b><u>3. Licensure Application Type</u></b> <input type="checkbox"/> RDH <input type="checkbox"/> RDHAP <input type="checkbox"/> RDHEF	
<b><u>4. Social Security Number or Individual Taxpayer Identification Number</u></b>			<b><u>5. Birthdate (MM/DD/YYYY)</u></b>	
<b><u>6. Physical Address</u></b>				
<b><u>Number and Street (including apartment number, if applicable)</u></b>				
<b><u>City</u></b>		<b><u>State</u></b>		<b><u>Zip Code</u></b>
<b><u>7. Mailing Address (If different from Physical Address)</u></b>				
<b><u>Number and Street (including apartment number, if applicable) or P.O. Box Number</u></b>				
<b><u>City</u></b>		<b><u>State</u></b>		<b><u>Zip</u></b>

<b>8. Email Address(es), if any</b>		
<b>Home</b>	<b>Cell</b>	<b>Work</b>

<p>10. Are you married to, or in a domestic partnership or other legal union, with an active-duty member of the Armed Forces of the United States who is assigned to a duty station in California under official active-duty military orders?</p> <p><i>*If YES, please provide with this application the following documentation required to process your request for a temporary license. Failure to do so shall result in the application being deemed incomplete and the application will not be processed:</i></p> <ul style="list-style-type: none"> <li><u>Certificate of marriage or certified declaration/registration of domestic partnership filed with the California Secretary of State or other documentary evidence of legal union with an active-duty member of the Armed Forces.</u></li> <li><u>A copy of the military orders establishing the applicant's spouse's or partner's duty station in California.</u></li> </ul>	*YES <input type="checkbox"/>	NO <input type="checkbox"/>
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**LICENSE HISTORY**

**Professional License or Certification History.**

<p>11. Do you hold a current, active, and unrestricted license, or comparable authority to practice as a dental hygienist, a dental hygienist in alternative practice, or a dental hygienist in extended functions in another state, district, or territory of the United States?</p> <p><i>*If YES, please submit the following with this application to the Dental Hygiene Board of California (DHBC):</i></p> <ul style="list-style-type: none"> <li><u>A copy of the applicant's current dental hygienist, dental hygienist in alternative practice, or dental hygienist in extended functions ("dental hygiene") license, registration, or other comparable authority to practice dental hygiene in another state, district, or territory of the United States.</u></li> <li><u>Written verification from the applicant's original licensing jurisdiction that the applicant's license, registration, or other comparable authority ("license") is in good standing in that jurisdiction. The verification shall include all of the following:</u> <ul style="list-style-type: none"> <li><u>The full legal name of the applicant and any other name(s) the applicant has used or has been known by.</u></li> <li><u>The license number issued to the applicant by the original licensing jurisdiction.</u></li> <li><u>The name and location of the licensing agency.</u></li> <li><u>The issuance and expiration date of the license.</u></li> <li><u>Information showing that the applicant's license is currently in good standing. For the purposes of this section, "good standing" shall mean:</u> <ul style="list-style-type: none"> <li><u>The applicant has not been disciplined.</u></li> <li><u>The applicant is not the subject of an unresolved complaint or review procedure.</u></li> <li><u>The applicant is not the subject of any unresolved disciplinary proceeding.</u></li> </ul> </li> </ul> </li> </ul>	*YES <input type="checkbox"/>	NO <input type="checkbox"/>
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## APPLICANT'S BACKGROUND AND HISTORY

\*With the exception of acts that would have constituted grounds for denial, suspension or revocation due to criminal history (BPC sections 480, 490, 1950), if you answer YES to any of the questions in this section, you must attach a written narrative that includes the incident date, location, and outcome. If disciplined by another regulatory body, ALL certified documents must be attached with a letter of explanation. Include any disciplinary actions by another state licensing board (in or outside of California), any agency of the federal government (U.S.), the U.S. Military or another country. Pursuant to Section 480 of the Business and Professions Code, the DHBC is not authorized to require an applicant to disclose any information or documentation regarding the applicant's criminal history.

12. Have you ever committed an act or acts in any jurisdiction that would have constituted grounds for denial, suspension, or revocation of the license pursuant to Sections 141, 480, or 490 of the California Business and Professions Code (BPC), or Sections 1926.3, 1927, 1931, 1949, 1950, 1950.5, 1952, 1954, 1955, 1956, 1958.1, 1962, of the BPC?	*YES <input type="checkbox"/>	NO <input type="checkbox"/>
13. Have you ever been disciplined by a licensing entity in another jurisdiction?	*YES <input type="checkbox"/>	NO <input type="checkbox"/>
14. Are you the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing entity in another jurisdiction?	*YES <input type="checkbox"/>	NO <input type="checkbox"/>

<u>Type of Licensure</u>	<u>State or Country</u>	<u>License Number</u>	<u>Date of Licensure</u>		<u>Current Status of License (active, inactive, suspended, revoked, probation, other, explain).</u>
			FROM	TO	

### California RDH Law and Ethics Examination Administered by the DHBC

Prior to issuance of a license, an applicant for licensure as a Registered Dental Hygienist (RDA), Registered Dental Hygienist in Alternative Practice (RDHAP), or Registered Dental Hygienist in Extended Functions (RDHEF) must successfully take and complete a supplemental written examination in California Law and Ethics. (Cal. Code Regs., tit. 16, § 1121.)

- Once the Board verifies your application is complete, the Board will send you an approval letter with details to schedule your exam with the California RDH Law and Ethics exam provider (PSI).

<p>15. In order for the DHBC to assist you with scheduling this examination, please answer the following:  <u>Do you have a disability as defined in Civil Code section 51 or condition that requires reasonable accommodations for testing?</u></p> <p><i>*If YES, please provide documentation of disability in an original letter on letterhead from a health care provider, which includes the date(s), nature of the disability, any testing accommodations requested, and the health care provider's signature.</i></p>	*YES <input type="checkbox"/>	NO <input type="checkbox"/>
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## NOTICES

The Dental Hygiene Board of California of the Department of Consumer Affairs collects the personal information requested on this form as authorized by Business and Professions Code Sections 1905 and 1917, and Title 16, California Code of Regulations Section 1114. The Dental Hygiene Board of California uses this information principally to identify and evaluate applicants for temporary licensure and enforce licensing standards set by law and regulation.

**MANDATORY SUBMISSION**

Submission of the requested information is mandatory. The Dental Hygiene Board of California cannot consider your application for temporary licensure unless you provide all the requested information.

**ACCESS TO PERSONAL INFORMATION.**

You may review the records maintained by the Dental Hygiene Board of California that contain your personal information, as permitted by the Information Practices Act. See below for contact information.

**POSSIBLE DISCLOSURE OF PERSONAL INFORMATION.**

We make every effort to protect the personal information you provide us. The information you provide, however, may be disclosed in the following circumstances:

- In response to a Public Records Act request (Government Code Section 6250 and following), as allowed by the Information Practices Act (Civil Code Section 1798 and following);
- To another government agency as required by state or federal law; or
- In response to a court or administrative order, a subpoena, or a search warrant.

**MANDATORY DISCLOSURE OF SOCIAL SECURITY NUMBERS**

Disclosure of your Social Security Number (SSN) or Individual Taxpayer Identification Number (ITIN) is mandatory. Sections 30 and 31 of the Business and Professions Code authorize collection of your SSN or ITIN, which will be used exclusively for tax enforcement purposes, for investigation of tax evasion and violations of cash-pay reporting laws as set forth in Section 329 of the Unemployment Insurance Code, for purposes of compliance with any judgement or order for family support in accordance with Section 17520 of the Family Code, for measurement of employment outcomes of students who participate in career technical education programs offered by the California Community Colleges, or for verification of license or examination status by a licensing or examination entity which utilizes a national examination and where licensure is reciprocal with the requesting state. If you fail to disclose your SSN or ITIN, your application for initial licensure will not be processed AND you may be reported to the Franchise Tax Board, which may assess a \$100 penalty against you.

**STATE TAX OBLIGATION NOTICE**

The California State Board of Equalization (BOE) and the California Franchise Tax Board (FTB) may share taxpayer information with the Board. You are required to pay your state tax obligation and your license may be suspended, or your application denied if the state tax obligation is not paid and your name appears on either the BOE or FTB certified list of top 500 tax delinquencies (Sections 31 and 494.5 of the California Business and Professions Code).

**CONTACT INFORMATION.**

For questions about this notice or access to your records, you may contact:  
 Dental Hygiene Board of California 2005 Evergreen Street, Suite 1350  
 Sacramento, CA 95815  
 (916) 263-1978

### INTERNAL OFFICE USE ONLY

<u>RDH School:</u>	<u>Receipt #</u>	<u>\$ Amount:</u>
<u>Graduation Date:</u>	<u>File No.</u>	
<u>Clearances:</u> Photo <input type="checkbox"/> DOJ <input type="checkbox"/> FBI <input type="checkbox"/>	<u>Exams:</u> NB <input type="checkbox"/> ADEX <input type="checkbox"/> CRDTS <input type="checkbox"/> WREB <input type="checkbox"/>	<u>Coursework:</u> XRAY <input type="checkbox"/> SLN <input type="checkbox"/>
<u>Out of State License:</u> RDH <input type="checkbox"/> RDHAP <input type="checkbox"/> RDHEF <input type="checkbox"/> DDS <input type="checkbox"/> RDA/RDAEF <input type="checkbox"/>		<u>Discipline</u> <input type="checkbox"/>

**Dental Hygiene Board of California  
1114 TEMPORARY LICENSE (AB 107)  
Licensing Workload (Costs)**

<b>Workload Tasks</b>	<b>Per Application</b>	<b>Minutes per Application</b>	<b>SSA</b>
Receive and Process Application	1	15	15
Respond to Inquiries	1	20	20
Review and Approve Application	1	60	60
Cashiering and Data Entry	1	20	20
Issuing License	1	20	20
<b>Minutes per Classification:</b>			135
<b>Hours per Classification:</b>			2.25
<b>Costs per Classification:</b>			\$171
<b>Total Costs:</b>			<b>\$171</b>

\*SSA – Staff Services Analyst (\$76 per hour including pro rata)

**Assembly Bill No. 107**

CHAPTER 693

An act to amend Sections 2946 and 5132 of, to amend, repeal, and add Section 115.6 of, and to add Sections 115.8, 115.9, and 10151.3 to, the Business and Professions Code, relating to licensure, and making an appropriation therefor.

[Approved by Governor October 8, 2021. Filed with Secretary of State October 8, 2021.]

legislative counsel's digest

AB 107, Salas. Licensure: veterans and military spouses.

Under existing law, the Department of Consumer Affairs (department), under the control of the Director of Consumer Affairs, is comprised of various boards that license and regulate various professions and vocations. Existing law requires an applicant seeking a license from a board within the department to meet specified requirements and to pay certain licensing fees. Existing law requires a board within the department to issue, after appropriate investigation, certain types of temporary licenses to an applicant if the applicant meets specified requirements, including that the applicant supplies evidence satisfactory to the board that the applicant is married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in this state under official active duty military orders and the applicant submits an application to the board that includes a signed affidavit attesting to the fact that the applicant meets all of the requirements for a temporary license and that the information submitted in the application is accurate, to the best of the applicant's knowledge. Under existing law, some of the funds within the jurisdiction of a board consist of revenue from fees that are continuously appropriated. Existing law authorizes a board to adopt regulations necessary to administer these provisions.

This bill, on and after January 1, 2023, would expand the requirement to issue temporary licenses to practice a profession or vocation to include licenses issued by any board within the department, except as provided. The bill would require an applicant for a temporary license to provide to the board documentation that the applicant has passed a California law and ethics examination if otherwise required by the board for the profession or vocation for which the applicant seeks licensure. The bill would require a board to issue a temporary license within 30 days of receiving the required documentation if the results of a criminal background check do not show grounds for denial and would require a board to request the Department of Justice to conduct the criminal background check and to furnish the criminal background information in accordance with specified requirements. The

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bill would specifically direct revenues from fees for temporary licenses issued by the California Board of Accountancy to be credited to the Accountancy Fund, a continuously appropriated fund. The bill would require, if necessary to implement the bill's provisions, a board to submit to the department for approval draft regulations necessary to administer these provisions. The bill would exempt from these provisions a board that has a process in place by which an out-of-state licensed applicant in good standing who is married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States is able to receive expedited, temporary authorization to practice while meeting state-specific requirements for a period of at least one year or is able to receive an expedited license by endorsement with no additional requirements superseding those for a temporary license, as described above. The bill would make conforming changes. By expanding the scope

of the crime of perjury, the bill would impose a state-mandated local program. The bill's expansion of the requirement to issue temporary licenses would result in revenues from fees for certain licenses being deposited into continuously appropriated funds. By establishing a new source of revenue for those continuously appropriated funds, the bill would make an appropriation.

Existing law provides that these temporary licenses shall expire 12 months after issuance, upon issuance of an expedited license, or upon denial of the application for expedited licensure by the board, whichever occurs first. Existing law authorizes the immediate termination of a temporary license upon a finding that the temporary licensee failed to meet the requirements for temporary licensure or provided substantively inaccurate information that would affect the person's eligibility for temporary licensure. This bill, on and after July 1, 2023, would instead provide that these temporary licenses are nonrenewable and shall expire 12 months after issuance, upon issuance or denial of a standard license, upon issuance or denial of a license by endorsement, or upon issuance or denial of an expedited license, whichever occurs first. The bill, on and after July 1, 2023, would also require the board to revoke a temporary license if the board finds that the temporary licensee engaged in unprofessional conduct or any other act that is cause for discipline by the board.

This bill would require the Department of Consumer Affairs to compile an annual report to the Legislature containing specified information relating to the professional licensure of veterans, servicemembers, and their spouses. The bill would also require the Department of Consumer Affairs and each board within the department to post specified information on their internet websites relating to licensure for military spouses, the availability of temporary licenses, and permanent licensure by endorsement or credential for out-of-state applicants. The bill would also require the Department of Real Estate to compile specified information on military, veteran, and spouse licensure into an annual report for the Legislature.

Existing law, the Psychology Licensing Law, provides for the licensure and regulation of psychologists by the Board of Psychology. Existing law authorizes a psychologist certified or licensed in another state or Canadian

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province who has applied to the board for licensure to provide activities and services of a psychological nature without a valid license for a period not to exceed 180 days from the time of submitting their application or from the commencement of residency in the state, whichever occurs first, subject to specified conditions and requirements.

This bill would also authorize a psychologist certified or licensed in another state or Canadian province who is married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States and who has applied to the board for licensure to perform activities and services of a psychological nature without a valid license for a period not to exceed 12 months.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

This bill would incorporate additional changes to Section 2946 of the Business and Professions Code proposed by SB 801 to be operative only if this bill and SB 801 are enacted and this bill is enacted last.

Appropriation: yes.

*The people of the State of California do enact as follows:*

SECTION 1. Section 115.6 of the Business and Professions Code is amended to read:

115.6. (a) A board within the department shall, after appropriate investigation, issue the following eligible temporary licenses to an applicant if the applicant meets the requirements set forth in subdivision (c):

- (1) Registered nurse license by the Board of Registered Nursing.
  - (2) Vocational nurse license issued by the Board of Vocational Nursing and Psychiatric Technicians of the State of California.
  - (3) Psychiatric technician license issued by the Board of Vocational Nursing and Psychiatric Technicians of the State of California.
  - (4) Speech-language pathologist license issued by the Speech-Language Pathology and Audiology and Hearing Aid Dispensers Board.
  - (5) Audiologist license issued by the Speech-Language Pathology and Audiology and Hearing Aid Dispensers Board.
  - (6) Veterinarian license issued by the Veterinary Medical Board.
  - (7) All licenses issued by the Board for Professional Engineers, Land Surveyors, and Geologists.
  - (8) All licenses issued by the Medical Board of California.
  - (9) All licenses issued by the Podiatric Medical Board of California.
- (b) The board may conduct an investigation of an applicant for purposes of denying or revoking a temporary license issued pursuant to this section. This investigation may include a criminal background check.

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(c) An applicant seeking a temporary license pursuant to this section shall meet the following requirements:

- (1) The applicant shall supply evidence satisfactory to the board that the applicant is married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in this state under official active duty military orders.
- (2) The applicant shall hold a current, active, and unrestricted license that confers upon the applicant the authority to practice, in another state, district, or territory of the United States, the profession or vocation for which the applicant seeks a temporary license from the board.
- (3) The applicant shall submit an application to the board that shall include a signed affidavit attesting to the fact that the applicant meets all of the requirements for the temporary license and that the information submitted in the application is accurate, to the best of the applicant's knowledge. The application shall also include written verification from the applicant's original licensing jurisdiction stating that the applicant's license is in good standing in that jurisdiction.
- (4) The applicant shall not have committed an act in any jurisdiction that would have constituted grounds for denial, suspension, or revocation of the license under this code at the time the act was committed. A violation of this paragraph may be grounds for the denial or revocation of a temporary license issued by the board.
- (5) The applicant shall not have been disciplined by a licensing entity in another jurisdiction and shall not be the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing entity in another jurisdiction.

(6) The applicant shall, upon request by a board, furnish a full set of fingerprints for purposes of conducting a criminal background check.

(d) A board may adopt regulations necessary to administer this section.

(e) A temporary license issued pursuant to this section may be immediately terminated upon a finding that the temporary licenseholder failed to meet any of the requirements described in subdivision (c) or provided substantively inaccurate information that would affect the person's eligibility for temporary licensure. Upon termination of the temporary

license, the board shall issue a notice of termination that shall require the temporary licenseholder to immediately cease the practice of the licensed profession upon receipt.

(f) An applicant seeking a temporary license as a civil engineer, geotechnical engineer, structural engineer, land surveyor, professional geologist, professional geophysicist, certified engineering geologist, or certified hydrogeologist pursuant to this section shall successfully pass the appropriate California-specific examination or examinations required for licensure in those respective professions by the Board for Professional Engineers, Land Surveyors, and Geologists.

(g) A temporary license issued pursuant to this section shall expire 12 months after issuance, upon issuance of an expedited license pursuant to

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Section 115.5, or upon denial of the application for expedited licensure by the board, whichever occurs first.

(h) This section shall remain in effect only until July 1, 2023, and as of that date is repealed.

SEC. 2. Section 115.6 is added to the Business and Professions Code, to read:

115.6. (a) (1) Except as provided in subdivision (j), a board within the department shall, after appropriate investigation, issue a temporary license to practice a profession or vocation to an applicant who meets the requirements set forth in subdivisions (c) and (d).

(2) Revenues from fees for temporary licenses issued by the California Board of Accountancy shall be credited to the Accountancy Fund in accordance with Section 5132.

(b) The board may conduct an investigation of an applicant for purposes of denying or revoking a temporary license issued pursuant to this section. This investigation may include a criminal background check.

(c) An applicant seeking a temporary license pursuant to this section shall meet the following requirements:

(1) The applicant shall supply evidence satisfactory to the board that the applicant is married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in this state under official active duty military orders.

(2) The applicant shall hold a current, active, and unrestricted license that confers upon the applicant the authority to practice, in another state, district, or territory of the United States, the profession or vocation within the same scope for which the applicant seeks a temporary license from the board.

(3) The applicant shall submit an application to the board that shall include a signed affidavit attesting to the fact that the applicant meets all of the requirements for the temporary license, and that the information submitted in the application is accurate, to the best of the applicant's knowledge. The application shall also include written verification from the applicant's original licensing jurisdiction stating that the applicant's license is in good standing in that jurisdiction.

(4) The applicant shall not have committed an act in any jurisdiction that would have constituted grounds for denial, suspension, or revocation of the license under this code at the time the act was committed. A violation of this paragraph may be grounds for the denial or revocation of a temporary license issued by the board.

(5) The applicant shall not have been disciplined by a licensing entity in another jurisdiction and shall not be the subject of an unresolved complaint, review procedure, or disciplinary proceeding conducted by a licensing entity in another jurisdiction.

(6) (A) The applicant shall, upon request by a board, furnish a full set of fingerprints for purposes of conducting a criminal background check.

(B) The board shall request a fingerprint-based criminal history information check from the Department of Justice in accordance with subdivision (u) of Section 11105 of the Penal Code and the Department of Justice shall furnish state or federal criminal history information in accordance with subdivision (p) of Section 11105 of the Penal Code.

(d) The applicant shall pass a California law and ethics examination if otherwise required by the board for the profession or vocation for which the applicant seeks licensure.

(e) Except as specified in subdivision (g), a board shall issue a temporary license pursuant to this section within 30 days of receiving documentation that the applicant has met the requirements specified in subdivisions (c) and (d) if the results of the criminal background check do not show grounds for denial.

(f) (1) A temporary license issued pursuant to this section may be immediately terminated upon a finding that the temporary licenseholder failed to meet any of the requirements described in subdivision (c) or (d) or provided substantively inaccurate information that would affect the person's eligibility for temporary licensure. Upon termination of the temporary license, the board shall issue a notice of termination that shall require the temporary licenseholder to immediately cease the practice of the licensed profession upon receipt.

(2) Notwithstanding any other law, if, after notice and an opportunity to be heard, a board finds that a temporary licenseholder engaged in unprofessional conduct or any other act that is a cause for discipline by the board, the board shall revoke the temporary license.

(g) An applicant seeking a temporary license as a civil engineer, geotechnical engineer, structural engineer, land surveyor, professional geologist, professional geophysicist, certified engineering geologist, or certified hydrogeologist pursuant to this section shall successfully pass the appropriate California-specific examination or examinations required for licensure in those respective professions by the Board for Professional Engineers, Land Surveyors, and Geologists. The board shall issue a temporary license pursuant to this subdivision within 30 days of receiving documentation that the applicant has met the requirements specified in this subdivision and subdivisions (c) and (d) if the results of the criminal background check do not show grounds for denial.

(h) A temporary license issued pursuant to this section is nonrenewable and shall expire 12 months after issuance, upon issuance or denial of a standard license, upon issuance or denial of a license by endorsement, or upon issuance or denial of an expedited license pursuant to Section 115.5, whichever occurs first.

(i) A board shall submit to the department for approval, if necessary to implement this section, draft regulations necessary to administer this section. These regulations shall be adopted pursuant to the Administrative Procedure Act (Chapter 3.5 (commencing with Section 11340) of Part 1 of Division 3 of Title 2 of the Government Code).

(j) (1) This section shall not apply to a board that has a process in place by which an out-of-state licensed applicant in good standing who is married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States is able to receive expedited, temporary authorization to practice while meeting state-specific requirements for a period of at least one year or is able to receive an expedited license by endorsement with no additional requirements superseding those described in subdivisions (c) and (d).

(2) This section shall apply only to the extent that it does not amend an initiative or violate constitutional requirements.

(k) This section shall become operative on July 1, 2023.

SEC. 3. Section 115.8 is added to the Business and Professions Code, to read:

115.8. The Department of Consumer Affairs shall compile information on military, veteran, and spouse licensure into an annual report for the Legislature, which shall be submitted in conformance with Section 9795 of the Government Code. The report shall include all of the following:

(a) The number of applications for a temporary license submitted by active duty servicemembers, veterans, or military spouses per calendar year, pursuant to Section 115.6.

(b) The number of applications for expedited licenses submitted by veterans and active duty spouses pursuant to Sections 115.4 and 115.5.

(c) The number of licenses issued and denied per calendar year pursuant to Sections 115.4, 115.5, and 115.6.

(d) The number of licenses issued pursuant to Section 115.6 that were suspended or revoked per calendar year.

(e) The number of applications for waived renewal fees received and granted pursuant to Section 114.3 per calendar year.

(f) The average length of time between application and issuance of licenses pursuant to Sections 115.4, 115.5, and 115.6 per board and occupation.

SEC. 4. Section 115.9 is added to the Business and Professions Code, to read:

115.9. The department and each board within the department shall publish information pertinent to all licensing options available to military spouses on the home page of the internet website of the department or board, as applicable, including, but not limited to, the following:

(a) The process for expediting applications for military spouses.

(b) The availability of temporary licensure, the requirements for obtaining a temporary license, and length of time a temporary license is active.

(c) The requirements for full, permanent licensure by endorsement or credential for out-of-state applicants.

SEC. 5. Section 2946 of the Business and Professions Code is amended to read:

2946. (a) The board shall grant a license to any person who passes the board's supplemental licensing examination and, at the time of application, has been licensed for at least five years by a psychology licensing authority

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in another state or Canadian province if the requirements for obtaining a certificate or license in that state or province were substantially equivalent to the requirements of this chapter.

(b) A psychologist certified or licensed in another state or province and who has made application to the board for a license in this state may perform activities and services of a psychological nature without a valid license for a period not to exceed 180 calendar days from the time of submitting their application or from the commencement of residency in this state, whichever first occurs.

(c) A psychologist certified or licensed in another state or province who is married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States and who has made application to the board for a license in this state may perform activities and services of a psychological nature without a valid license for a period not to exceed twelve months from the time of submitting their application or from the commencement of residency in this state, whichever first occurs.

(d) The board at its discretion may waive the examinations when in the judgment of the board the applicant has already demonstrated competence in areas covered by the examinations. The board at its discretion may waive

the examinations for diplomates of the American Board of Professional Psychology.

SEC. 5.5. Section 2946 of the Business and Professions Code is amended to read:

2946. (a) The board shall grant a license to any person who passes the board's supplemental licensing examination and, at the time of application, has been licensed for at least two years by a psychology licensing authority in another state or territory of the United States or Canadian province if the requirements for obtaining a certificate or license to practice psychology in that state, territory, or province were substantially equivalent to the requirements of this chapter.

(b) A psychologist certified or licensed in another state, territory, or province who has applied to the board for a license in this state may perform activities and services of a psychological nature without a valid California license for a period not to exceed 180 calendar days from the time of submitting their application or from the commencement of residency in this state, whichever first occurs.

(c) A psychologist certified or licensed in another state or province who is married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States and who has made application to the board for a license in this state may perform activities and services of a psychological nature without a valid license for a period not to exceed twelve months from the time of submitting their application or from the commencement of residency in this state, whichever first occurs.

(d) The board at its discretion may waive the examinations when in the judgment of the board the applicant has already demonstrated competence in areas covered by the examinations. The board at its discretion may waive the examinations for diplomates of the American Board of Professional

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Psychology. An applicant shall take and pass the required examinations unless waived by the board pursuant to this section.

SEC. 6. Section 5132 of the Business and Professions Code is amended to read:

5132. (a) All moneys received by the board under this chapter from any source and for any purpose and from a temporary license issued under Section 115.6 shall be accounted for and reported monthly by the board to the Controller and at the same time the moneys shall be remitted to the State Treasury to the credit of the Accountancy Fund.

(b) The secretary-treasurer of the board shall, from time to time, but not less than once each fiscal year, prepare or have prepared on their behalf, a financial report of the Accountancy Fund that contains information that the board determines is necessary for the purposes for which the board was established.

(c) The report of the Accountancy Fund, which shall be published pursuant to Section 5008, shall include the revenues and the related costs from examination, initial licensing, license renewal, citation and fine authority, and cost recovery from enforcement actions and case settlements. SEC. 7. Section 10151.3 is added to the Business and

Professions Code,

to read:

10151.3. (a) The Department of Real Estate shall compile information on military, veteran, and spouse licensure into an annual report for the Legislature, which shall be submitted in conformance with Section 9795 of the Government Code. The report shall include all of the following:

(1) The number of applications for expedited licenses submitted by veterans and active duty spouses pursuant to paragraphs (c) and (d) of Section 10151.2.

(2) The number of licenses issued and denied per calendar year pursuant to paragraphs (c) and (d) of Section 10151.2.

(3) The average length of time between application and issuance of licenses pursuant to paragraphs (c) and (d) of Section 10151.2 per license type.

(b) This section shall become operative only if Section 10151.2, as proposed to be added by Senate Bill 800 of the 2021–22 Regular Session, is enacted and takes effect.

SEC. 8. No reimbursement is required by this act pursuant to Section 6 of Article XIII B of the California Constitution because the only costs that may be incurred by a local agency or school district will be incurred because this act creates a new crime or infraction, eliminates a crime or infraction, or changes the penalty for a crime or infraction, within the meaning of Section 17556 of the Government Code, or changes the definition of a crime within the meaning of Section 6 of Article XIII B of the California Constitution.

SEC. 9. Section 5.5 of this bill incorporates amendments to Section 2946 of the Business and Professions Code proposed by both this bill and Senate Bill 801. That section shall only become operative if (1) both bills are enacted and become effective on or before January 1, 2022, (2) each bill

amends Section 294 of the Business and Professions Code, and (3) this bill is enacted after Senate Bill 801, in which case Section 5 of this bill shall not become operative.

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## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Adina A. Pineschi-Petty DDS Education, Legislative, and Regulatory Specialist
<b>SUBJECT</b>	<b>FULL 17: Update on Current Legislation as of July 13, 2022</b>

Legislation	Topic	Status	DHBC Position as of 3.19.22
<b>AB 646</b> Low	<b>Department of Consumer Affairs: boards: expunged convictions.</b>  This bill would require a board within the Department of Consumer Affairs, within 90 days of receiving an expungement order for the underlying offense from a person licensed by a board, to post notification of the expungement order and the date thereof on its online license search system if the person reapplies for licensure or is relicensed.	Two Year  6.29.22 Re-referred to Senate Committee on Appropriations.	Watch  <a href="#">Recommend: Maintain Watch position.</a>
<b>AB 858</b> Jones-Sawyer	<b>Employment: health information technology: clinical practice guidelines: worker rights.</b>  This bill would provide that the use of technology shall not limit a worker who is providing direct patient care from exercising independent clinical judgment in the assessment, evaluation, planning, and implementation of care, nor from acting as a patient advocate.  The bill would define “technology” for these purposes to mean scientific hardware or software including algorithms derived from the use of health care related data, used to achieve a medical or nursing care objective at a general acute care hospital.	Two Year  Senate Inactive File since 9.8.21.	Watch  <a href="#">Recommend: Maintain Watch position.</a>
<b>AB 1604</b> Holden	<b>The Upward Mobility Act of 2022: boards and commissions: civil service: examinations: classifications.</b>  This bill would, except as specified, require that, on or after January 1, 2023, all state boards and commissions consisting of one or more volunteer members have at least one board member or commissioner from an underrepresented community.	6.30.22  Senate Committee on Appropriations.	Watch  <a href="#">Recommend: Maintain Watch position.</a>

Legislation	Topic	Status	DHBC Position as of 3.19.22
	<p>The bill would define the term “board member or commissioner from an underrepresented community” as an individual who self-identifies as Black, African American, Hispanic, Latino, Asian, Pacific Islander, Native American, Native Hawaiian, or Alaska Native; who self-identifies as gay, lesbian, bisexual, or transgender; who is a veteran, as defined; or who has a disability, as defined. The bill would apply these requirements only as vacancies on state boards and commissions occur.</p> <p>This bill would require any state agency, board, or commission that directly or by contract collects demographic data as to the ancestry or ethnic origin of Californians to use separate collection categories and tabulations for specified African American groups.</p> <p>The bill would distinguish between African Americans who are descendants of persons enslaved in the United States and African Americans who are not descendants of persons enslaved in the United States, as defined.</p>		
<p><b>AB 1636</b> Akilah Weber</p>	<p><b>Physician’s and surgeon’s certificate: registered sex offenders.</b></p> <p>Existing law establishes various boards, as defined, within the Department of Consumer Affairs for the licensure and regulation of various professions and vocations. Existing law authorizes a board to deny a license on the grounds that the applicant has been convicted of a crime or was subject to formal discipline within the preceding 7 years from the date of application based on professional misconduct that is substantially related to the qualifications, functions, or duties of the business or profession for which the present application is made, as specified and subject to certain exceptions. <i>This bill would authorize a board to deny a license based on formal discipline that occurred earlier than 7 years preceding the date of application if the formal discipline was based on conduct that, if committed in this state by a licensed physician and surgeon, would have constituted an act of sexual abuse, misconduct, or</i></p>	<p>Amended on 4.20.22 to include amending BPC 480</p> <p>6.20.22 Re-referred to senate Committee on Appropriations</p>	<p>New</p> <p>Recommend: Watch.</p>

Legislation	Topic	Status	DHBC Position as of 3.19.22
	relations with a patient or sexual exploitation, as specified.		
<b>AB 1662</b> Gipson	<p><b>Licensing boards: disqualification from licensure: criminal conviction.</b></p> <p>Current law authorizes a board within the Department of Consumer Affairs to deny, suspend, or revoke a license on the grounds that the applicant or licensee has been subject to formal discipline, as specified, or convicted of a crime substantially related to the qualifications, functions, or duties of the business or profession for which the application is made, as specified.</p> <p><del>This bill would authorize a prospective applicant that has been convicted of a crime to submit to a board a request for a preapplication determination that includes information provided by the prospective applicant regarding their criminal conviction. The bill would require a board that receives that request to determine if the prospective applicant would be disqualified from licensure by the board based on the information submitted with the request, and deliver that determination to the prospective applicant.</del> require a board to establish a process by which prospective applicants may request a preapplication determination as to whether their criminal history could be cause for denial of a completed application for licensure by the board. The bill would provide that the preapplication determination, among other things, may be requested by the prospective applicant at any time prior to the submission of an application and would require the board to include specified written information regarding the criteria used to evaluate criminal history and how the prospective applicant may challenge a denial by the board. The bill would provide that a preapplication determination does not constitute a denial or disqualification of an application and would prohibit requiring a preapplication determination for licensure or for participation in any education or training program. The bill would require a board to publish information regarding its process for requesting a preapplication determination on its internet website and authorize a board to charge a fee, as specified, to be deposited by</p>	4.28.22 Amended in Assembly to add Section 480.7  6.29.22 Re-referred to Senate Committee on Appropriations.	Oppose  Recommend: Maintain Oppose position.

Legislation	Topic	Status	DHBC Position as of 3.19.22
	<p>the board into the appropriate fund and available only upon appropriation by the Legislature.</p>		
<p><b>AB 1733</b> Quirk</p>	<p><b>State bodies: Open meetings.</b></p> <p>This bill would specify that a “meeting” under the Bagley-Keene Open Meeting Act, includes a meeting held entirely by teleconference. The bill would require all open meetings to be held by teleconference for the benefit of the public and state, would allow for use of teleconference in closed sessions, and would remove existing provisions of the act that require each teleconference location to be identified in the notice and agenda and accessible to the public.</p> <p>The bill would require the state body to provide a means by which the public may remotely hear, or hear and observe, the meeting and may remotely address the state body via two-way audio-visual platform or two-way telephonic service, as specified, and would require information to be provided in any notice to the public indicating how the public can access the meeting remotely.</p>	<p>2.18.22 Referred to Assembly Committees on Governmental Organization and Business and Professions</p> <p>4.20.22 Hearing postponed by Committee</p>	<p>Support</p> <p>Recommend: Maintain Support position.</p>
<p><b>AB 1982</b> Santiago</p>	<p><b>Telehealth: dental care.</b></p> <p>Current law provides for the regulation of health insurers by the Department of Insurance. Current law requires contract between a health care service plan or health insurer and a health care provider to require the plan or insurer to reimburse the provider for the diagnosis, consultation, or treatment of an enrollee, subscriber, insured, or policyholder appropriately delivered through telehealth services on the same basis and to the same extent as the same service through in-person diagnosis, consultation, or treatment.</p> <p><del>Current law defines “contracting individual health professional” for those purposes and excludes a licensed dentist from that definition.</del></p> <p><del>This bill would remove the exclusion for dentists from the definition of “contracting individual health</del></p>	<p>Amended on 6.16.22</p> <p>6.30.22 Re-referred to Senate Committee on Appropriations.</p>	<p>Watch</p> <p>Recommend: Maintain Watch position.</p>

Legislation	Topic	Status	DHBC Position as of 3.19.22
	<p><del>professional” and would instead</del> require a health care service plan or health insurer <del>offering telehealth, for dental plans,</del> covering dental services that offers a service via telehealth through a third-party corporate telehealth provider to disclose to the enrollee or insured the impact of third-party telehealth visits on the patient’s benefit limitations, including frequency limitations and the patient’s annual maximum. The bill would also require those plans and insurers to submit specified information for each product type.</p>		
<p><b>AB 2104</b> Flora</p>	<p><b>Professions and vocations.</b> Existing law generally requires the department and each board in the department to charge a fee of \$2 for the certification of a copy of any record, document, or paper in its custody. Existing law generally requires that the delinquency, penalty, or late fee for any licensee within the department to be 50% of the renewal fee for that license, but not less than \$25 nor more than \$150.</p> <p>This bill would instead authorize the department and each board in the department to charge a fee not to exceed \$2 for the certification of a copy of any record, document, or paper in its custody. The bill would also require the delinquency, penalty, or late fee for any licensee within the department to be 50% of the renewal fee for that license, but not to exceed \$150.</p>	<p>2.24.22</p> <p>Referred to Assembly Committee on Business and Professions</p>	<p>Oppose</p> <p>Recommend: Maintain Oppose position.</p>
<p><b>AB 2145</b> Davies</p>	<p><b>Dental services: skilled nursing facilities and intermediate care facilities/developmentally disabled.</b></p> <p>The Dental Practice Act provides for the licensing, regulation, and discipline of, among others, registered dental hygienists in alternative practice.</p> <p>This bill would provide that a registered dental hygienist in alternative practice may render dental services to a patient in a skilled nursing facility or an intermediate care facility/developmentally disabled. The bill would also authorize a registered dental hygienist in alternative practice to provide oral health inservice training to staff in a skilled nursing facility or an intermediate care facility/developmentally disabled.</p>	<p>6.30.22</p> <p>Amended in Senate</p> <p>In Assembly; Concurrence in Senate amendments pending.</p>	<p>Support</p> <p>Recommend: Maintain Support position.</p>

Legislation	Topic	Status	DHBC Position as of 3.19.22
<b>AB 2276</b> Carrillo	<p><b>Dental assistants.</b></p> <p>This bill would authorize dental assistants to polish the coronal surfaces of teeth or apply pit and fissure sealants under the direct supervision of a licensed dentist when the dental assistant has completed specified training and provided evidence of the completion of that training to the board.</p> <p>The bill would require the supervising dentist and dental practice where the procedure is performed to be responsible for determining the competency of the dental assistant. The bill would also require the dentist practice to maintain a record of compliance with the training requirements for a minimum of 2 years after the dental assistant leaves the dental practice.</p>	5.19.22 Assembly Committee on Business and Professions Suspense File.	<p>New</p> <p>Recommend: Oppose if similar language is brought back in the future.</p>
<b>AB 2600</b> Megan Dahle	<p><b>State agencies: letters and notices: requirements.</b></p> <p>This bill would require that every state agency, when sending any communication to any recipient, state, in bolded font at the beginning of the communication, whether it requires action on the part of the recipient or serves as notice requiring no action.</p>	3.10.22  Referred to Assembly Committee on Accountability and Administrative Review	<p>Watch</p> <p>Recommend: Maintain Watch position.</p>
<b>SB 189</b> Committee on Budget and Fiscal Review	<p><b>State Government</b></p> <p>Among other changes, this bill, until July 1, 2023, would authorize, subject to specified notice and accessibility requirements, a state body to hold public meetings through teleconferencing and to make public meetings accessible telephonically, or otherwise electronically, to all members of the public seeking to observe and to address the state body. With respect to a state body holding a public meeting pursuant to these provisions, the bill would suspend certain requirements of existing law, including the requirements that each teleconference location be accessible to the public and that members of the public be able to address the state body at each teleconference location. Under the bill, a state body that holds a meeting through teleconferencing and allows members of the public to</p>	Chapter 48 Statutes of 2022	<p>New and Chaptered.</p>

Legislation	Topic	Status	DHBC Position as of 3.19.22
	<p>observe and address the meeting telephonically or otherwise electronically would satisfy any requirement that the state body allow members of the public to attend the meeting and offer public comment. The bill would require that each state body that holds a meeting through teleconferencing provide notice of the meeting, and post the agenda, as provided. The bill would urge state bodies utilizing these teleconferencing procedures to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to otherwise applicable provisions, as provided.</p>		
<p><b>SB 652</b> Bates</p>	<p><b>Dentistry: use of sedation: training.</b></p> <p>Current law specifies requirements for a dentist treating a patient, if the patient is under 13 years of age, including that the operating dentist and at least 2 additional personnel be present throughout the procedure and that the dentist and one additional personnel maintain current certification in Pediatric Advanced Life Support (PALS) and airway management or other board-approved training, as specified.</p> <p>Current law authorizes the Dental Board of California to approve training standards for general anesthesia and deep sedation, in lieu of PALS certification, if the training standard is an equivalent or higher level of training for dental anesthesia-related emergencies as compared to PALS.</p> <p>This bill, beginning on July 1, 2023, would require, if the patient is 13 years of age or older, that the operating dentist and at least 2 additional personnel be present throughout the procedure and that the dentist and one additional personnel maintain current certification in Advanced Cardiac Life Support (ACLS).</p>	<p>5.5.22 Assembly Committee on Business and Professions</p>	<p>Watch</p> <p>Recommend: Maintain Watch position.</p>
<p><b>SB 889</b> Ochoa Bogh</p>	<p><b>Nurse anesthetists.</b></p> <p>This bill would allow a nurse anesthetist to administer general anesthesia or deep sedation to dental patients if the nurse anesthetist receives a permit from the Dental Board of California.</p>	<p>2.9.22 Senate Committee on Business, Professions and Economic Development</p>	<p>Watch</p> <p>Recommend: Maintain Watch position.</p>

Legislation	Topic	Status	DHBC Position as of 3.19.22
	<p>This bill would require that a nurse anesthetist, in order to administer deep sedation or general anesthesia, apply to the board and provide, among other things, evidence that the nurse anesthetist has met specified educational requirements. This bill would authorize the board to require an onsite inspection and evaluation prior to the issuance or renewal of a permit, and would require that a nurse anesthetist who fails that inspection and evaluation have their permit suspended, as specified. This bill would authorize a nurse anesthetist to apply to the board for an endorsement to perform general anesthesia or deep sedation on a child under 7 years of age.</p>	<p>4.18.22 Hearing Cancelled</p>	
<p><b>SB 1031</b> Ochoa Bogh</p>	<p><b>Healing arts boards: inactive license fees.</b></p> <p>Existing law requires each healing arts board to issue inactive licenses to holders of active licenses whose license is not punitively restricted by that board. Existing law prohibits the holder of an inactive license from engaging in any activity for which an active license is required. Existing law requires the renewal fee for an active license to apply to an inactive license, unless the board establishes a lower fee.</p> <p>This bill would instead require the renewal fee for an inactive license to be 1/2 of the amount of the fee for a renewal of an active license, unless the board establishes a lower fee. The bill would make conforming and other nonsubstantive changes.</p>	<p>5.19.22 Hearing: Held in Committee under submission</p>	<p>Oppose</p> <p>Recommend: Maintain Oppose position.</p>
<p><b>SB 1237</b> Newman</p>	<p><b>Licenses: military service.</b></p> <p><del>This bill would require the boards to waive the renewal fee of any licensee or registrant who is called to active duty as a member of the United States Armed Forces or the California National Guard if the licensee or registrant is stationed outside of California</del> <b>define the phrase “called to active duty” to include active duty in the United States Armed Forces and on duty in the California National Guard, as specified.</b> This bill would also make nonsubstantive changes to those provisions.</p>	<p>6.29.22</p> <p>Referred to Assembly Committee on Appropriations.</p>	<p>Watch</p> <p>Recommend: Maintain Watch position.</p>

Legislation	Topic	Status	DHBC Position as of 3.19.22
<b>SB 1365</b> Jones	<p><b>Licensing boards: procedures.</b></p> <p>This bill would require each board within the department to publicly post on its internet website a list of criteria used to evaluate applicants with criminal convictions so that potential applicants for licensure may be better informed about their possibilities of gaining licensure before investing time and resources into education, training, and application fees. The bill would require the department to establish a process to assist each board in developing its internet website, as specified.</p> <p>The bill would also require the department to develop a process for each board to use in verifying applicant information and performing background checks of applicants, and would require that process to require applicants with convictions to provide certified court documents instead of listing convictions on application documents. The bill would further require the board to develop a procedure to provide for an informal appeals process that would occur between an initial license denial and an administrative law hearing.</p>	5.19.22 Hearing: Held in Committee under submission.	Oppose  <a href="#">Recommend: Maintain Oppose position.</a>
<b>SB 1443</b> Roth	<p><b>The Department of Consumer Affairs.</b></p> <p>The Department of Consumer Affairs is comprised of various boards, bureaus, commissions, committees, and similarly constituted agencies that license and regulate the practice of various professions and vocations.</p> <p>This bill would continue in existence several of these boards, bureaus, and commissions, including the Dental Board of California, the California Board of Accountancy, and the California Architects Board, among others, until January 1, 2025 (extends Sunset date), and make related conforming changes. This bill contains other related provisions and other existing laws.</p>	6.28.22 Re-referred to Assembly Committee on Appropriations.	Watch  <a href="#">Recommend: Maintain Watch position.</a>

Legislation	Topic	Status	DHBC Position as of 3.19.22
<b>SB 1471</b> Archuleta	<b>Dentistry: foreign dental schools.</b>  This bill would require previously approved foreign dental schools to complete the CODA process or comparable accreditation by January 1, 2024, to remain approved, unless the foreign dental school was renewed by the board prior to January 1, 2020, through June 30, 2026, in which case the foreign dental school's approval would be maintained through that date. The bill would repeal the provision providing that a graduate of a foreign dental school whose program was approved by the board prior to January 1, 2020, through any date before January 1, 2024, and who enrolled in the program prior to January 1, 2020, is eligible for licensure.	3.9.22  Referred to Senate Committee on Business, Professions and Economic Development	Recommend: Watch  Recommend: Maintain Watch position.

**Upcoming Legislative Calendar Highlights:**

- **June 15** – Budget Bill must be passed by midnight.
- **July 1** – Last day for policy committees to meet and report bills. Beginning of summer recess.
- **August 1** – Legislature reconvenes from summer recess.
- **August 12** – Last day for fiscal committees to meet and report bills to the Floor.
- **August 25** – Last day to amend bills on the Floor.
- **August 31** – Last day for each house to pass bills. Final recess.
- **September 30** – Last day for Governor to sign or veto bills.

## 2022 TENTATIVE LEGISLATIVE CALENDAR

COMPILED BY THE OFFICE OF THE ASSEMBLY CHIEF CLERK AND THE OFFICE OF THE SECRETARY OF THE SENATE  
Revised 10-21-21

### DEADLINES

JANUARY							
	S	M	T	W	TH	F	S
Interim Recess							1
Wk. 1	2	3	4	5	6	7	8
Wk. 2	9	10	11	12	13	14	15
Wk. 3	16	17	18	19	20	21	22
Wk. 4	23	24	25	26	27	28	29
Wk. 1	30	31					

FEBRUARY							
	S	M	T	W	TH	F	S
Wk. 1			1	2	3	4	5
Wk. 2	6	7	8	9	10	11	12
Wk. 3	13	14	15	16	17	18	19
Wk. 4	20	21	22	23	24	25	26
Wk. 1	27	28					

MARCH							
	S	M	T	W	TH	F	S
Wk. 1			1	2	3	4	5
Wk. 2	6	7	8	9	10	11	12
Wk. 3	13	14	15	16	17	18	19
Wk. 4	20	21	22	23	24	25	26
Wk. 1	27	28	29	30	31		

APRIL							
	S	M	T	W	TH	F	S
Wk. 1						1	2
Wk. 2	3	4	5	6	7	8	9
Spring Recess	10	11	12	13	14	15	16
Wk. 3	17	18	19	20	21	22	23
Wk. 4	24	25	26	27	28	29	30

MAY							
	S	M	T	W	TH	F	S
Wk. 1	1	2	3	4	5	6	7
Wk. 2	8	9	10	11	12	13	14
Wk. 3	15	16	17	18	19	20	21
No Hrgs.	22	23	24	25	26	27	28
Wk. 4	29	30	31				

- Jan. 1** Statutes take effect (Art. IV, Sec. 8(c)).
- Jan. 3** Legislature reconvenes (J.R. 51(a)(4)).
- Jan. 10** Budget must be submitted by Governor (Art. IV, Sec. 12(a)).
- Jan. 14** Last day for **policy committees** to hear and report to **fiscal committees** fiscal bills introduced in their house in the odd-numbered year (J.R. 61(b)(1)).
- Jan. 17** Martin Luther King, Jr. Day.
- Jan. 21** Last day for any committee to hear and report to the **floor** bills introduced in that house in the odd-numbered year. (J.R. 61(b)(2)).  
Last day to submit **bill requests** to the Office of Legislative Counsel.
- Jan. 31** Last day for each house to pass bills introduced in that house in the odd-numbered year (J.R. 61(b)(3)) (Art. IV, Sec. 10(c)).
  
- Feb. 18** Last day for bills to be **introduced** (J.R. 61(b)(4), J.R. 54(a)).
- Feb. 21** Presidents' Day.
  
- Apr. 1** Cesar Chavez Day observed.
- Apr. 7** **Spring Recess** begins upon adjournment (J.R. 51(b)(1)).
- Apr. 18** Legislature reconvenes from Spring Recess (J.R. 51(b)(1)).
- Apr. 29** Last day for **policy committees** to hear and report to fiscal committees **fiscal bills** introduced in their house (J.R. 61(b)(5)).
- May 6** Last day for **policy committees** to hear and report to the floor **nonfiscal** bills introduced in their house (J.R. 61(b)(6)).
- May 13** Last day for **policy committees** to meet prior to May 31 (J.R. 61(b)(7)).
- May 20** Last day for **fiscal committees** to hear and report to the **floor** bills introduced in their house (J.R. 61 (b)(8)).  
Last day for **fiscal committees** to meet prior to May 31 (J.R. 61 (b)(9)).
- May 23 – 27** **Floor session only.** No committee may meet for any purpose except for Rules Committee, bills referred pursuant to Assembly Rule 77.2, and Conference Committees (J.R. 61(b)(10)).
- May 27** Last day for each house to pass bills introduced in that house (J.R. 61(b)(11)).
- May 30** Memorial Day.
- May 31** Committee meetings may resume (J.R. 61(b)(12)).

\*Holiday schedule subject to final approval by Rules Committee.

**2022 TENTATIVE LEGISLATIVE CALENDAR**

COMPILED BY THE OFFICE OF THE ASSEMBLY CHIEF CLERK AND THE OFFICE OF THE SECRETARY OF THE SENATE  
Revised 10-21-21

JUNE							
	S	M	T	W	TH	F	S
Wk. 4				1	2	3	4
Wk. 1	5	6	7	8	9	10	11
Wk. 2	12	13	14	15	16	17	18
Wk. 3	19	20	21	22	23	24	25
Wk. 4	26	27	28	29	30		

**June 15** Budget Bill must be passed by midnight (Art. IV, Sec. 12(c)).

**June 30** Last day for a legislative measure to qualify for the Nov. 8 General Election ballot (Elections Code Sec. 9040).

JULY							
	S	M	T	W	TH	F	S
Wk. 4						1	2
Summer Recess	3	4	5	6	7	8	9
Summer Recess	10	11	12	13	14	15	16
Summer Recess	17	18	19	20	21	22	23
Summer Recess	24	25	26	27	28	29	30
Wk. 1	31						

**July 1** Last day for **policy committees** to meet and report bills (J.R. 61(b)(14)).

**Summer Recess** begins upon adjournment, provided Budget Bill has been passed (J.R. 51(b)(2)).

**July 4** Independence Day.

AUGUST							
	S	M	T	W	TH	F	S
Wk. 1		1	2	3	4	5	6
Wk. 2	7	8	9	10	11	12	13
No Hrgs.	14	15	16	17	18	19	20
No Hrgs.	21	22	23	24	25	26	27
No Hrgs.	28	29	30	31			

**Aug. 1** Legislature reconvenes from **Summer Recess** (J.R. 51(b)(2)).

**Aug. 12** Last day for **fiscal committees** to meet and report bills (J.R. 61(b)(15)).

**Aug. 15 – 31 Floor session only.** No committee may meet for any purpose except Rules Committee, bills referred pursuant to Assembly Rule 77.2, and Conference Committees (J.R. 61(b)(16)).

**Aug. 25** Last day to **amend** bills on the floor (J.R. 61(b)(17)).

**Aug. 31** Last day for each house to pass bills (Art. IV, Sec 10(c), J.R. 61(b)(18)).

**Final Recess** begins upon adjournment (J.R. 51(b)(3)).

**IMPORTANT DATES OCCURRING DURING FINAL RECESS**

**2022**

Sept. 30 Last day for Governor to sign or veto bills passed by the Legislature before Sept. 1 and in the Governor's possession on or after Sept. 1 (Art. IV, Sec. 10(b)(2)).

Oct. 2 Bills enacted on or before this date take effect January 1, 2023. (Art. IV, Sec. 8(c)).

Nov. 8 General Election.

Nov. 30 Adjournment *sine die* at midnight (Art. IV, Sec. 3(a)).

Dec. 5 2023-24 Regular Session convenes for Organizational Session at 12 noon. (Art. IV, Sec. 3(a)).

**2023**

Jan. 1 Statutes take effect (Art. IV, Sec. 8(c)).

\*Holiday schedule subject to final approval by Rules Committee.

AMENDED IN ASSEMBLY APRIL 20, 2022

AMENDED IN ASSEMBLY APRIL 5, 2022

CALIFORNIA LEGISLATURE—2021–22 REGULAR SESSION

**ASSEMBLY BILL**

**No. 1636**

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**Introduced by Assembly Member Akilah Weber**  
**(Principal coauthor: Assembly Member Muratsuchi)**  
**(Coauthor: Assembly Member Fong)**  
(Coauthor: Senator Hurtado)

January 12, 2022

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An act to amend Sections ~~2221~~, 480, 2232, and 2307 of the Business and Professions Code, relating to healing arts.

LEGISLATIVE COUNSEL'S DIGEST

AB 1636, as amended, Akilah Weber. Physician's and surgeon's certificate: registered sex offenders.

*Existing law establishes various boards, as defined, within the Department of Consumer Affairs for the licensure and regulation of various professions and vocations. Existing law authorizes a board to deny a license on the grounds that the applicant has been convicted of a crime or was subject to formal discipline within the preceding 7 years from the date of application based on professional misconduct that is substantially related to the qualifications, functions, or duties of the business or profession for which the present application is made, as specified and subject to certain exceptions.*

*This bill would authorize a board to deny a license based on formal discipline that occurred earlier than 7 years preceding the date of application if the formal discipline was based on conduct that, if committed in this state by a licensed physician and surgeon, would have*

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*constituted an act of sexual abuse, misconduct, or relations with a patient or sexual exploitation, as specified.*

Existing law, the Medical Practice Act, establishes the Medical Board of California for the licensure, regulation, and discipline of physicians and surgeons. Existing law requires the board to deny a physician's and surgeon's certificate to an applicant who is required to register as a sex offender, except as specified. Existing law makes an applicant ineligible to reapply for a physician's and surgeon's certificate for a minimum of 3 years from the effective date of the denial of their application, except that the board, in its discretion and for good cause demonstrated, may permit reapplication after not less than one year has elapsed from the effective date of the denial.

This bill, instead, would require the board to deny a physician's and surgeon's certificate to an applicant who has been required to register as a sex offender, except as provided. The bill, additionally, would require the board to deny a physician's and surgeon's certificate to an applicant if the applicant was convicted in any court in or outside of this state of any offense that, if committed or attempted in this state, based on the elements of the convicted offense, would have been punishable as one or more of the offenses for which a specified provision of the Sex Offender Registration Act requires the offender to register as a sex offender. The bill would also require the board to deny a physician's and surgeon's certificate to an applicant if a licensing board in or outside of this state formally disciplined the applicant for conduct that, if committed in this state by a physician and surgeon, would have been cause for discipline before the board based on professional misconduct constituting an act of sexual abuse, misconduct, or relations with a patient or based on sexual exploitation, as specified. The bill would make an applicant ineligible to reapply for a physician's and surgeon's certificate if the board has previously denied the applicant a physician's and surgeon's certificate pursuant to the above-described provisions.

Existing law requires the board to automatically revoke the license of any person who has been required to register as a sex offender, as specified. Existing law exempts from that provision a person who has been relieved, as specified, of their duty to register as a sex offender, or whose duty to register has otherwise been formally terminated under California law.

This bill would remove the above-described exemption from the provision relating to automatic revocation of a license of a registered

sex offender. The bill, additionally, would require the board to automatically revoke a license if the licensee has been convicted, as specified, in any court in or outside of this state of an offense that, if committed or attempted in this state, based on the elements of the convicted offense, would have been punishable as an offense for which a specified provision of the Sex Offender Registration Act requires registration as a sex offender. ~~The bill would authorize the board to automatically revoke a license if the board discovers, after the license is granted, that the applicant's application would have been denied for misconduct, as specified.~~

Under existing law, 5 years after the effective date of the revocation and 3 years after successful discharge from parole, probation, or both parole and probation, as specified, an individual whose license was revoked after January 1, 1947, and before January 1, 2005, for having been required to register as a sex offender is authorized to petition a superior court to hold a hearing to determine whether the individual no longer poses a possible risk to patients, as specified. If the court finds that the individual no longer poses a possible risk to patients and there are no other underlying reasons for which the board pursued disciplinary action, existing law requires the court to order the board to reinstate the individual's license, as specified. Existing law authorizes the board to issue a probationary license to that person, as specified. If the court finds that the individual continues to pose a possible risk to patients, existing law requires the court to deny relief and prohibits the individual from filing a subsequent petition based on the same conviction.

This bill would remove the above-described provisions.

Existing law authorizes a person whose physician's and surgeon's certificate has been surrendered while under investigation or while charges are pending or whose certificate has been revoked or suspended or placed on probation to petition the board for reinstatement or modification of penalty, as specified.

This bill would, as an exemption to the above-described provision, prohibit the board from reinstating a person's certificate that has been surrendered because the person committed an act of sexual abuse, misconduct, or relations with a patient or sexual exploitation, as specified, or the person's certificate has been revoked based on a finding by the board that the person committed one of those acts. The bill, additionally, would prohibit the board from reinstating a person's certificate if the person was convicted in any court in or outside of this state of any offense that, if committed or attempted in this state, based

on the elements of the convicted offense, would have been punishable as one or more of the offenses for which a specified provision of the Sex Offender Registration Act requires the offender to register as a sex offender, and the person engaged in the offense with a patient or client, or with a former patient or client if the relationship was terminated primarily for the purpose of committing the offense. The bill would prohibit the board from reinstating the certificate of a person who has been required to register as a sex offender, as specified, regardless of whether the conviction has been appealed, and the person engaged in the offense with a patient or client, or with a former patient or client if the relationship was terminated primarily for the purpose of committing the offense.

Vote: majority. Appropriation: no. Fiscal committee: yes. State-mandated local program: no.

*The people of the State of California do enact as follows:*

- 1     ~~SECTION 1. Section 2221 of the Business and Professions~~
- 2     ~~Code is amended to read:~~
- 3     ~~2221. (a) The board may deny a physician's and surgeon's~~
- 4     ~~certificate to an applicant guilty of unprofessional conduct or of~~
- 5     ~~any cause that would subject a licensee to revocation or suspension~~
- 6     ~~of their license. The board, in its sole discretion, may issue a~~
- 7     ~~probationary physician's and surgeon's certificate to an applicant~~
- 8     ~~subject to terms and conditions, including, but not limited to, any~~
- 9     ~~of the following conditions of probation:~~
- 10    ~~(1) Practice limited to a supervised, structured environment~~
- 11    ~~where the licensee's activities shall be supervised by another~~
- 12    ~~physician and surgeon.~~
- 13    ~~(2) Total or partial restrictions on drug prescribing privileges~~
- 14    ~~for controlled substances.~~
- 15    ~~(3) Continuing medical or psychiatric treatment.~~
- 16    ~~(4) Ongoing participation in a specified rehabilitation program.~~
- 17    ~~(5) Enrollment and successful completion of a clinical training~~
- 18    ~~program.~~
- 19    ~~(6) Abstention from the use of alcohol or drugs.~~
- 20    ~~(7) Restrictions against engaging in certain types of medical~~
- 21    ~~practice.~~
- 22    ~~(8) Compliance with all provisions of this chapter.~~
- 23    ~~(9) Payment of the cost of probation monitoring.~~

1 ~~(b) The board may modify or terminate the terms and conditions~~  
2 ~~imposed on the probationary certificate upon receipt of a petition~~  
3 ~~from the licensee. The board may assign the petition to an~~  
4 ~~administrative law judge designated in Section 11371 of the~~  
5 ~~Government Code. After a hearing on the petition, the~~  
6 ~~administrative law judge shall provide a proposed decision to the~~  
7 ~~board.~~

8 ~~(e) The board shall deny a physician's and surgeon's certificate~~  
9 ~~to an applicant under any of the following circumstances:~~

10 ~~(1) The applicant has been required to register as a sex offender~~  
11 ~~pursuant to Section 290 of the Penal Code. This paragraph does~~  
12 ~~not apply to an applicant who has been required to register as a~~  
13 ~~sex offender pursuant to Section 290 of the Penal Code solely~~  
14 ~~because of a misdemeanor conviction under Section 314 of the~~  
15 ~~Penal Code.~~

16 ~~(2) (A) The applicant was convicted in any court in or outside~~  
17 ~~of this state of any offense that, if committed or attempted in this~~  
18 ~~state, based on the elements of the convicted offense, would have~~  
19 ~~been punishable as one or more of the offenses described in~~  
20 ~~subdivision (e) of Section 290 of the Penal Code. This paragraph~~  
21 ~~does not apply to an applicant who is required to register as a sex~~  
22 ~~offender pursuant to Section 290 of the Penal Code solely because~~  
23 ~~of a misdemeanor conviction under Section 314 of the Penal Code.~~

24 ~~(B) A plea or verdict of guilty or a conviction after a plea of~~  
25 ~~nolo contendere is deemed to be a conviction within the meaning~~  
26 ~~of this paragraph. The record of conviction shall be conclusive~~  
27 ~~evidence of the fact that the conviction occurred.~~

28 ~~(3) A licensing board in or outside of this state formally~~  
29 ~~disciplined the applicant for conduct that, if committed in this state~~  
30 ~~by a physician and surgeon, would have been cause for discipline~~  
31 ~~before the board based on professional misconduct constituting~~  
32 ~~an act of sexual abuse, misconduct, or relations with a patient~~  
33 ~~pursuant to Section 726 or based on sexual exploitation as defined~~  
34 ~~in subdivision (a) of Section 729.~~

35 ~~(d) An applicant shall not be eligible to reapply for a physician's~~  
36 ~~and surgeon's certificate if the board has previously denied the~~  
37 ~~applicant a physician's and surgeon's certificate pursuant to~~  
38 ~~subdivision (e).~~

39 ~~(e) Except as provided in subdivision (d), an applicant shall not~~  
40 ~~be eligible to reapply for a physician's and surgeon's certificate~~

1 for a minimum of three years from the effective date of the denial  
2 of their application, except that the board, in its discretion and for  
3 good cause demonstrated, may permit reapplication after not less  
4 than one year has elapsed from the effective date of the denial.

5 (f) ~~The board shall disclose a probationary physician's and  
6 surgeon's certificate issued pursuant to this section and the  
7 operative statement of issues to an inquiring member of the public  
8 and shall post the certificate and statement on the board's internet  
9 website for 10 years from issuance.~~

10 (g) ~~The board may automatically revoke a license if the board  
11 discovers, after a license is granted, that the applicant's application  
12 would have been denied for any misconduct pursuant to this  
13 section.~~

14 *SECTION 1. Section 480 of the Business and Professions Code*  
15 *is amended to read:*

16 480. (a) Notwithstanding any other provision of this code, a  
17 board may deny a license regulated by this code on the grounds  
18 that the applicant has been convicted of a crime or has been subject  
19 to formal discipline only if either of the following conditions are  
20 met:

21 (1) The applicant has been convicted of a crime within the  
22 preceding seven years from the date of application that is  
23 substantially related to the qualifications, functions, or duties of  
24 the business or profession for which the application is made,  
25 regardless of whether the applicant was incarcerated for that crime,  
26 or the applicant has been convicted of a crime that is substantially  
27 related to the qualifications, functions, or duties of the business or  
28 profession for which the application is made and for which the  
29 applicant is presently incarcerated or for which the applicant was  
30 released from incarceration within the preceding seven years from  
31 the date of application. However, the preceding seven-year  
32 limitation shall not apply in either of the following situations:

33 (A) The applicant was convicted of a serious felony, as defined  
34 in Section 1192.7 of the Penal Code or a crime for which  
35 registration is required pursuant to paragraph (2) or (3) of  
36 subdivision (d) of Section 290 of the Penal Code.

37 (B) The applicant was convicted of a financial crime currently  
38 classified as a felony that is directly and adversely related to the  
39 fiduciary qualifications, functions, or duties of the business or  
40 profession for which the application is made, pursuant to

1 regulations adopted by the board, and for which the applicant is  
2 seeking licensure under any of the following:

- 3 (i) Chapter 6 (commencing with Section 6500) of Division 3.
- 4 (ii) Chapter 9 (commencing with Section 7000) of Division 3.
- 5 (iii) Chapter 11.3 (commencing with Section 7512) of Division  
6 3.
- 7 (iv) Licensure as a funeral director or cemetery manager under  
8 Chapter 12 (commencing with Section 7600) of Division 3.
- 9 (v) Division 4 (commencing with Section 10000).

10 (2) The applicant has been subjected to formal discipline by a  
11 licensing board in or outside California within the preceding seven  
12 years from the date of application based on professional misconduct  
13 that would have been cause for discipline before the board for  
14 which the present application is made and that is substantially  
15 related to the qualifications, functions, or duties of the business or  
16 profession for which the present application is made. However,  
17 prior disciplinary action by a licensing board within the preceding  
18 seven years shall not be the basis for denial of a license if the basis  
19 for that disciplinary action was a conviction that has been dismissed  
20 pursuant to Section 1203.4, 1203.4a, 1203.41, 1203.42, or 1203.425  
21 of the Penal Code or a comparable dismissal or expungement.

22 *Formal discipline that occurred earlier than seven years preceding*  
23 *the date of application may be grounds for denial of a license only*  
24 *if the formal discipline was for conduct that, if committed in this*  
25 *state by a physician and surgeon licensed pursuant to Chapter 5*  
26 *(commencing with Section 2000) of Division 2, would have*  
27 *constituted an act of sexual abuse, misconduct, or relations with*  
28 *a patient pursuant to Section 726 or sexual exploitation as defined*  
29 *in subdivision (a) of Section 729.*

30 (b) Notwithstanding any other provision of this code, a person  
31 shall not be denied a license on the basis that the person has been  
32 convicted of a crime, or on the basis of acts underlying a conviction  
33 for a crime, if that person has obtained a certificate of rehabilitation  
34 under Chapter 3.5 (commencing with Section 4852.01) of Title 6  
35 of Part 3 of the Penal Code, has been granted clemency or a pardon  
36 by a state or federal executive, or has made a showing of  
37 rehabilitation pursuant to Section 482.

38 (c) Notwithstanding any other provision of this code, a person  
39 shall not be denied a license on the basis of any conviction, or on  
40 the basis of the acts underlying the conviction, that has been

1 dismissed pursuant to Section 1203.4, 1203.4a, 1203.41, 1203.42,  
2 or 1203.425 of the Penal Code, or a comparable dismissal or  
3 expungement. An applicant who has a conviction that has been  
4 dismissed pursuant to Section 1203.4, 1203.4a, 1203.41, or 1203.42  
5 of the Penal Code shall provide proof of the dismissal if it is not  
6 reflected on the report furnished by the Department of Justice.

7 (d) Notwithstanding any other provision of this code, a board  
8 shall not deny a license on the basis of an arrest that resulted in a  
9 disposition other than a conviction, including an arrest that resulted  
10 in an infraction, citation, or a juvenile adjudication.

11 (e) A board may deny a license regulated by this code on the  
12 ground that the applicant knowingly made a false statement of fact  
13 that is required to be revealed in the application for the license. A  
14 board shall not deny a license based solely on an applicant’s failure  
15 to disclose a fact that would not have been cause for denial of the  
16 license had it been disclosed.

17 (f) A board shall follow the following procedures in requesting  
18 or acting on an applicant’s criminal history information:

19 (1) A board issuing a license pursuant to Chapter 3 (commencing  
20 with Section 5500), Chapter 3.5 (commencing with Section 5615),  
21 Chapter 10 (commencing with Section 7301), Chapter 20  
22 (commencing with Section 9800), or Chapter 20.3 (commencing  
23 with Section 9880), of Division 3, or Chapter 3 (commencing with  
24 Section 19000) or Chapter 3.1 (commencing with Section 19225)  
25 of Division 8 may require applicants for licensure under those  
26 chapters to disclose criminal conviction history on an application  
27 for licensure.

28 (2) Except as provided in paragraph (1), a board shall not require  
29 an applicant for licensure to disclose any information or  
30 documentation regarding the applicant’s criminal history. However,  
31 a board may request mitigating information from an applicant  
32 regarding the applicant’s criminal history for purposes of  
33 determining substantial relation or demonstrating evidence of  
34 rehabilitation, provided that the applicant is informed that  
35 disclosure is voluntary and that the applicant’s decision not to  
36 disclose any information shall not be a factor in a board’s decision  
37 to grant or deny an application for licensure.

38 (3) If a board decides to deny an application for licensure based  
39 solely or in part on the applicant’s conviction history, the board  
40 shall notify the applicant in writing of all of the following:

- 1 (A) The denial or disqualification of licensure.  
2 (B) Any existing procedure the board has for the applicant to  
3 challenge the decision or to request reconsideration.  
4 (C) That the applicant has the right to appeal the board's  
5 decision.  
6 (D) The processes for the applicant to request a copy of the  
7 applicant's complete conviction history and question the accuracy  
8 or completeness of the record pursuant to Sections 11122 to 11127  
9 of the Penal Code.
- 10 (g) (1) For a minimum of three years, each board under this  
11 code shall retain application forms and other documents submitted  
12 by an applicant, any notice provided to an applicant, all other  
13 communications received from and provided to an applicant, and  
14 criminal history reports of an applicant.  
15 (2) Each board under this code shall retain the number of  
16 applications received for each license and the number of  
17 applications requiring inquiries regarding criminal history. In  
18 addition, each licensing authority shall retain all of the following  
19 information:  
20 (A) The number of applicants with a criminal record who  
21 received notice of denial or disqualification of licensure.  
22 (B) The number of applicants with a criminal record who  
23 provided evidence of mitigation or rehabilitation.  
24 (C) The number of applicants with a criminal record who  
25 appealed any denial or disqualification of licensure.  
26 (D) The final disposition and demographic information,  
27 consisting of voluntarily provided information on race or gender,  
28 of any applicant described in subparagraph (A), (B), or (C).  
29 (3) (A) Each board under this code shall annually make  
30 available to the public through the board's internet website and  
31 through a report submitted to the appropriate policy committees  
32 of the Legislature deidentified information collected pursuant to  
33 this subdivision. Each board shall ensure confidentiality of the  
34 individual applicants.  
35 (B) A report pursuant to subparagraph (A) shall be submitted  
36 in compliance with Section 9795 of the Government Code.  
37 (h) "Conviction" as used in this section shall have the same  
38 meaning as defined in Section 7.5.

1 (i) This section does not in any way modify or otherwise affect  
2 the existing authority of the following entities in regard to  
3 licensure:

- 4 (1) The State Athletic Commission.
- 5 (2) The Bureau for Private Postsecondary Education.
- 6 (3) The California Horse Racing Board.

7 ~~(j) This section shall become operative on July 1, 2020.~~

8 SEC. 2. Section 2232 of the Business and Professions Code is  
9 amended to read:

10 2232. (a) (1) Except as provided in subdivision (c), the board  
11 shall automatically revoke a license under either of the following  
12 circumstances:

13 (A) The licensee, at any time after January 1, 1947, has been  
14 convicted in any court in or outside of this state of any offense  
15 that, if committed or attempted in this state, based on the elements  
16 of the convicted offense, would have been punishable as one or  
17 more of the offenses described in subdivision (c) of Section 290  
18 of the Penal Code.

19 (B) The licensee, at any time after January 1, 1947, has been  
20 required to register as a sex offender pursuant to the provisions of  
21 Section 290 of the Penal Code, regardless of whether the related  
22 conviction has been appealed.

23 (2) The board shall notify the licensee of the license revocation  
24 and of their right to elect to have a hearing as provided in  
25 subdivision (b).

26 (b) Upon revocation of the physician’s and surgeon’s certificate,  
27 the holder of the certificate may request a hearing within 30 days  
28 of the revocation. The proceeding shall be conducted in accordance  
29 with the Administrative Procedure Act (Chapter 5 (commencing  
30 with Section 11500) of Part 1 of Division 3 of Title 2 of the  
31 Government Code).

32 (c) This section shall not apply to a person who is required to  
33 register as a sex offender pursuant to Section 290 of the Penal  
34 Code solely because of a misdemeanor conviction under Section  
35 314 of the Penal Code.

36 (d) A plea or verdict of guilty or a conviction after a plea of  
37 nolo contendere is deemed to be a conviction within the meaning  
38 of this section. The record of conviction shall be conclusive  
39 evidence of the fact that the conviction occurred.

1 (e) If the related conviction of the certificate holder is overturned  
2 on appeal, the revocation ordered pursuant to this section shall  
3 automatically cease. Nothing in this subdivision shall prohibit the  
4 board from pursuing disciplinary action based on any cause other  
5 than the overturned conviction.

6 (f) The other provisions of this article setting forth a procedure  
7 for the revocation of a physician's and surgeon's certificate shall  
8 not apply to proceedings conducted pursuant to this section.

9 SEC. 3. Section 2307 of the Business and Professions Code is  
10 amended to read:

11 2307. (a) Except as provided in subdivision (i), a person whose  
12 certificate has been surrendered while under investigation or while  
13 charges are pending or whose certificate has been revoked or  
14 suspended or placed on probation, may petition the board for  
15 reinstatement or modification of penalty, including modification  
16 or termination of probation.

17 (b) The person may file the petition after a period of not less  
18 than the following minimum periods have elapsed from the  
19 effective date of the surrender of the certificate or the decision  
20 ordering that disciplinary action:

21 (1) At least three years for reinstatement of a license surrendered  
22 or revoked for unprofessional conduct, except that the board may,  
23 for good cause shown, specify in a revocation order that a petition  
24 for reinstatement may be filed after two years.

25 (2) At least two years for early termination of probation of three  
26 years or more.

27 (3) At least one year for modification of a condition, or  
28 reinstatement of a license surrendered or revoked for mental or  
29 physical illness, or termination of probation of less than three years.

30 (c) The petition shall state any facts as may be required by the  
31 board. The petition shall be accompanied by at least two verified  
32 recommendations from physicians and surgeons licensed in any  
33 state who have personal knowledge of the activities of the petitioner  
34 since the disciplinary penalty was imposed.

35 (d) The petition may be heard by a panel of the board. The board  
36 may assign the petition to an administrative law judge designated  
37 in Section 11371 of the Government Code. After a hearing on the  
38 petition, the administrative law judge shall provide a proposed  
39 decision to the board or the California Board of Podiatric Medicine,

1 as applicable, which shall be acted upon in accordance with Section  
2 2335.

3 (e) The panel of the board or the administrative law judge  
4 hearing the petition may consider all activities of the petitioner  
5 since the disciplinary action was taken, the offense for which the  
6 petitioner was disciplined, the petitioner’s activities during the  
7 time the certificate was in good standing, and the petitioner’s  
8 rehabilitative efforts, general reputation for truth, and professional  
9 ability. The hearing may be continued from time to time as the  
10 administrative law judge designated in Section 11371 of the  
11 Government Code finds necessary.

12 (f) The administrative law judge designated in Section 11371  
13 of the Government Code reinstating a certificate or modifying a  
14 penalty may recommend the imposition of any terms and conditions  
15 deemed necessary.

16 (g) No petition shall be considered while the petitioner is under  
17 sentence for any criminal offense, including any period during  
18 which the petitioner is on court-imposed probation or parole. No  
19 petition shall be considered while there is an accusation or petition  
20 to revoke probation pending against the person. The board may  
21 deny without a hearing or argument any petition filed pursuant to  
22 this section within a period of two years from the effective date  
23 of the prior decision following a hearing under this section.

24 (h) This section is applicable to and may be carried out with  
25 regard to licensees of the California Board of Podiatric Medicine.  
26 In lieu of two verified recommendations from physicians and  
27 surgeons, the petition shall be accompanied by at least two verified  
28 recommendations from doctors of podiatric medicine licensed in  
29 any state who have personal knowledge of the activities of the  
30 petitioner since the date the disciplinary penalty was imposed.

31 (i) (1) The board shall not reinstate the certificate of a person  
32 under any of the following circumstances:

33 (A) The person’s certificate has been surrendered because the  
34 person committed an act of sexual abuse, misconduct, or relations  
35 with a patient pursuant to Section 726 or sexual exploitation as  
36 defined in subdivision (a) of Section 729.

37 (B) The person’s certificate has been revoked based on a finding  
38 by the board that the person committed an act of sexual abuse,  
39 misconduct, or relations with a patient pursuant to Section 726 or  
40 sexual exploitation as defined in subdivision (a) of Section 729.

1 (C) The person was convicted in a court in or outside of this  
2 state of any offense that, if committed or attempted in this state,  
3 based on the elements of the convicted offense, would have been  
4 punishable as one or more of the offenses described in subdivision  
5 (c) of Section 290 of the Penal Code, and the person engaged in  
6 the offense with a patient or client, or with a former patient or  
7 client if the relationship was terminated primarily for the purpose  
8 of committing the offense.

9 (D) The person has been required to register as a sex offender  
10 pursuant to the provisions of Section 290 of the Penal Code,  
11 regardless of whether the conviction has been appealed, and the  
12 person engaged in the offense with a patient or client, or with a  
13 former patient or client if the relationship was terminated primarily  
14 for the purpose of committing the offense.

15 (2) A plea or a verdict of guilty or a conviction after a plea of  
16 nolo contendere is deemed to be a conviction within the meaning  
17 of this section. The record of conviction shall be conclusive  
18 evidence of the fact that the conviction occurred.

19 (3) This subdivision does not apply to an applicant who is  
20 required to register as a sex offender pursuant to Section 290 of  
21 the Penal Code solely because of a misdemeanor conviction under  
22 Section 314 of the Penal Code.

23 (j) Nothing in this section shall be deemed to alter Sections 822  
24 and 823.

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AMENDED IN ASSEMBLY APRIL 6, 2022

CALIFORNIA LEGISLATURE—2021–22 REGULAR SESSION

**ASSEMBLY BILL**

**No. 2276**

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**Introduced by Assembly Member Carrillo**

February 16, 2022

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An act to add Section ~~1750.11~~ 1750.1.5 to the Business and Professions Code, relating to healing arts.

LEGISLATIVE COUNSEL'S DIGEST

AB 2276, as amended, Carrillo. Dental assistants.

Existing law, the Dental Practice Act, establishes a Dental Assisting Council of the Dental Board of California to regulate the examination, licensure, and permitting of dental assistants. Existing law authorizes a dental assistant to perform basic supportive dental procedures, including the application of topical fluoride under the direct supervision of a supervising licensed dentist.

*This bill would additionally authorize dental assistants to polish the coronal surfaces of teeth or apply pit and fissure sealants under the direct supervision of a licensed dentist when the dental assistant has completed specified training and provided evidence of the completion of that training to the board. The bill would require the supervising dentist and dental practice where the procedure is performed to be responsible for determining the competency of the dental assistant. The bill would also require the dentist practice to maintain a record of compliance with the training requirements for a minimum of 2 years after the dental assistant leaves the dental practice.*

Vote: majority. Appropriation: no. Fiscal committee: yes.  
State-mandated local program: no.

The people of the State of California do enact as follows:

1 ~~SECTION 1. Section 1750.11 is added to the Business and~~  
2 ~~Professions Code, to read:~~

3 ~~1750.11.—~~

4 *SECTION 1. Section 1750.1.5 is added to the Business and*  
5 *Professions Code, to read:*

6 *1750.1.5. (a) A dental assistant may polish the coronal surfaces*  
7 *of teeth or apply pit and fissure sealants when the dental assistant*  
8 *has completed each of the following:*

9 (1) A board-approved, two-hour course in the Dental Practice  
10 Act.

11 (2) A board-approved, eight-hour course in infection control.

12 (3) Any board-approved course in the procedure they seek to  
13 perform.

14 (b) The procedure shall be performed under the direct  
15 supervision of a licensed dentist. *For a pit and fissure sealant*  
16 *performed by a dental assistant, the supervising dentist must review*  
17 *the completed procedure.*

18 (c) *The supervising dentist and dental practice where the*  
19 *procedure is performed shall be responsible for determining the*  
20 *competency of the dental assistant, consistent with subdivision (y)*  
21 *of Section 1680.*

22 (d) *The dental practice where the procedure is performed shall*  
23 *maintain a record of compliance with the training requirements*  
24 *under this section.*

25 (e) *The supervising dentist shall be listed in the record. If there*  
26 *is more than one supervising dentist, each supervising dentist shall*  
27 *be listed in the record.*

28 (f) *The dental practice shall maintain the record for a minimum*  
29 *of two years after the dental assistant leaves the dental practice.*

30 (e)

31 (g) The procedure shall be performed only after the dental  
32 assistant has provided evidence to the board they have completed  
33 a board-approved course in the procedure.

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## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Adina A. Pineschi-Petty DDS Education, Legislative, and Regulatory Specialist
<b>SUBJECT</b>	<b>FULL 18: Dental Hygiene Educational Program Site Visit Update and Schedule.</b>

1. Chabot College Dental Hygiene Education Program (Chabot)
  - a. Focused site visit on September 8, 2021 generated due to deficiencies discovered during the review of Major Change Report documentation submitted by Chabot on April 22, 2021 and as a part of the DHBC oversight goals to review all dental hygiene educational programs in California.
  - b. Current Status:
    - i. In compliance.
    - ii. See Chabot report.
2. Southwestern College (SWC)
  - a. Site visit generated due to appointment of a new program director and as a part of the DHBC oversight goals to review all dental hygiene educational programs in California.
  - b. On September 28, 2021, a site visit was conducted at the SWC campus.
  - c. Current Status:
    - i. In compliance.
    - ii. See SWC report.
3. Concorde Career College-San Bernardino (CCC-SB)
  - a. Site visit generated due to facilities expansion and request to increase enrollment.
  - b. On June 28, 2022, a site visit was conducted at the CCC-SB campus.
  - c. Current Status:
    - i. In compliance.
    - ii. Verbal report will be provided.

4. Concorde Career College-Garden Grove (CCC-GG)

- a. Site visit generated due to facilities expansion and request to increase enrollment.
- b. On June 29, 2022, a site visit was conducted at the CCC-GG campus.
- c. Current Status:
  - i. In compliance.
  - ii. Verbal report will be provided.

<b>RDH Educational Program</b>	<b>CODA Visit Previous/Next Scheduled</b>	<b>DHBC Visit(s) Previous/Next Scheduled</b>
Cabrillo College	2019 / 2027	November 7, 2019 TBD / New Program Director
Carrington - Sacramento	2013 / September 22-23, 2021	February 10, 2021
Carrington - San Jose	2013 / June 22-23, 2021	October 25, 2017 November 16, 2020 TBD / New Program Director
Cerritos College	2016 / 2024	February 15, 2017 TBD / New Program Director
Chabot College	2015 / 2023	September 8, 2021 TBD / New Program Director
Concorde Career College-Garden Grove	2019 / 2027 Request to increase enrollment by 10/cohort=34	June 28, 2016 August 10, 2016 December 7, 2016 January 18, 2018 June 29, 2022 TBD / New Program Director
Concorde Career College-San Bernardino	2018 / 2026 Request to increase enrollment by 8/cohort=32	December 20, 2016 January 19, 2018 June 28, 2022
Concorde Career College-San Diego	2013 / May 18-19, 2021	December 19, 2016 May 27, 2021 TBD / New Program Director and follow-up due to remodel
Cypress College	2015 / 2023	March 3, 2020 TBD / New Program Director
Diablo Valley College	2017 / 2025	February 26, 2019
Foothill College	2018 / 2026	October 18, 2018
Fresno City College	2013 / September 30-October 1, 2021	October 27, 2021
Loma Linda University	2016 / 2024	October 13, 2022 / New Program Director
Moreno Valley College	2019 / 2027	May 30, 2017

<b>RDH Educational Program</b>	<b>CODA Visit Previous/Next Scheduled</b>	<b>DHBC Visit(s) Previous/Next Scheduled</b>
Oxnard College	2013 / October 26-27, 2021	November 4, 2021
Pasadena City College	2016 / 2024	October 12, 2022 / New Program Director
Sacramento City College	2018 / 2026	December 7, 2018
San Joaquin Valley College - Ontario	2014 / 2022	June 24, 2021
San Joaquin Valley College - Visalia	2019 / 2026	November 14, 2019
Santa Rosa Junior College	2015 / 2023	September 16, 2021
Shasta College	2015 / 2023	March 23, 2021
Southwestern College	2015 / 2023	September 22, 2021
Taft College	2016 / 2024	May 8, 2017 May 15, 2017 June 9, 2017 July 24, 2017
University of the Pacific	2019 / 2022	February 13, 2020
West Coast University	2017 / 2025	September 15, 2022
West Los Angeles College	2017 / 2025	October 30, 2018

March 21, 2022

Susan Sperling, Ph.D.  
President  
Chabot College  
25555 Hesperian Boulevard  
Hayward, CA 94545

Dear Dr. Sperling,

The Dental Hygiene Board of California (DHBC) conducted a site visit on September 8, 2021 of the Chabot College Dental Hygiene Program (Chabot). This site visit was generated due to a **“Report of a Major Change”** submitted to the Commission on Dental Accreditation (CODA), as well as **DHBC’s oversight goals to review all dental hygiene educational programs (DHEPs) in California**. Based on the results of the site visit, it was noted that evidence of program compliance with the minimum DHEP standards set by the California Code of Regulations (CCR) and CODA was deficient.

On September 20, 2021, Chabot provided evidence of compliance for deficiencies reported in the September 13, 2021 DHBC Site Visit Report.

On November 30, 2021, Chabot requested and received a three-month extension to provide permanent compliance as requested in the September 21, 2021 compliance report for Deficiencies 1 and 2 from December 20, 2021 until March 20, 2022.

On December 17, 2021, Chabot provided narrative and photographic evidence of compliance for Deficiency 3 - Infection Control and Emergency Supplies.

On March 18, 2022, Chabot provided narrative and documentation of permanent compliance for Deficiency 1 - Staffing and Infection Control Oversight and Deficiency 2 - Faculty Ratio.

The current status of deficiencies are as follows:

- i. Deficiency 1 – Staffing and Infection Control Oversight
  - a. Evidence due March 20, 2022:
    - i. Evidence of permanent compliance for adequate staff oversight of clinical administration, facilities, sterilization, and infection control processes pursuant to 16 CCR Section 1016(b)(1)(C), 16 CCR section 1105(i), 16 CCR section 1105(k), in addition to CODA Standard 3-11.
      - 1. Evidence shall include, but not limited to, narrative, assigned staff CV, and assignment schedule.

- ii. Evidence of permanent compliance for adequate administrative staff pursuant to 16 CCR Section 1016(b)(1)(C), 16 CCR section 1105(i), 16 CCR section 1105(k), in addition to CODA Standard 3-11.

- 1. Evidence shall include, but not limited to, narrative, assigned staff CV, and assignment schedule.

b. Chabot Response:

- i. Chabot stated: “Ms. Rosillo's primary duties will be overseeing sterilization and clinic maintenance. Her duties will also include administrative work during non-patient care hours. Her hours are as follows:” and provided a clinical schedule for Ms. Rosillo.
- ii. Chabot stated: “Ms. Gomez's primary duties will include administrative work, patient scheduling, answering phones, patient intake, patient check out, and posting payments. Ms. Gomez will work on all clinic days. Her hours are listed as follows:” and provided a clinical schedule for Ms. Gomez.
- iii. Chabot provided assigned staff CVs, training documentation, and assignment schedules for Ms. Rosillo and Ms. Gomez.

c. Determination:

- i. Chabot provided satisfactory evidence of permanent compliance for adequate staff oversight of clinical administration, facilities, sterilization, and infection control processes pursuant to 16 CCR Section 1016(b)(1)(C), 16 CCR section 1105(i), 16 CCR section 1105(k), in addition to CODA Standard 3-11.
  - 1. Chabot shall maintain permanent compliance for adequate staff oversight of clinical administration, facilities, sterilization, and infection control processes pursuant to 16 CCR Section 1016(b)(1)(C), 16 CCR section 1105(i), 16 CCR section 1105(k), in addition to CODA Standard 3-11.
- ii. Chabot has provided satisfactory evidence of permanent compliance for adequate administrative staff pursuant to 16 CCR Section 1016(b)(1)(C), 16 CCR section 1105(i), 16 CCR section 1105(k), in addition to CODA Standard 3-11.
  - 1. Chabot shall maintain permanent compliance for adequate administrative staff pursuant to 16 CCR Section 1016(b)(1)(C), 16 CCR section 1105(i), 16 CCR section 1105(k), in addition to CODA Standard 3-11.

ii. Deficiency 2 – Faculty Ratio

a. Evidence due September 20, 2021:

- i. Evidence of permanent compliance for adequate faculty and staff oversight of students.

1. Evidence shall include, but not limited to, narrative, clinical faculty assignment schedule, and staff assignment schedule.
- b. Chabot response and documentation:
- i. **Chabot stated:** "All dental hygiene clinic sessions and radiology labs have one faculty to five students."
  - ii. Chabot provided clinical faculty assignment schedule documentation.
- c. Determination:
- i. Chabot provided satisfactory evidence of permanent compliance for adequate faculty oversight of students pursuant to 16 CCR Section 1016(b)(1)(C), 16 CCR section 1105(i), 16 CCR section 1105(k), in addition to CODA Standard 3-5.
    1. Chabot shall maintain permanent compliance for adequate faculty oversight of students pursuant to 16 CCR Section 1016(b)(1)(C), 16 CCR section 1105(i), 16 CCR section 1105(k), in addition to CODA Standard 3-5.

The priority of the DHBC is consumer protection. To ensure consumer protection and the public's right to receive quality dental hygiene care, the DHBC has a responsibility to ensure that all dental hygiene programs within the state meet the same educational standards in preparing their graduates for the profession. If you have any questions regarding this report, please feel free to contact me at [adina.petty@dca.ca.gov](mailto:adina.petty@dca.ca.gov).

Sincerely,

*Adina A. Pineschi-Petty DDS*

Education, Legislative, and Regulatory Specialist  
Dental Hygiene Board of California

cc: Anthony Lum, Executive Officer, Dental Hygiene Board of California  
Dr. Stacy Thompson, Vice President of Academic Services, Chabot College  
Kevin Kramer, MA, Dean of Health, Kinesiology & Athletics, Chabot College  
Nancy Cheung, RDH, MPA/HSA, Dental Hygiene Educational Program Director, Chabot College

March 23, 2022

Dr. Mark Sanchez  
President  
Southwestern College  
880 National City Boulevard  
National City, CA 91950-1123

Dear Dr. Sanchez,

The Dental Hygiene Board of California (DHBC) conducted a site visit on September 28, 2021 of the Southwestern College Dental Hygiene Educational Program (SWC). **This site visit was generated due to DHBC's** oversight goals to review all dental hygiene educational programs (DHEPs) in California. Based on the results of the site visit, it was noted that evidence of program compliance with the minimum DHEP standards set by the California Code of Regulations (CCR) and the Commission on Dental Accreditation (CODA) was deficient.

On January 4, 2022, SWC provided evidence of compliance for deficiencies reported in the September 28, 2021, Site Visit report.

Additionally, on March 21, 2022, SWC provided evidence of compliance for the remaining deficiencies due April 1, 2022. The determinations are as follows:

#### 1. Deficiency 1 – Clinical Facilities

##### a. Evidence due by April 1, 2022:

- i. No barriers between patient operatory chairs allowing for patient privacy.
  1. Distance between chairs approximately 6 feet within full view of each other.
  2. SWC shall provide evidence of patient privacy protocols pursuant to 16 CCR Section 1105.2(d)(3)(C), CODA Standards 4-1 and 4-6, HSC Division 109 Section 130203, in addition to HIPAA of 1996 Public Law 104-191 and 45 CFR Sections 160, 162, and 164.

##### b. SWC Response:

- i. "Medical grade privacy drapes are now installed throughout the clinic (see Attachment A). These barriers will maintain the privacy protocols pursuant to:
  - i. 16 CCR Section 1105.2(d)(3)(C) An educational program shall comply with local, state, and federal health and safety laws and regulations.
  - ii. CODA Standard 4-1 The program must provide sufficient and appropriately maintained facilities to support the academic and clinical purposes of the program that conform to applicable regulations.
  - iii. CODA Standard 6-6 **The program's policies must ensure that the confidentiality of information pertaining to the health status of each individual patient is strictly**

maintained.

iv. Health and Safety Code (HSC) Division 109 Section 130203 (a) Every provider of health care shall establish and implement appropriate administrative, technical, and physical safeguards to **protect the privacy of a patient's medical information. Every provider of health care shall reasonably safeguard confidential medical information from any unauthorized access or unlawful access, use, or disclosure.**"

ii. SWC provided photographic evidence of the installation of privacy barriers (Attachment A)

c. Determination:

i. In compliance

ii. SWC shall maintain patient privacy protocols pursuant to 16 CCR Section 1105.2(d)(3)(C), CODA Standards 4-1 and 4-6, HSC Division 109 Section 130203, in addition to HIPAA of 1996 Public Law 104-191 and 45 CFR Sections 160, 162, and 164.

## 2. Deficiency 4 – Administrative Staffing

a. Evidence due by April 1, 2022:

i. Administrative staff not on campus to assist with program functions.

1. Administrative staff placed on a reduced load and only on campus four hours per day resulting in a 25% reduction in staff support.

ii. SWC to provide evidence of qualified institutional support personnel pursuant to 16 CCR Section 1105(i), 16 CCR Section 1105(k), in addition to CODA Standard 3-11.

1. Evidence shall include, but not limited to, narrative, assigned staff curriculum vitae (CV), and assignment schedule.

b. SWC Response

i. SWC Response:

1. **"Administrative staff has been on reduced workload due to a worker's comp claim/injury. The accommodation process in HRD facilitates the accommodations."**

2. **"The PD has secured additional administrative staff support for the DH program. The additional staff member will fulfill the remaining hours of the workload required to complete a 40-hour work week to facilitate the department's needs."**

3. **"SWC The DH department is in compliance pursuant to 16 CCR Section 1105(i), 16 CCR Section 1105(k), in addition to CODA Standard 3-11."**

4. **"The PD has hired another Technician to fulfill the remaining workload hours on site to meet the program's needs. The DH Technician is continuing a reduced workload of 20 hours per week. The DH department has secured additional staff to complete the 40-hour workweek with qualified institutional support personnel."**

- ii. SWC provided Attachment B which included staff CV and an “Administrative Support Staff Schedule”.
- c. Determination:
  - i. In compliance.
  - ii. SWC shall maintain qualified institutional support personnel pursuant to 16 CCR Section 1105(i), 16 CCR Section 1105(k), in addition to CODA Standard 3-11.

The priority of the DHBC is consumer protection. To ensure consumer protection and the public's right to receive quality dental hygiene care, the DHBC has a responsibility to ensure that all dental hygiene programs within the state meet the same educational standards in preparing their graduates for the profession. If you have any questions regarding this report, please feel free to contact me at [adina.petty@dca.ca.gov](mailto:adina.petty@dca.ca.gov).

Sincerely,

*Adina A. Pineschi-Petty DDS*

Education, Legislative and Regulatory Specialist  
Dental Hygiene Board of California

Cc: Anthony Lum, Executive Officer, Dental Hygiene Board of California  
Dr. Minou Djawdan Spradley, Assistant Superintendent/Vice President for Academic Affairs, SWC  
Christine M. Perri, RDH, MA, Dean, SWC  
Gay Teel, RDH, MS, Dental Hygiene Program Director, SWC



Saturday, July 23, 2022

Dental Hygiene Board of California

Agenda Item 19

Enforcement Update: Statistical Report

**Dental Hygiene Board of California  
Enforcement Statistics  
FY 21/22**

Report data as of 6/30/2022.

As Of	7/31	8/31	9/30	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/31	6/30
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**Complaints Received**

Consumer Complaints	8	9	11	8	5	6	2	2	12	6	8	11
Board Initiated Complaints	12	21	7	32	35	11	6	29	12	65	4	5
Arrests/Convictions	5	4	5	4	7	3	3	3	8	2	3	2
Applicants	7	7	7	5	2	7	2	4	3	0	2	2
<b>Totals</b>	<b>32</b>	<b>41</b>	<b>30</b>	<b>49</b>	<b>49</b>	<b>27</b>	<b>13</b>	<b>38</b>	<b>35</b>	<b>73</b>	<b>17</b>	<b>20</b>

**Complaint Case Type Received**

Criminal Charges/Convictions	12	11	11	9	9	10	5	7	11	2	5	4
Incompetence/ Negligence	1	0	1	0	0	0	2	0	3	0	0	2
Non-Jurisdictional	1	7	4	4	0	4	0	1	6	0	3	6
Sexual Misconduct	0	0	0	0	0	0	0	1	1	0	0	0
Substance Abuse - No criminal charges	0	0	1	0	0	0	0	0	0	0	0	0
Unprofessional Conduct	14	22	8	34	27	7	5	27	12	65	8	4
Unlicensed	1	1	0	0	1	0	0	1	0	0	0	0
Unsafe/Unsanitary Conditions	1	0	1	0	0	0	0	0	0	1	1	1
Other	2	0	4	2	0	6	1	1	2	5	0	3

As Of	7/31	8/31	9/30	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/31	6/30
<b>Complaint Closures w/no additional Disciplinary or Administrative Action</b>												
Application Approved	0	5	11	10	10	8	1	4	2	0	0	1
Insufficient Evidence	0	2	2	1	1	2	9	5	3	3	1	2
No Violation	10	14	9	5	5	3	2	5	4	3	5	3
No Jurisdiction	1	2	18	6	6	3	1	3	4	5	4	6
Other (includes, but not limited to redundant complaints and those awaiting criminal disposition)	4	2	1	0	6	5	4	3	7	6	2	1
<b>Totals</b>	<b>15</b>	<b>25</b>	<b>41</b>	<b>22</b>	<b>28</b>	<b>21</b>	<b>17</b>	<b>20</b>	<b>20</b>	<b>17</b>	<b>12</b>	<b>13</b>

## Investigations

### Open Investigations

Desk Investigations	108	110	86	88	108	102	74	90	65	117	94	106
Field Investigations	39	37	38	34	36	34	33	34	37	31	27	29
<b>Totals</b>	<b>147</b>	<b>147</b>	<b>124</b>	<b>122</b>	<b>144</b>	<b>136</b>	<b>107</b>	<b>124</b>	<b>102</b>	<b>148</b>	<b>121</b>	<b>135</b>

### Closed Investigations

Desk Investigations	25	36	40	47	25	27	39	14	50	24	5	39
Field Investigations	3	5	6	7	2	7	5	4	3	8	7	2
<b>Totals</b>	<b>28</b>	<b>41</b>	<b>46</b>	<b>54</b>	<b>27</b>	<b>34</b>	<b>44</b>	<b>18</b>	<b>53</b>	<b>32</b>	<b>12</b>	<b>41</b>

## Case Aging for Investigations (Open Cases)

### Desk Investigations

0-6 months	53	56	34	49	69	65	41	58	44	95	64	75
7-12 months	38	36	37	19	20	15	18	17	9	13	18	18
>1 yr - 1.5 years	9	11	10	15	14	18	11	12	9	7	7	7
>1.5 years - 2 years	6	5	3	3	3	3	2	2	2	2	5	5
>2 years	2	2	2	2	2	1	2	1	1	0	0	1

As Of	7/31	8/31	9/30	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/31	6/30
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Field Investigations												
0-6 months	14	13	18	17	18	17	18	20	22	19	15	17
7-12 months	10	10	10	9	10	8	9	8	13	11	12	11
>1 yr - 1.5 years	5	5	4	6	6	8	6	5	2	1	0	1
>1.5 years - 2 years	6	5	4	1	1	1	0	1	0	0	0	0
>2 years	4	4	2	1	1	0	0	0	0	0	0	0

### Attorney General's Office (AG)

Discipline												
Cases Transmitted to AG	0	1	2	4	1	5	1	3	3	2	1	1
Statement of Issues Filed	0	0	0	1	1	2	1	1	0	0	0	0
Accusations Filed	0	0	0	0	0	1	1	0	3	2	1	0
Accusations Withdrawn	0	0	0	0	0	0	0	0	0	0	0	0
Revocation	0	0	0	0	0	0	0	0	0	0	0	0
Surrender	0	0	0	0	0	0	0	0	0	0	0	0
Probation	0	0	1	1	2	0	0	1	0	0	0	0

Probation Subsequent Discipline												
Subsequent Case Transmitted to AG	1	1	0	0	1	0	0	1	0	0	0	0
Petition to Revoke Probation Filed	0	1	0	0	0	0	1	0	2	0	0	0
Accusation/Petition to Revoked Probation Filed	1	0	0	0	0	0	0	0	0	0	0	0
Revoked	0	0	0	0	0	0	1	0	0	0	0	0
Surrendered	0	0	0	1	0	0	0	0	0	0	0	0
Probation Extended	0	1	0	0	0	0	0	0	0	0	0	0

As Of	7/31	8/31	9/30	10/31	11/30	12/31	1/31	2/28	3/31	4/30	5/31	6/30
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### All AG Cases Pending Disciplinary Action

Totals	9	11	11	13	11	16	16	19	22	23	20	21
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### Case Aging for Pending AG Cases From Time of Transmittal

0-6 months	2	3	5	8	8	13	15	17	18	17	17	14
7-12 months	0	1	1	1	1	1	1	1	2	5	2	6
>1 yr - 1.5 years	4	4	3	1	1	1	0	1	1	0	0	0
>1.5 years - 2 years	3	3	2	3	0	0	0	0	1	1	1	1
>2 years	0	0	0	0	1	1	0	0	0	0	0	0

### Citation/Fine

Citations Issued	12	5	5	25	7	9	23	1	33	7	0	27
Citations Modified	0	0	0	0	1	1	0	0	0	0	0	0
Citation Affirmed	1	0	0	0	2	0	0	2	1	3	0	0
Citations Dismissed	0	0	0	0	0	2	0	2	0	0	0	0
Total Amount Ordered FY 21/22	\$135,900.00											

### Probation

Active Probationers	22	21	21	21	22	22	20	20	20	21	21	20
Tolled Probationers	4	4	4	4	4	4	4	4	4	2	0	0
Biological Testing Probationers	14	13	14	15	16	16	14	14	14	15	15	14
Positive Drug Screen for Banned Substances	1	0	2	0	1	0	0	1	0	0	0	0
Violations of Probation Addressed	2	5	6	1	2	3	2	1	2	2	1	3



## MEMORANDUM

<b>DATE</b>	July 23, 2022
<b>TO</b>	Dental Hygiene Board of California
<b>FROM</b>	Traci Napper Licensing Program Analyst
<b>SUBJECT</b>	<b>FULL 20: Licensing, Applications, Continuing Education Audits, and Law and Ethics Examination Update - Statistics</b>

### LICENSING PROGRAM UPDATE

The Licensing Program continues to receive a steady flow of applications for licensure because of the recent graduations that occurred at multiple California dental hygiene educational programs. Pursuant to Title 16, California Code of Regulations section 1069, the Board has up to 90 days to notify an applicant of whether their application is complete or deficient and notify them of what specific information is still required. The following table shows the current average processing times applicants are experiencing which is well below the 90 days allowed by the law. The application processing time will fluctuate due to the amount of workflow received by the Board and the timely submission of required documentation from the applicant.

Type of Application	Current Average Application Processing Times (In days)*
Initial CRDTS, CDCA/ADEX/WREB Exam	25
Issue Dental Hygiene (RDH) License	39
Initial Licensure By Credential (LBC) Law & Ethics Examination Qualification	17
Initial RDH License Issuance via LBC	22
RDHAP Initial Licensure	27
Fictitious Name Permits for RDHAP	21

\*Length of time depends on timely submission of required documents by applicants.

- Attachment 1: Applications Received and Licenses Issued Statistics
- Attachment 2: Law and Ethics Examination Statistics
- Attachment 3: Licensing Population Statistics
- Attachment 4: Continuing Education Audit Statistics

Applications Received: FY 2021/22															
	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar	Apr	May	June	Total YTD		
<b>Initial Applications</b>															
RDH Application by Exam	75	131	103	74	38	93	38	20	24	54	53	137	840		
RDH Application by Credential	2	3	6	4	3	6	5	7	3	6	2	2	49		
RDHAP Application	4	9	6	4	6	6	6	4	9	8	6	10	78		
Fictitious Name Permit Application	1	6	0	4	0	1	0	2	2	2	0	2	20		
<b>License Renewal Applications</b>															
	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar	Apr	May	June	Total YTD		
RDH Renewal Application	848	799	744	825	825	728	966	797	978	754	675	2,162	11,101		
RDHAP Renewal Application	28	30	33	37	29	43	34	26	33	28	28	78	427		
RDHEF Renewal Application	0	5	2	0	2	0	2	1	1	1	1	2	17		
Fictitious Name Permit Renewal Application	7	29	0	1	11	55	0	5	4	7	13	4	136		
<b>Licenses and Permits Issued</b>															
License Type	Prior Years		Current Year 2021/22												
	FY 19/20	FY 20/21	Jul.	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar	Apr	May	June	Total YTD
RDH License	659	802	64	104	111	91	57	74	71	52	33	18	36	53	764
RDHAP License	31	71	13	4	3	5	2	6	4	5	3	7	11	5	68
Fictitious Name Permit	13	14	1	6	0	4	0	1	0	2	3	1	1	0	19

Attachment 2: Law and Ethics Examination

License Type	Registered Dental Hygienist								
Exam Title	RDH Law & Ethics Exam								
	Tested	Passed	%	Failed	%	1st Attempt of Passed	%	Multiple Attempts of Passed	%
FY 2019/20	811	652	80%	159	20%	509	78%	143	22%
<i>Out of State</i>	25	17	68%	8	32%	17	100%	0	0%
FY 2020/21	917	815	89%	102	11%	726	89%	89	11%
<i>Out of State</i>	22	20	91%	2	9%	20	100%	0	0%
FY 2021/22	895	764	85%	131	15%	634	83%	130	17%
<i>Out of State</i>	17	15	88%	2	12%	14	93%	1	7%

License Type	Registered Dental Hygienist in Alternative Practice								
Exam Title	RDHAP Law and Ethics Exam								
	Tested	Passed	%	Failed	%	1st Attempt of Passed	%	Multiple Attempts of Passed	%
FY 2019/20	39	27	69%	12	31%	21	78%	6	44%
FY 2020/21	97	79	81%	18	19%	60	76%	19	23%
FY 2021/2022	95	63	66%	32	34%	45	71%	18	29%

Attachment 3: Licensing Population

<b>Dental Hygiene License Population as of June 30, 2022</b>		
<b>License Type</b>	<b>License Status</b>	<b>Total</b>
Registered Dental Hygienist	Active (4 licenses have been reactivated due to *COVID-19)	17,863
	Inactive	1,876
	Delinquent	3,911
	Cancelled	10,023
	Revoked	41
	Surrendered	32
	Other (Deceased, retired, etc.)	267
Registered Dental Hygienist in Alternative Practice	Active	691
	Inactive	45
	Delinquent	111
	Cancelled	62
	Revoked	1
	Surrendered	3
	Other (Deceased, retired, etc.)	3
Registered Dental Hygienist in Extended Functions	Active	21
	Inactive	1
	Delinquent	6
	Cancelled	4
	Revoked	0
	Surrendered	0
	Other (Deceased, retired, etc.)	0
Fictitious Name Permit	Active	126
	Inactive	0
	Delinquent	77
	Cancelled	80
	Revoked	0
	Surrendered	0
	Other (Deceased, retired, etc.)	1
<b>Licensed Subtotal (Active, Inactive)</b>		<b>20,623</b>
<b>Non-Licensed Subtotal (Delinquent, Cancelled, Revoked, Surrendered, Other)</b>		<b>14,837</b>
<b>Total</b>		<b>35,460</b>
<b>Status Definitions</b>		
<b>Active</b>	Current license and can practice.	
<b>Inactive</b>	Current license but may not practice in CA. Continuing education is not required for renewal.	
<b>Delinquent</b>	Renewal fee not paid within one month after expiration date. May not practice in CA.	
<b>Cancelled</b>	Renewal fee not paid 5 years after its expiration and may not be renewed. May not practice in CA.	
<b>Revoked</b>	Disciplinary action taken; may not practice in CA.	
<b>Surrendered</b>	Disciplinary action taken; may not practice in CA.	



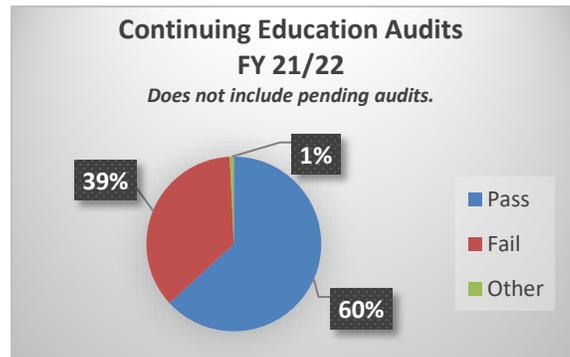
**MEMORANDUM**

<b>DATE</b>	July 23, 2022	
<b>TO</b>	Dental Hygiene Board of California	
<b>FROM</b>	Sabra D'Ambrosio Continuing Education Audit Analyst	
<b>SUBJECT</b>	<b>FULL 20: Continuing Education Update</b>	<b>Attachment 4</b>

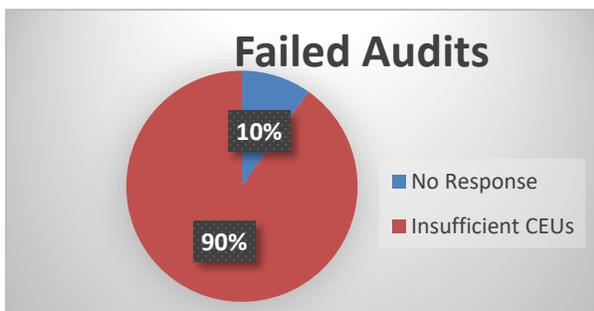
**Continuing Education Update**

The Board surpassed the number of audits completed in FY 20/21. In FY 21/22 the Board initiated 670 Continuing Education (CE) audits. The Board continues to see similar trends in the pass and fail rate.

Continuing Education Audits		
	FY 20/21	FY 21/22
Pass	296	399
Fail	191	258
Other (Waived per 16 CCR 1017(m))	8	10
Pending	0	3
<b>Total</b>	<b>495</b>	<b>670</b>



The Board has received many reasons for failure to comply with the CE Audit. Frequently licensees have expressed they have misplaced, destroyed, or lost their records. We would like to remind licensees that pursuant to [Title 16 CCR 1017\(m\)](#), licensees shall retain for a period of three renewal cycles (6 years) the certificates of CE course completion issued to licensees and shall forward to the Board only upon request for an audit. A licensee who fails to retain the certification shall contact the CE provider to obtain a duplicate certification for submission to the Board and the licensee's record.



Failed audits are broken into two categories, no response and insufficient CEUs. Of those with insufficient CEUs, 60% failed to complete at least one mandatory CE course and 20% submitted a certificate with an invalid provider. The invalid provider may have had an expired permit, may not have been approved to teach a mandatory course or may have had an invalid provider number.

The Board's Enforcement Unit is working through a backlog of failed audits and issuing a citation and fine with or without an order of abatement to address the CE deficiency. Pursuant to [Title 16 CCR 1139](#), the Board's Executive Officer or designee has the authority to issue a citation containing an order to pay a fine not to exceed \$5,000, and an order of abatement against a licensee for violation of the laws that govern the practice of dental hygiene. For failed CE audits, the Board has issued citations in varying amounts ranging from \$250 - \$1,500 depending on the egregiousness of the failed audit. When issuing a citation, the Board considers many factors including but not limited to 1) The number of CEUs the licensee is deficient. 2) The licensee's reason for failing the audit. 3) Whether the licensee completed mandatory CEUs in the areas of Infection Control, the Dental Practice Act, and Basic Life Support. Additionally, as with any citation that is issued, the Board references [Title 16 CCR 1140 Criteria to be Considered](#) when issuing a citation.

Lastly, the CE section of the Board's website ([www.dhbc.ca.gov](http://www.dhbc.ca.gov)) has been revised and is available to the public.



Saturday, July 23, 2022

Dental Hygiene Board of California

Agenda Item 21

Future Agenda Items



Saturday, July 23, 2022

Dental Hygiene Board of California

Agenda Item 22

Closed Session – Full Board

The Board may meet in Closed Session to deliberate on disciplinary matters pursuant to Government Code section 11126, subdivision (c)(3). If there is no closed session at this meeting, it will be announced.



Saturday, July 23, 2022

Dental Hygiene Board of California

Agenda Item 23

Adjournment.